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## **Memorandum**

Date: January 15, 2014

To: Budget-Finance Committee and Department Heads

Cc: Board of Selectmen & Nancy Yates, Finance Director

From: Don Willard, Town Manager

Re: FY 2014-15 Budget Performance Measures

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At their meeting of January 14, 2014, Board of Selectmen provided the following budget performance measures to help guide development of the FY 2014-15 budget:

1. Explore options that could be revenue neutral or minimal increase to meet expected core services.
2. Continue to explore privatization and outsourcing of services for cost savings.
3. Explore working with neighboring towns and Cumberland County government to cut costs and/or improve services.
4. Maintain current service levels in roadside solid waste and recycling collection.
5. Investigate bonding for capital improvement vs. capital reserve budgeting to achieve maximum utilization of existing capital resources.
6. Develop budget with the understanding that all budget areas may be considered.
7. Consider department budgeting needs and anticipated needs going forward.