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Memorandum

Date: February 14, 2014

To: Board of Selectmen & Budget-Finance Committee

From: Don Willard, Town Manager 

Re: FY 2014-15 Budget Presentation

I am enclosing the FY 2014-15 Town Manager's municipal budget submittal for your review and consideration. This year's budget review with the Board of Selectmen and Budget Finance Committee will be held on Thursday, February 20th and Monday, March 10th, each meeting beginning at **6:30 pm** at the Broadcast Studio. I would encourage members of the Budget Committee and or Selectmen to contact me at don.willard@raymondmaine.org if you have any questions prior to that meeting.

In order to help guide the budget development process, the Board of Selectmen provided the following desired performance measures:

1. Explore options that could be revenue neutral or minimal increase to meet expected core services.
2. Continue to explore privatization and outsourcing of services for cost savings.
3. Explore working with neighboring towns and Cumberland County government to cut costs and/or improve services.
4. Maintain current service levels in roadside solid waste and recycling collection.
5. Investigate bonding for capital improvement vs. capital reserve budgeting to achieve maximum utilization of existing capital resources.
6. Develop budget with the understanding that all budget areas may be considered.
7. Consider department budgeting needs and anticipated needs going forward.

This year's budget development/review process is a departure from that used in the recent past. This is not a flat budget that is revenue neutral to the tax rate. The Selectmen requested that Town staff submit budgets that would address any areas of unmet need that has been deferred to maintain LD1 compliance and discuss these initiatives with the Budget-Finance Committee, rather than eliminate them upfront. Also, a decision was made by the Budget-Finance Committee to divide the budget presentations into two meetings. On February 20th the Insurance program, General Assistance, Technology, Public Safety, Infrastructure, Solid Waste, Cemeteries, Parks & Recreation, County Tax, and Revenues will be considered. On March 4th, the agenda will include the remaining departments and any follow up questions from the previous meeting.

The Town had an LD1 compliant budget for the 2013-14 fiscal year and was also able to realize some major capital improvements through the tower easement sale. However, the use of \$705,000 as a revenue from the one-time tower sale proceeds creates a large reduction in available revenue this year for continued capital spending. This creates a problem given the new Capital Improvement Program (CIP) requests and the opportunity the Town now has with the military Innovative Readiness Training Program (IRT).

Under the Military IRT Program, the Town has the opportunity to leverage local dollars by a 1:2 (Town:Federal) ratio while accomplishing necessary and desired capital improvements. The Town would supply the materials and the engineering work and the IRT program would provide equipment, fuel and manpower to complete selected projects (application attached). The timing of these projects also involves cooperative efforts with the Boy Scouts of America (BSA), as they will be absorbing the costs of housing and feeding the military personnel while they complete the work for Camp Hinds and the Town of Raymond together. This budget proposal utilizes the Town's AAA bond rating and associated low, long term bonding rate to bundle associated costs from the IRT projects and planned CIP items into a \$2.1 million, ten year bond.

A proposal is being made to utilize some excess Undesignated Fund Balance for these major capital improvements. The Undesignated Fund Balance (UFB) Policy, adopted by the Raymond Board of Selectmen on October 2, 2007, states that the Town's goal is to maintain a level of UFB equal to 15% of the prior year's commitment, exclusive of any amount to be paid from the UFB. 15% of the FY2013-14 commitment of \$11,082,311.04 is \$1,662,346.66, meaning that the current UFB exceeds that balance by \$524,215.20. Utilization of \$245,438 from Undesignated Fund Balance Surplus would pay the proposed first year debt service for the projects outlined in the bond package. The final recommendation would be to approve an increase in LD1, which would add an estimated \$0.26 to the mill rate. This proposed budget provides a pathway to accomplish the CIP requests and several IRT projects with a relatively small property tax impact.

Unfortunately, the allowed LD1 levy limit for FY2014-2015 was unable to be calculated by Contract Assessor, Curt Lebel, at this time. This is due to statutory changes made to the method in which the LD1 levy limited is calculated (See enclosed memo).

I am looking forward to meeting with you on February 20th and March 4th.

Town of Raymond
FY 2014/2015
Budget Development Schedule
as amended 03/10/2014

- **December 17, 2013, Tuesday, 6:00 p.m., Broadcast Studio** – Board of Selectmen to review/revise draft 2014/2015 FY Budget Development Schedule and set budget directives/goals for the budget process
- **December 27, 2013, Friday** – Town Manager submits standardized instructions and budget directives to Department Heads for preparation of budget requests, which are to be returned to the Town Manager by January 24, 2014
- **January 13, 2014, Monday, 6:30 p.m., Broadcast Studio** – Budget/Finance Committee to review/revise draft 2014/2015 FY Budget Development Schedule
- **January 24, 2014, Friday** – All municipal budgets, including CIP, are submitted to the Town Manager
- **February 14, 2014, Friday** – Town Manager submits budget to the Board of Selectmen and Budget/Finance Committee
- **February 20, 2014, Thursday, 6:30 p.m., Broadcast Studio** – Selectmen and Budget/Finance Committee review proposed municipal budget expenditures and projected non-property tax revenues (Dept. Head Budget Review #1)
- **March 10, 2014, Monday, 6:30 p.m., Broadcast Studio** – Selectmen and Budget/Finance Committee review proposed municipal budget expenditures (Dept. Head Budget Review #2)
- **April 7, 2014, Monday, 6:00 p.m., Broadcast Studio** – Selectmen municipal budget workshop
- **April 8, 2014, Tuesday, 7:00 p.m., Broadcast Studio** – Selectmen consider (vote) recommended municipal budget
- **April 14, 2014, Monday, 6:30 p.m., Broadcast Studio** – Budget/Finance Committee to consider (vote) on recommended municipal budget
- **April 23, 2014, Wednesday** – Budget to be submitted to the printers
- **June 3, 2014, Tuesday** – Annual Town Meeting

Hi Nancy,

Normally, this time of year, I am able to give a reasonable estimation of the tax cap the town will be subject to for its annual budget. The Legislature however has made statutory changes to the calculation which is causing a delay in producing a reliable figure. The revenue sharing part of the calculation in the past used actual money received in the two previous calendar years. Under the new change enacted, beginning this year, fiscal year estimates/actuals from the current year will be compared with estimates for the year for which the budget is being formulated. This means I will need to wait for the projections for fy15 to be released by the State Treasurer before finishing the calculation. (likely some time in March)

One negative aspect of this new method which will affect Raymond, besides the use of estimates, is that the losses incurred in Rev sharing between calendar year '12 and '13 will not be eligible to be added to the overall cap. If Revenue sharing is projected to be flat from fy 14 to 15 then I would expect a cap increase in the range of 35k-40k for the upcoming budget cycle. This is perhaps 75-80k less than it would have been under the old method. These changes may make it necessary for the Town to consider an increase override of the the municipal cap or some other sources of revenue other than property tax in order to fund the municipal budget. As you know, a bill to restore an additional 40 million dollar cut to revenue sharing is currently working its way through the legislature. If this is successful, revenue sharing cuts will not be as substantial and may stabilize somewhat between fy 14 and fy15.

Curt

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Municipal Budget

FY 2014-15

	14/15 Budget	13/14 Budget	12/13 Budget	11/12 Budget	10/11 Budget	09/10 Budget	\$ diff last/this	% diff	
Administration									
Salaries	327,254	322,780	317,702	308,052	301,468	316,993			
Code Enforcement Department	89,374	85,501	84,005	73,771	78,019	88,191			
Supplies	4,000	4,000	4,200	4,000	4,300	4,300			
Equipment	1,500	500	500	500	500	500			
Service contracts	15,539	15,890	18,433	18,490	18,311	17,976			
Utilities-phone	5,000	5,000	5,500	5,900	5,900	5,900			
Postage	8,290	7,931	6,977	6,853	6,480	6,530			
Audit & legal	48,000	30,000	26,000	26,000	26,000	26,000			
Dues / publications/remembrances	1,505	1,305	1,355	1,155	1,205	1,250			
Advertising	4,000	3,000	2,500	2,000	1,000	1,000			
Registry of Deeds	5,000	4,000	4,500	4,500	3,500	3,500			
Travel & training	9,999	10,999	11,199	9,399	9,399	9,399			
Printing	3,200	2,500	2,500	2,500	3,700	5,600			
Elections	8,806	7,097	8,655	7,825	8,228	10,743			
Total	531,467	500,503	494,026	470,945	468,010	497,882	30,964	6.18658	
Assessing									
Contract Assessor	30,000	25,000	25,000	30,000	30,000	30,000			
Assistant Salary	11,123	10,967	10,754	15,678	24,669	24,669			
Supplies/Equipment	1,100	1,000	1,100	1,059	1,500	800			
Legal (Assessing & BAR)	0	900	1,000	1,000	1,200	2,568			
Software maintenance	8,575	8,360	8,456	7,350	7,100	7,100			
Registry of Deeds	1,200	1,200	1,200	1,200	1,200	1,200			
Total	51,998	47,427	47,510	56,287	65,669	66,337	4,571	9.63797	
Town Hall									
Supplies	1,586	1,640	1,100	1700	2,220	2,400			
Equipment	1,800	1,800	1,000	3,000	3,000	3,454			
Heating oil	4,320	4,320	4,995	5,600	6,000	7,600			
Utilities	9,000	7,400	11,000	13,500	14,500	15,264			
Contract services	1,550	1,520	1,497	1,453	1,403	1,403			
Town Hall repairs/renovations/maint	2,000	2,000	3,000	3,000	3,500	3,500			
Total	20,256	18,680	22,592	28,253	30,623	33,621	1,576	8.43683	
Insurance									
Social Security	95,874	87,154	84,851	83,073	84,487	85,324			
Unemployment	1,000	1,000	1,000	1,000	1,000	1,000			
Liability/Vehicle Insurance	42,100	40,000	28,000	29,002	29,002	28,930			
Workers Comp	24,607	26,000	28,000	29,000	30,970	30,970			
Inland Marine	2,950	2,500	2,125	1,999	1,986	1,900			
Public officials liab.	1,300	1,350	1,350	1,350	1,350	1,350			
Health/Dental	246,750	229,000	253,671	243,201	265,867	245,176			
Life insurance	5,500	5,300	4,450	4,450	4,795	4,795			
ICMA Ret Corp	51,955	41,900	47,798	47,907	44,635	47,515			
Rescue Billing Services	12,000	12,000	12,000	12,000	14,400	14,576			
Total	484,036	446,204	463,245	452,982	478,492	461,536	37,832	8.47863	

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Municipal Budget

FY 2014-15

	14/15 Budget	13/14 Budget	12/13 Budget	11/12 Budget	10/11 Budget	09/10 Budget	\$ diff last/this	% diff	
General Assistance									
GA	6,000	6,000	6,000	6,000	4,000	2,000			
Total	6,000	6,000	6,000	6,000	4,000	2,000	0	0.00000	
Technology Department									
Broadcast Station Salary	35,000	16,724	12,293	9,235	3,600	3,600			
Video broadcasting expenses	12,000	10,000	9,000	9,000	9,000	9,000			
Technology Svcs Admin Salary	60,000	60,000	60,000	60,000	60,000	60,000			
Technology/computers/upgrades	59,165	58,165	58,165	58,165	63,800	63,800			
GIS hardware/software/maint.	14,200	13,600	13,600	28,600	13,600	20,000			
Total	180,365	158,489	153,058	165,000	150,000	156,400	21,876	13.80285	
Community Development									
Planning Services	21,500	21,500	36,500	17,000	26,100	31,277			
Secretary	10,011	9,871	9,679	11,775					
Supplies	500	250	250	250	250	250			
Planning Board Ordinance Updates	4,000	4,000		4,500	6,500	5,000			
Advertising	1,500	1,500	1,500	1,500	1,500	1,500			
Comp Plan implementation				0	1,500	5,000			
Conservation Commission	0	0	2,000	2,000	4,000	4,000			
Community Projects using Timber Funds	55,000								
GPCOG	0	0	4,699	3,869	0	0			
Total	92,511	37,121	54,628	40,894	39,850	47,027	55,390	149.21473	
Fire/EMS Department									
Clothing allowance	5,000	5,000	5,000	5,000	5,000	5,000			
Operations	22,000	22,000	18,000	17,000	15,955	13,955			
Travel	2,400	2,400	2,400	4,400	4,400	4,400			
Fire/Rescue Payroll	421,790	395,454	387,700	377,432	376,432	376,432			
Dispatch Services	31,700	31,700	31,700	31,700	31,700	25,900			
Building maint	17,000	12,244	12,244	12,244	12,244	8,620			
New equipment	8,000	8,000	7,000	7,000	7,000	7,000			
Gas/oil	18,000	18,278	17,278	15,278	15,278	15,278			
Vehicle Maintenance	30,000	28,400	26,400	23,400	23,400	23,400			
Firefighter Equipment and repair	5,700	5,700	5,700	5,700	5,700	5,700			
Radio repairs & replacement	10,000	7,800	7,800	7,800	7,800	7,800			
Heating of buildings	12,000	13,000	13,000	13,000	16,000	16,000			
Utilities	26,966	26,966	26,966	26,966	26,966	24,966			
Maintenance and License Contracts	6,000	5,721	4,721	4,721	4,721	4,721			
Health & safety	7,300	4,955	4,955	4,000	4,000	4,000			
Dues & publications; EMS assessment	900	900	900	900	900	900			
Training	10,500	19,790	10,500	10,500	10,500	10,500			
Fire prevention	500	500	500	500	500	500			
Turn-out gear/equip	9,300	7,225	4,500	8,500	8,500	8,500			
SCBA	4,400	4,400	2,200	2,155	1,200	1,200			
Total	649,456	620,433	589,464	578,196	578,196	564,772	29,023	4.67786	

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Municipal Budget

FY 2014-15

	14/15 Budget	13/14 Budget	12/13 Budget	11/12 Budget	10/11 Budget	09/10 Budget	\$ diff last/this	% diff	
Animal Control									
Revenue	(\$4,000)	(\$4,200)	(\$4,000)	(\$4,000)	(4,000)	(4,000)			
Salaries	7,814	7,708	7,532	6,327	6,000	5,120			
Uniforms	400	400	400	400	500	300			
Equipment	500	500	500	500	600	600			
Mileage/Expenses	5,300	5,300	5,200	5,200	5,000	5,000			
Contract services	5,856	5,856	5,856	6,160	5,671	5,586			
Total	15,870	15,564	15,488	14,587	13,771	12,606	306	1.96608	
Infrastructure									
Streetlights	21,000	19,600	19,960	19,330	20,930	21,220			
Total	21,000	19,600	19,960	19,330	20,930	21,220	1,400	7.14286	
Public Works									
Salaries	250,450	231,610	225,098	215,129	211,114	212,852			
Supplies/uniforms	3,000	3,000	3,000	3,000	5,000	5,000			
Materials	15,000	15,000	15,000	15,000	15,000	15,000			
Street signs	5,500	5,500	3,000	3,000	3,000	3,000			
Road salt	60,000	60,000	60,000	71,000	71,000	71,000			
Equipment	4,000	3,000	3,000	3,000	1,000	3,500			
Equipment maintenance	39,625	39,625	32,500	30,000	20,000	20,000			
Gas/diesel	29,000	29,000	29,000	18,000	22,000	22,000			
Utilities-Phone/CMP	4,000	4,000	4,000	4,000	5,600	5,600			
District One-PW	5,000	5,000	5,890	5,890	6,575	6,575			
Building maintenance	7,100	7,100	8,500	7,700	3,500	3,500			
Travel & training	400	400	500	0	0	400			
Snow removal contract	181,005	176,591	176,591	169,862	164,560	158,239			
Striping contract	15,394	15,394	11,000	11,000	10,000	10,000			
Roadside mowing	2,500	2,500	3,200	3,200	3,200	3,200			
Subcontracting	6,000	6,000	6,000	6,000	6,000	7,000			
Rental equipment	1,000	1,000	1,000	1,000	750	1,500			
Winter Sand	41,200	41,200	41,200	41,200	41,200	41,200			
Total	670,174	645,920	628,479	607,981	589,499	589,566	24,254	3.75495	
Solid Waste									
Recycling pickup & haul	124,875	121,235	121,235	117,700	114,278	107,494			
Recycling committee	500	700	1,200	1,200	1,200	1,200			
Roadside pickup	124,875	121,235	121,235	117,700	114,278	114,660			
MMWAC	43,400	43,400	46,400	49,300	52,200	52,200			
MMWAC debt service	135,527	143,821	152,115	160,409	168,703	176,997			
ecomaine (RWS) demo project	0	20,213	20,896	20,896	20,896	18,440			
Total	429,177	450,604	463,081	467,205	471,555	470,991	-21,427	-4.75517	

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Municipal Budget

FY 2014-15

	14/15 Budget	13/14 Budget	12/13 Budget	11/12 Budget	10/11 Budget	09/10 Budget	\$ diff last/this	% diff	
Cemeteries									
Contract services	12,760	12,760	11,212	11,112	11,112	11,112			
General repair/maintenance	4,000	4,000	5,000	5,000	5,000	5,000			
Raymond Hill Cemetery survey	2,500	0	8,365	0	0	2,000			
Map and plot locations plan	0	0	8,365	0	0	2,000			
Total	19,260	16,760	32,942	16,112	16,112	20,112	2,500	14.91647	
Parks/Recreation									
Materials/equipment	2,500	2,500	3,500	3,500	0	4,200			
Contract services	6,898	6,697	6,697	6,697	6,697	7,335			
Raymond Baseball/Softball	1,000	1,000	1,000	1,000	1,000	1,000			
Raymond Rattlers Snowmobile	1,600	800	2,000	2,000	2,000	2,000			
Agawam mowing /soccer	2,000	2,000	2,000	2,000	2,000	2,000			
Total	13,998	12,997	15,197	15,197	11,697	16,535	1,001	7.70178	
Raymond Village Library									
Library	40,000	37,500	35,000	30,900	30,900	30,900			
Maintenance expense per MOU	500								
Total	40,500	37,500	35,000	30,900	30,900	30,900	3,000	8.00000	
CIP									
PW-Equipment Reserve	35,000	135,000	35,000	35,000	35,000	35,000			
PW - Road construction bond payment	96,731	100,086	103,263	106,297	109,213	112,081			
Paving/Road Maintenance	275,000	500,000	240,000	240,000	234,838	225,000			
Municipal Facilities Maint/Improvement	25,000	25,000	25,000	25,000	25,000	25,000			
Public Safety Bldg bond payment	115,424	118,779	123,358	132,829	136,385	139,741			
Fire Dept equipment bond payment	56,003	57,945	59,784	61,541	63,229	64,889			
Est payment on proposed bond	245,438								
PW - 2013 Road Const. Bond Payment	63,000								
Fire Department Equipment, Facilities	75,000	355,000	75,000	75,000	75,000	85,000			
	986,596	1,291,810	661,405	675,667	678,665	686,711	-305,214	-23.62685	
Gross Budget	4,212,664	4,325,612	3,702,075	3,645,536	3,647,969	3,678,216	-112,948	-2.61114	
County Tax Assessment	617,503	627,814	589,109	589,325	544,946	560,674	-10,311	-1.64237	

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Municipal Budget

FY 2014-15

	14/15 Budget	13/14 Budget	12/13 Budget	11/12 Budget	10/11 Budget	09/10 Budget	\$ diff last/this	% diff	
TIF									
Raymond/Casco Historical	1,800	1,800	1,800	1,800	1,800	1,800			
Hydrant Rental	5,650	5,600	5,460	5,300	5,360	5,360			
Waterline Bond Payment	64,064	65,926	68,467	73,724	75,697	77,560			
Route 302 Bond Payment	43,845	45,119	46,858	50,456	51,806	53,081			
Street Flag Maintenance	1,000	1,000	1,000	1,000	1,000	1,000			
Route 302 Corridor	30,951	30,551	29,493	30,288	33,597	34,297			
Sheri-Gagnon Park				0	4,838	0			
GPCOG Dues	4,436	4,436							
Economic Development	7,000	7,000							
GIS contract	25,000	20,000							
Raymond Waterways	17,500	17,500	15,000	15,000	15,000	15,000			
	201,246	198,932	168,078	177,568	189,098	188,098	2,314	1.16321	

Estimated Municipal (Non-Property Tax) Revenues
FY 2014-15

	Account	14/15 Budget	13/14 Budget	12/13 Budget	11/12 Budget	10/11 Budget	09/10 Budget	08/09 Budget	Sdiff last/this yr
R3050	Public Cable Franchise Agreement	\$38,000	\$39,000	\$39,000	\$37,000	\$36,000	\$34,000	\$33,974	-\$1,000
R3100	Crown Castle Tower Lease	\$0	\$0	\$42,526	\$40,000	\$38,984	\$37,812	\$35,828	\$0
R3120	Supplemental Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000	\$0
R3150	Excise Taxes	\$770,000	\$740,000	\$720,000	\$720,000	\$730,000	\$780,000	\$800,000	\$30,000
R3200	Municipal Revenue Sharing	\$117,531	\$195,000	\$205,000	\$200,000	\$200,000	\$233,163	\$240,000	-\$77,469
R3220	Local Road Assistance	\$54,000	\$55,000	\$54,000	\$52,000	\$52,000	\$55,000	\$61,800	-\$1,000
R3270	Tree Growth	\$8,000	\$10,000	\$8,000	\$7,000	\$7,000	\$6,000	\$7,000	-\$2,000
R3280	Veterans Exemption	\$2,500	\$2,500	\$4,000	\$2,300	\$2,300	\$1,500	\$1,500	\$0
R3300	Snowmobile Reimbursements	\$1,400	\$1,400	\$2,400	\$2,200	\$2,800	\$2,300	\$2,300	\$0
R3320	CEO/Planning Board Fees	\$45,000	\$50,000	\$50,000	\$50,000	\$55,000	\$55,000	\$95,000	-\$5,000
R3360	Municipal Fees	\$19,500	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$23,000	-\$500
R3380	Public Safety Income - Town of Frye Island	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$20,000	\$30,000	\$0
R3385	Public Safety Income - Town of Gray	\$0	\$0	\$10,000	\$10,000	\$0	\$0	\$0	\$0
R3400	Fire and Rescue Ambulance Collections	\$145,000	\$145,000	\$145,000	\$145,000	\$160,000	\$160,000	\$130,000	\$0
R3435	Solid Waste - Bag Tag Income	\$400	\$400	\$700	\$800	\$1,000	\$1,200	\$1,200	\$0
R3475	Sale of Recyclables	\$0	\$0	\$0	\$0	\$0	\$10,000	\$11,000	\$0
R3440	Recycling Bins	\$0	\$0	\$200	\$200	\$150	\$200	\$200	\$0
R3480	Lien Charges	\$6,000	\$6,000	\$5,000	\$5,000	\$4,000	\$3,500	\$3,500	\$0
R3500	Miscellaneous	\$33,000	\$35,000	\$60,000	\$60,000	\$55,000	\$50,000	\$60,000	-\$2,000
R3520	Interest Income - Taxes	\$35,000	\$35,000	\$35,000	\$30,000	\$30,000	\$30,000	\$25,000	\$0
R3530	Interest Income - Investments	\$2,000	\$2,000	\$5,000	\$10,000	\$20,000	\$40,000	\$85,000	\$0
R3550	Clerk Fees	\$3,200	\$3,500	\$3,500	\$3,900	\$3,200	\$3,200	\$3,500	-\$300
R3560	Perpetual Care	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$0
R3600	Parking Fines	\$300	\$500	\$300	\$200	\$500	\$500	\$1,000	-\$200
R3800	School Plowing Income	\$7,000	\$7,000	\$7,000					\$0
R3900	Luther Gulick Fund Contribution	\$3,000	\$3,000	\$3,000					\$0
R4000	Fund Balance Contribution ***	\$245,438	\$0	\$0	\$88,406	\$129,214	\$146,300	\$150,000	\$245,438
	Total	\$1,555,269	\$1,369,300	\$1,438,626	\$1,503,006	\$1,566,148	\$1,693,675	\$1,813,802	\$185,969
									\$0
R4050	Homestead Exemption Reimbursement	\$56,000	\$55,000	\$55,000	\$60,000	\$78,000	\$55,000	\$70,953	\$1,000
R4051	BETE Reimbursement	\$8,000	\$15,000	\$15,000	\$10,000	\$14,000	\$0		-\$7,000
R4052	Use of Assessing Reserve	\$0	\$0	\$70,000					\$0
R4053	Use of Tower Easement Funds	\$0	\$705,000						-\$705,000
R4054	Use of Voting Machine Reserve	\$0	\$6,500						-\$6,500
R4055	Use of Timber Sale Income	\$55,000							\$55,000
	Total Anticipated Revenues	\$1,674,269	\$2,150,800	\$1,578,626	\$1,573,006	\$1,658,148	\$1,748,675	\$1,884,755	
							Total anticipated change in		-\$476,531
	*** Fund Balance Contribution is for the purpose of paying the first year interest and principal on the proposed equipment/infrastructure bond								

**2014-2015
Administration**

Account # 0100

Total Appropriation Request -- \$531,467

Sub-accounts

0100 Wages* **\$327,254*

Town Manager	(Salary)	\$97,380
A portion of salary is used to purchase long-term disability insurance		
Finance Director	37.18/hr @ 40hrs/week	\$77,335
Deputy Finance Director	22.32/hr @ 35hrs/week	\$40,623
Deputy Tax Collector	18.94/hr @ 32hrs/week	\$31,517
Clerk	23.42/hr @ 38hrs/week	\$46,278
Deputy Clerk/Tax Collector/Counter/ G.A. Coordinator	16.70/hr @ 25hrs/week	\$21,710
Municipal Assistant	21.39/hr @ 9 hrs/week	\$10,011
(12 hrs under Code Enforcement; 9 hrs under Community Development and 10 hrs under Assessing)		
Selectmen	2 members @ \$1,200/year No Mike, no Teresa, no Joe	\$2,400

0150 Code Enforcement Department* **\$89,374*

Code Enforcement Officer	40 hrs per week - Salary	\$64,126
Municipal Assistant	\$21.39/hr @ 12 hrs/week	\$13,348
(9 hrs under Administration; 9 hrs under Community Development and 10 hrs under Assessing)		
Supplies		\$1,000
Vehicle fuel/maintenance		\$4,000
Training/Conferences		\$1,500
Phone		\$1,400
Software *		\$4,000
* Software was going to increase to \$3000 with Vision; will be \$4000 with WebQA		

0200 Supplies* **\$4,000*

Included are paper products (forms, envelopes, labels, stickers, etc); office supplies; computer supplies

0300 Equipment* **\$1500*

Chairs; desks; filing cabinets, adding machines, and other office equipment (includes shredder in FY2014-2015)

0325 Service Contracts **\$15,539**

Northern Data (software licenses and support fees) - \$10,758, Postage machine rental - \$760; Postage Meter maintenance contract \$110, photo copier agreements - \$650; tax billing services from Northern Data - \$2,733, Lewiston Waste Water Control-\$250 for septic site license, Androscoggin Bank-\$250 (Trust Funds administration fee), Quarterly Electronic 941 filing \$28

0500 Telephone **\$5,000**

Verizon Wireless, Fairpoint, VOIP

0600 Postage **\$8,290**

Tax Bills (semi-annual)	\$3,285
Tax bills – corrected re-submittals	\$48
30-day lien notices @\$6.48 (360)	\$2,333
Mortgage holder lien notices @\$6.48 (50)	\$324
45 day automatic foreclosure notices @\$6.48 (60)	\$389
Mortgage holder foreclosure notices @\$6.48(50)	\$324
Reminder notices	\$48
Normal business mail, town wide mailings, postage due	\$1,539

0700 Professional Services **\$48,000**

Audit:	\$8,000
Legal	\$40,000

The Town is undertaking a higher level of legal review and due diligence resulting in a need for an increase in the legal appropriation.

0800 Dues and Subscriptions/Publications/Remembrances **\$1,505**

Excise guides \$150; Affiliated Health Assoc. \$150; MTCCA \$40; MTCTTCA \$75; MWDA \$30; CCMCA \$10; newspapers and other publications \$300, notaries \$50, Remembrances \$ 700 –**previously eliminated MMA membership, along with TM’s ICMA & MTCMA dues**

0900 Advertising **\$4,000**

Appeals Board; BAR; Selectmen; employment openings; public notices; and legal advertisements

1000 Registry of Deeds **\$5,000**

Lien filings; lien discharges; and quitclaim deed filings – have to pay for each year being quit-claimed

1100 Travel and Training **\$9,999**

The 2014 mileage reimbursement rate has been set at 56 cents per mile by the IRS.

The Town of Raymond uses the IRS standard rate.

Town Manager

Auto stipend	\$3,899
Training and meetings	\$1,500
MTCMA Conference	\$0
ICMA Conference	\$2,800
MMA Conference	\$0
Previously eliminated Town Manager attendance at MTCMA & MMA conference	
Office Staff Conferences and mileage	\$1,800

1200 Printing **\$3,200**

Town Annual Reports and Town Meeting Warrants \$3,200

1400 Elections **\$8,806**

Conferences/training	\$700
Register of Voters 200 hrs @ \$8.15/hr	\$1,630
Election Worker meals @ \$120/election for 4 elections	\$480
June Town election - Workers = 7 @ 13.5 hrs @ \$7.50/hr	\$709
Voting machine programming	\$370
Print 3000 color ballots @ .30 each	\$900
June Town Meeting - Workers = 4 @ 5 hrs @ \$7.50/hr	\$1501
Ballot Counters = 4 @ 1.5 hrs @ \$7.50/hr	45
RSU Public Hearing – Workers = 2 @ 3 HRS @ 7.50/hr	\$45
Voting machine programming	\$370
Print 3000 color ballots @ .30 each	\$900
Reimbursement by RSU 14	\$-1315
November Election – Workers = 7 @ 13.5 hrs @ \$7.50/hr	\$709
Ballot Counters = 4 @ 1.5 hrs @ 7.50/hr	\$45
State pays for voting machine programming	- 0 -
State pays for ballot printing	- 0 -
Municipal machine programming (if needed)	\$370
Municipal ballot printing: 3000 color ballots @ .30 each	\$900
Unanticipated 1 Election – Workers 6 @ 13.5 hrs @ \$7.50/hr	\$608
Ballot Counters = 4 @ 1.5 hrs @ 7.50/hr	\$45
Machine programming	\$370
Print 3000 plain ballots @ .25 each	\$750
Election supplies	\$25
Voting Machine – annual maintenance	- 0 -

**2014-2015
Assessing
Account #0125**

Total Appropriation Request -- \$51,998

Sub-accounts

0050 Contract Assessor ***\$30,000***

Contracted Assessor Curt Lebel – 50-60 days

0100 Salary ***\$11,123***

Assessor's Assistant – 10 hrs per week at \$21.39/hr
(9 hrs under Administration, 12 hrs under Code Enforcement, 9 hrs under Community Development)

0150 Travel & Training ***\$0***

Personal vehicle use/Staff training

0200 Supplies/Equipment ***\$1,100***

Office supplies

0275 Software Maintenance ***\$8,575***

Vision annual software license, maintenance, tech support, and upgrades - \$5675;
Website support - \$2200; NDS Bridge - \$500; Vision static database - \$200

0300 Registry of Deeds ***\$1,200***

Copies of deeds for Town Office records

**2014-2015
Town Hall
Account #0200**

Total Appropriation Request -- \$ 20,256

Sub-accounts

0200 Supplies ***\$1,586***

Water and water cooler rental, maintenance	\$486
Toiletries; paper goods; hardware; and misc.	\$1,100

0300 Equipment ***\$1,800***

Equipment purchases, copier lease

0400 Heating Oil ***\$4,320***

1200 gallons of fuel @ \$3.60/gallon

0500 Utilities ***\$9,000***

CMP - costs increasing

1300 Contract Services ***\$1,550***

Mowing Town Office-\$800, alarm monitoring-\$750

1400 Renovation/Repairs/Maintenance ***\$2,000***

Represents monies to cover any unforeseen events that may occur for repairs or maintenance

**2014-2015
Insurance
Account #0400**

Total Appropriation Request -- \$484,036

Sub-accounts

0599 Social Security ***\$95,874***

Employer's share of Social Security

0699 Unemployment Insurance ***\$1,000***

0749 Liability/Vehicle Insurance ***\$42,100***

General liability insurance and property/vehicle insurance – an estimate of 5% increase

0799 Workers Compensation Insurance ***\$24,607***

The components that comprise the rate are the number of employees, salaries, modification rate and the job classification rates – est 5% increase

0899 Public Officials Liability Insurance ***\$1,300***

0900 Inland Marine ***\$2,950***

Includes rescue watercraft and other miscellaneous equipment- est 5% increase

1399 Health and Dental Insurance Premiums ***\$246,750***

Medical and Dental Insurance for 17 employees; pays 85% of family coverage
This includes negotiated TM long-term disability insurance (from salary).

1450 Life Insurance ***\$5,500***

Provided for full time employees, based on annual salary and age of employee. Also includes additional Life Insurance for TM as negotiated per contract (from salary).

1499 ICMA Retirement Corp***\$51,955***

ICMA Retirement match benefit for 17 employees.

All full time employees are eligible for the ICMA Retirement plan.

The maximum amount allowed after 5 years of employment is a match of 5% of gross wages.

Employees eligible to receive family coverage/two person/employee with child(ren)/health care but elect NOT to take advantage are eligible to receive up to \$3454 (established in 2002 as half the cost of family coverage at that time) annually or additional life insurance benefits. The estimated cost to the Town in FY 2014-2015 for employees who elect to take the ICMA Retirement option instead of the health plan that they are eligible for will be \$9,652, for 4 employees.

1600 Rescue Billing Services***\$12,000***

This is the cost for the Town of Raymond's billing services with Medical Reimbursement Services of Windham and is based on 8% of collected amounts. They collect from insurance companies those fees charged for rescue calls/ambulance transportation.

2014-2015 General Assistance Account # 0500

Total Appropriation Request -- \$6,000

Sub-accounts

<i>0110 General Assistance</i>	<i>\$6,000</i>
--------------------------------	----------------

This account is used for aid to families with extreme levels of poverty. Expenditures for housing, food, fuel, and medical payments are issued from this account. No increase for FY 2014-15. Expenditures are currently reimbursed by the State of Maine at a 50% level.

The Town has the Community Assistance Fund for those needing assistance but not qualifying for General Assistance. At the time of this draft, that account has \$22,435 available.

**2014-2015
Technology Department
Account #0550**

Total Appropriation Request -- \$180,365

Sub-accounts

<i>0100 Cable Broadcasting Station Salary</i>	<i>\$35,000</i>
Full-time salaried position (Station Manager) for all phases of Broadcast Station operation.	
<i>0150 Technology Services Administrator</i>	<i>\$60,000</i>
Contract position for administration of network services - 7 th year of same request.	
<i>0200 Cable Broadcasting expenses</i>	<i>\$12,000</i>
Supplies, software and hardware maintenance, including \$3000 subscription fee for live streaming; to include chorus mics & graphic equalizer FY 2014-15.	
<i>0600 Technology/computer/upgrades</i>	<i>\$59,165</i>
This includes annual upgrades, maintenance, replacement costs, virus protection renewals, sonic wall upgrades and renewals, technical training, fuel/maintenance for Portable. Time Warner Road Runner cable modem \$13,200. Increased electric/fuel costs	
<i>0900 GIS Hardware/Software/Maintenance</i>	<i>\$14,200</i>
Software, hardware, and maintenance necessary for GIS	

Subject: Fw: Technology budget - revised

From: "Laurie Forbes" <rforbes1@maine.rr.com>

Date: 2/14/2014 9:25 AM

To: "Don Willard" <don.willard@raymondmaine.org>, "Nancy Yates" <nancy.yates@raymondmaine.org>

CC: "Kevin Woodbrey" <kevin.woodbrey@raymondmaine.org>, "Dominic Dymond"

<dominic.dymond@raymondmaine.org>, "Lonnie Taylor" <LTAYLOR@IDS.TC>

Resending this note to correct math error in attached budget and to clarify "Station Manager" narrative below. I also found the original (editable) version of the Tech budget breakdown, so I've removed the "info only" PDF list from 2013 and replaced it with a good one for 2014.

--
Laurie

-----Original Message-----

From: Laurie Forbes

Sent: Thursday, February 13, 2014 2:29 PM

To: Don Willard ; Nancy Yates

Cc: Kevin Woodbrey ; Dominic Dymond

Subject: Technology budget - revised

See attached, which includes

- a DOC and a PDF of the proposed 2014-15 budget (same info);
- a PDF of last year's line by line breakdown, FY1;
- a PDF of a line by line breakdown for 2014/2015;
- a PDF of technology services

BROADCASTING

-- If there is a "capital improvements" opportunity, then that addresses the bulk of our broadcasting needs including equipment and furniture.

-- Staff: We're proposing that this be a full-time salaried position, with a range of \$32-\$35,000, while we flesh out what exactly it is we're expecting from that person. There's no model for this, because in other towns and cities a "station manager" has very different duties (as well as his own staff) from a "videographer" or from the folks who work at archiving, scheduling and post-production. We're looking for one person to do *all* of that, at least for the foreseeable future.

-- TW franchise fee: currently we're getting 2.5%. We're part of a regional consortium looking into better services from TW. How Comcast's recent acquisition of TW is going to affect all that is unknown, but it won't be good.

<http://money.cnn.com/2014/02/13/technology/comcast-time-warner-cable-deal/index.html>

Regardless of that or of the consortium, we could be getting 5% from TW, and that may be a way to help defray some of the cable station costs. The big question would be if we can just ask for another 2.5% without establishing a new contract with TW, as that sounds as if it would mean bailing on the consortium and its work and opportunities. If we stick with the consortium, the model franchise agreement and our "service needs" list has already been completed, so within a few months we may have what we all want, anyway, or close to it.

TECHNOLOGY

-- See attached, which includes some questions about how "tech" and other services and expenses are accounted for. We're not challenging those decisions, but more trying to understand them or even proposing alternatives.

Public Safety is in need of some upgrades and didn't budget for them, so we were going to try to absorb those costs (\$6000), at least for the next year. We're not territorial and will do anything we can to get staff and citizens the technology resources they need, but if that \$6000 could be considered a capital expense (as it should), that would be excellent.

We continue--and I speak for the whole committee and Kevin--to be at your service and to do whatever the decision makers, including the voters, deem important to the community. See the attached chart for a list of what we currently provide. Kevin remains available to meet with individuals to discuss equipment and services and even to give a guided tour.

--
Laurie

**2014-2015
Technology Department
Account #0550**

Total Appropriation Request – \$172,065 (but see Capital list)

REVISED 2/13/2014

Sub-accounts

0100 Cable Broadcasting salaries \$27,300

Rename position from Videographer to Station Manager, as these are the duties performed and responsibilities accepted, along with the videographer duties. Increase hours from 20 to 30 and pay from \$15.76/hr to \$17.5/hr.

0150 Technology Services Administrator \$60,000

Contract position – unchanged since inception

0200 Cable Broadcasting expenses \$12,000

An increase of \$2000 over last year for supplies: we'll buy the chorus mics and the graphic equalizer. See "Capital" info below for what we should be doing. This also now includes a \$3000 per year subscription fee for live-streaming, which effectively reduces the budget for supplies.

0600 Technology/computer/upgrades \$59,165

Annual upgrades, maintenance, replacement costs, virus protection renewals, SonicWALL upgrades and renewals, technical training, and fuel/maintenance for Broadcast Studio. Also included: Time Warner Roadrunner cable modem: \$13,200. Increase from last year's \$58,165 of \$1,000 is for increased electricity/fuel costs. FYTD shows us closing the year at -\$746, and that's an underestimate, given the heating costs. (Item detail breakdown from last year is attached, FYI.)

0900 GIS Hardware/Software/Maintenance \$13,600

Unchanged from last year

- Software upgrades & maintenance: \$5000
- Town Report/Warrant creation: \$3000
- Hardware upgrades & maintenance \$5600

Note: the cost of the GIS services provided by contractor Sebago Technics does not come out of the Technology budget. We support the tools.

Capital Items:

Including equipment to transition to digital SD (not HD, that will come later)

ITEM	REASONING	COST
Generator – 40kW, single phase	Part of Disaster Recovery Plan – estimated cost based on used John Deere \$11,500; new Olympian \$14,500; new Kohler \$17,000.	\$15,000
Security system \$700 installation + \$55/mo	Still gathering information. Concern is acquiring low-temp warning. We'll check w/ current security provider for this enhancement, first.	*
Public Safety	Unbudgeted computer upgrades plus wireless doorlocks. This cost will likely be repeated for several years.	\$6,000
BROADCAST STUDIO		
UltraNEXUS SDI	To replace aging NEXUS = digital broadcast	\$14,000
SDI DVR - "Datavideo HDR-60"	After getting the UltraNEXUS SDI, we will be moving to a complete SDI workflow.	\$1,900
& SSD	(SSD cost depends on capacity)	\$200-\$600
Two new camcorders "EVI-HD1" \$3,100	This replaces the remaining two old PTZ cameras to make all cameras the same aspect ratio and capture quality.	\$6,200
	To make the camcorders work with our system as well enable us to send video to the Nexus SDI in digital, we will need either:	
Sony "BKAW-580" \$3,300 —& "BKAW-590" \$4,500	These are expansion cards for new camera's to work with the old Sony Anycast broadcast control system.	\$7,800
OR		
Sony "AWS-750"	This would replace the old Sony Anycast broadcast controller and eliminate the need for the expansion cards and perhaps the DVR as well.	\$20,000
LED studio lighting – ceiling lighting and table lighting	(Still gathering costs, quotes and information) This has been a need since we first started broadcasting. We're using duct tape.	\$5,000
Field camcorder	To replace Canon XL2. Options range from Canon XA25 (\$2,500) to Sony PMW-200 (\$6,000), but there are a dozen good quality products in this range.	\$2,500-\$6,000
Noise-canceling headphones: "Parrot Zik" or "Bose QC15" = \$400 each	Two will allow me to monitor live TV feed without the 4 second overlap\echo. This is necessary because it becomes difficult to monitor the feed with broadcasting and live sound overlapping.	\$800
Conference table	One that isn't hollow and doesn't echo	\$3000?
Chairs (9)	To accompany the 4 the school bought	\$2250

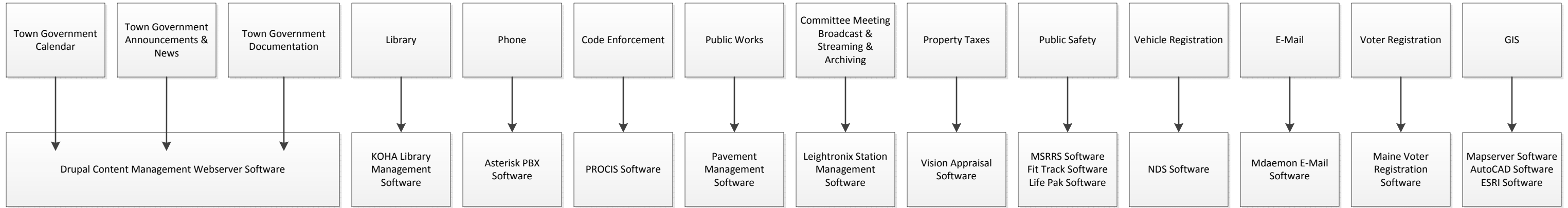
* We have a question about the allocation of the following expenses to “Technology”:

- Security system for portable classroom;
- Utilities for portable classroom (heat, lights);
- Generator for portable classroom

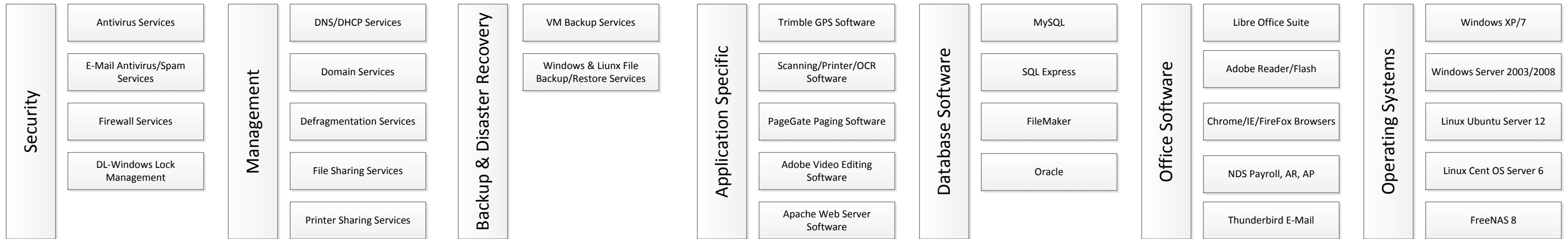
We propose that those expenses come out of a “Facilities” account in whatever way “Town Office” or “Public Safety Building” do. The portable classroom does not, in and of itself, have anything to do with “technology”; in fact we have more computer- or network-related equipment in the Town Office and the Public Safety Building than we do at the portable.

Similarly, “technology” expenses aren't accounted for consistently across departments, where—for example—we think that Public Safety's hardware and software should be in the Tech budget, and so should the monthly subscription cost for their Internet connection.

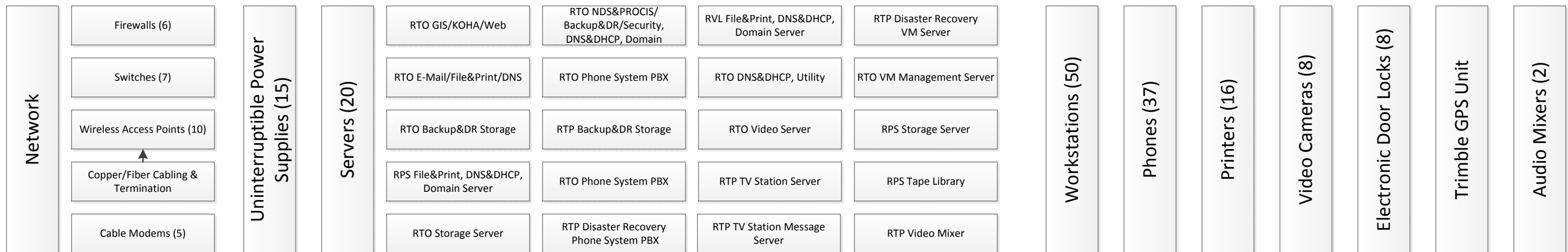
Public Services Supported by Technology



Software Infrastructure Supporting Public Services



Hardware Infrastructure Supporting Public Services



----- Original Message -----

Subject: 2014/15 Budget -- Tech: Cable Broadcasting

Date: Tue, 4 Mar 2014 18:59:51 -0500

From: Laurie Forbes <rforbes1@maine.rr.com>

To: Don Willard <don.willard@raymondmaine.org>

Don:

Please forward – thank you kindly.

Regarding the joint SB-B/F meeting of February 20, I've watched the broadcast playback a few times and will make an attempt here (below and attached) to provide some information or rationale on what I thought I heard for questions or issues.

-- Generator: That's one generator, not two, for the portable classroom (broadcast studio).

-- Casco and Bridgton: You've received data about Casco from TM Dave Morton. Here's some Bridgton info to go with it:

"They currently pay \$3416.27 a month, which comes to \$40,995.27 a year, for their (LRTV) services. They typically record 1 BOS, 2 PB and 1-2 school board (during the school year) meetings a month as well as a few workshops a year and a couple special events. They do provide live streaming over the website and live and rebroadcasting services on the local tv station. They do not provide DVDs automatically and staff has to put in a request a couple days before the meeting in order to receive one or wait a few days after. They do not record ad hoc committees or even their budget deliberations.

The main point that staff made was that, because they rely on volunteer staffing even though they have a paid director and assistant, they are not always available to provide coverage for meetings, especially if there are a couple meetings at the same time. They will scan content on agenda and choose which one they feel is important. They only keep archives for one year because they do not have the space."

-- Harpswell: When trying to establish a fair-ish rate of pay for our proposed salaried "Station Manager" position, it didn't do any good to look around the country, as those numbers start at about \$45,000 and then you add on several paid staff members. Now, "comparing" is an interesting exercise in and of itself, because, as we've seen, one can make a case to support any conclusion; but Harpswell did genuinely seem comparable to us in terms of population, coverage and such. You were told on the 20th that their Station Manager works 30 hours per week and donates another 10, which is still true as far as I know. What you didn't hear was that this person also has a paid, part-time assistant, which we're not asking for.

-- Flipping a switch and rebroadcasting: Wish this were possible. Dominic's list of related (not additional) activities is attached.

-- Where does it end?: It doesn't, if you're talking about maintaining and upgrading equipment. For personnel, it depends upon what (else) you want for services and turnaround. I'd say acquiring a full-time person who is responsible for all aspects of station management is about the least we can do, given current expectations, but it will last us a while (years) unless town requirements change.

-- My opinion: The town has already made a significant investment in establishing a broadcast studio, ever since the voters directed that such be done at the 2005 Town Meeting. In the intervening years, we've been affected by the evolution not only of station-related technology but also of station-related town expectations. For at least five years, we have kept an eye on what we see as an increasing need for dedicated technical expertise, and now we're trying to address this deficiency—and in a very cost-effective manner, IMO—while also paying the piper as regards aging and outdated equipment and inadequate furnishings and utilities.

The Technology Committee/Department has no particular stake in any of this – at all. We exist to fulfill, as best

we understand it, the “electronics/technology” will of the people as expressed by them or interpreted through you. Your priorities are our priorities.

--

Laurie

----- Original Message -----

Subject: LRTV

Date: Fri, 14 Mar 2014 10:06:13 -0400

From: Nancy Yates

From: [<nancy.yates@raymondmaine.org>](mailto:nancy.yates@raymondmaine.org)

To: Don [<don.willard@raymondmaine.org>](mailto:don.willard@raymondmaine.org)

Hi Don,

I have spoken to John Likshis, Station Manager of Lake Region TV. He is the only full-time employee of LRTV, and makes about \$38,000 per year with no benefits.

There are several other part-time employees at the station. The four videographers each make about \$8.50 per hour, the tech person makes about \$11.50 per hour, and the assistant manager makes about \$15.00 per hour. The total budget for the station is approximately \$80,000 and is funded by franchise fees dedicated to this purpose by the 11 towns served by the station. The services each town receives is determined by the amount the town is willing to appropriate for this purpose.

Nancy

----- Original Message -----

Subject: Fwd: Information requested Media services

Date: Mon, 24 Feb 2014 14:36:19 -0500

From: Don Willard <don.willard@raymondmaine.org>

Casco Town Manager <manager@cascomaine.org>, Samuel Gifford

<sgifford1@maine.rr.com>, Mike Reynolds <mike_reynolds@maine.rr.com>, Joe Bruno

<jbruno@communityrx.com>, Lawrence Taylor <LTAYLOR@ids.tc>,

To: "teresa.sadak@raymondmaine.org" <teresa.sadak@raymondmaine.org>, "Rolf Olsen, BFC"

<rolsen001@maine.rr.com>, "Laurie Forbes (home)" <rforbes1@maine.rr.com>, 'dominic

dymond' <Dominic.dymond@raymondmaine.org>, Nancy Yates

<nancy.yates@raymondmaine.org>

Good afternoon Dave,

Have copied this information along to the BOS, Budget Finance Chair Rolf Olsen, Technology Committee Chair Laurie Forbes and involved staff. Thank you for taking the time to speak with me today and for putting together the details below.

Don

Don Willard

Town Manager

401 Webbs Mills Road

Raymond, Maine 04071

(207) 655-4742 x 131

(207) 650-9001

www.raymondmaine.org

----- Original Message -----

Subject: Information requested Media services

Date: Mon, 24 Feb 2014 14:24:16 -0500

From: David Morton <manager@cascomaine.org>

To: Don Willard <don.willard@raymondmaine.org>

Don:

Greatly appreciate your meeting with me in Casco on a day your office is closed.

As per our discussions today Monday 2-24 I will lay out how our media services operates and the associated costs.

We support LRTV with an annual appropriation of \$2,000 which is in general support of the organization and programming we receive from LRTV from the region and in particular our School district.

- In addition to the general appropriation in support of LRTV we contract out to LRTV for specific

media services. For and additional \$14,000 per year LRTV provides local TV coverage of our Selectboard meetings, (approx.. 38 / yr.), Finance committee meetings, (approx. 12/ yr.), Town meetings usually not more than two or three per year, and any number of special events.

- LRTV will send a crew with equipment, live stream the event , digitally archive the event so that it may be recalled by members of the public for up to one year. This is linked of our website.
- In addition LRTV provide two CD discs one stored at the library one archived at Town hall.

We do not have a room set up to address good quality audio or video and there for other committees and boards records are a matter of hand notes and minutes, which are posted upon acceptance by the particular board or committee. Some day we hope to have a room established for audio and video where we can have all committees and Boards meet and be able to provide that programing to the public.

In addition to LRTV we hire a local sound technician to record the audio of our Selectboard meetings and our town meetings. The recordings are enhanced and available on our website for up to one year. The audio tech. also provides a sound system to enhance sound for attendees at Selectboard and Town meetings. This is at a cost of approximately \$3,000. Per year.

In total our expense for the broadcast media services is currently \$19,000. Per year.

Hope this is the information you were looking for.

Dave M.

Recording regular town Board and Committee meetings (simplified)

– Setup

Pre-videography setup takes 1 to 3 hours (1 hour on average) depending on the scope of the meeting, taking into consideration other special setup procedures: additional hardware such as a projector or PC/Laptop, or chair arrangements, etc.

– Go live (between 1 and 4 hours, averaging 2)

During videography, adjust camera presets and angles as well as equalize audio to enhance the speaker(s), if possible, while keeping distortion as low as possible. Have to adjust audio before and during recording due to changes in the dynamics of conversations or presentations. Also monitor the Live Stream and Cable TV live feed.

– Shut down

Follow the studio lockup procedure, which takes between 1 and 2 hours depending on various elements of the shutdown routine. Typically, if more is added to setup, it becomes added to shutdown and cleanup.

– Post production

When I have time either in the studio or by remote connection, I start conforming process to make the AVI video file useable OR download the analog-captured (lower quality) file(s), which usually takes 1 hour +/- 30 minutes: usually less than half the original meeting's length.

- Import files to Adobe Premiere Pro, (usually under 1 hour).

- Edit the beginning and ending title screen, edit title/date overlay slide, edit executive session slide if needed, create time code overlay (in multiples if there is an executive session).

- Normalize audio and enhance voices if necessary: between 1 and 3 hours mostly due to processing and re-conforming of audio. (In a time crunch I leave all or most of this out, as it can take time to process for each audio enhancement although I believe it is necessary unless we purchase a very expensive multi-microphone/audio setup. Even then, there would still be times I would want to enhance vocals and eliminate distortion.)

Exporting to the 3 destinations

1. to VOD server in F4V format,
2. to UltraNexus Channel controller in MPEG-2 Format and
3. to DVD in MPEG2-DVD format.

This process takes 1 hour to setup, and then between 1 and 3 hours per export destination depending on file length. Also, these are all cumulative because you can't do more than one at a time or you will fail to encode one or all destination files.

- After processing, create web pages for Board, Year, Day/Video and then link agenda.

- Restructure or create a new schedule for the week to accommodate the new finished content or upcoming scheduled recordings, while taking into consideration meeting priorities.

My goal with the proposed upgrade to a digital SDI workflow is to get a faster, more reliable and higher quality process due to quicker conversions and less quality loss, due to lower intensity conversions and a generally higher quality from the start.

2014-2015 Community Development and Services Account #0575

Total Appropriation Request -- \$92,511

Sub-accounts

0025 Planning Services ***\$21,500***

Contracted Planning services with Sebago Technics

0030 Secretarial Support ***\$10,011***

Planning Secretary – 9 hours per week @ 21.39
(9 hrs under Admin; 12 hrs under Code Enforcement; 10 hrs under Assessing)

0200 Supplies ***\$500***

0800 Ordinance Updates ***\$4,000***

Contracted Ordinance work with GPCOG

0900 Advertising ***\$1,500***

Covers the cost of Planning Board hearing notices

1250 Conservation Commission ***\$0***

To support ongoing efforts with land conservation, invasive insect education, & membership with the Maine Association of Conservation Commissions

1300 Use of Timber Harvest Funds ***\$55,000***

Support for Conesca Road Community Forest Project; Community Survey; Costs associated with Timber Harvest Project

2014-2015
Fire and EMS Department
Account #0600

Total Appropriation Request -- \$649,456

Sub-accounts

0025 Clothing Allowance ***\$5,000***

Uniforms, badges, patches, identification tags; shirts for members

0050 Operations ***\$22,000***

Oxygen, Medical supplies, laundry, office supplies, light bulbs, miscellaneous hardware, new EMS requirements of Capnography and EMS drug boxes, increase in EMS supply cost & Med. Control doctor.

0075 Travel ***\$2,400***

Expense reimbursements for travel associated with training, meetings, and other functions; attendance at National Chiefs' Conference

0100 Fire/Rescue Payroll ***\$421,790***

Chief, Full-time paramedic/firefighters, call and standby pay, administrative support, training pay

0150 Dispatch Services ***\$31,700***

Ongoing expenses related to contract for regional dispatch services with CCRCC

0200 Building Maintenance ***\$17,000***

General maintenance for buildings: includes electrical & building repairs, paint, floor waxing etc.

0300 New Equipment ***\$8,000***

New equipment for Fire and Rescue – Gas meters, hose roller, hydrant boost valve

0325 Fuel – Gas, oil ***\$18,000***

Fire and Rescue vehicles – expect to maintain amounts.

0340 Maintenance of Vehicles ***\$30,000***

All associated Fire and Rescue vehicle maintenance – adjust for expected issues in aging fleet

0350 Firefighter Equipment and Repairs ***\$5,700***

Repairs of all equipment that breaks or is lost during fire operations - hose, hand tools, electrical cords, generators, portable pumps, portable lights, chainsaws, fittings, EMS equipment, fire extinguisher use and refill

0355 Radio Repairs and Replacement ***\$10,000***

Radio repairs and batteries. 6 portables @ \$850 = \$5100; 4 pagers @ \$575 = \$2300

0400 Heating ***\$12,000***

Based on 6,000 gallons of LPG

Heating for PSB & District II Fire Station

0500 Utilities - Public Safety Building

CMP, Verizon, Fairpoint, Alarm Lines, TWC High Speed professional internet service

0600 Maintenance Contracts and Licenses***\$6,000***

Copier services, HVAC system heat service contract, Defibrillator(s) maintenance contract, annual EMS assessment, EMS license fees, Emergency Reporting, MEMSARS; requirement to put elevator back in service, contracts on cardiac monitor, stretcher maintenance. Dropping Page Gate.

0700 Health & Safety***\$7,300***

Hepatitis, TB, protective equipment, mask fitting HEPA 95 and SCBA, Job Placement assessments, physicals, Blood Borne Pathogen issues with laundry. 5-yr Fit for Duty for 35 people; resp clearance.

0800 Dues & Publications***\$900***

Trade journals, professional publications, legal newsletter, and organizational dues

1100 Training***\$10,500***

Training class registration fees, training equipment, officer development and leadership training, curriculum updates, mandatory trainings such as EMS protocol changes and new procedure updates, EVOC, AVOC, Pumps classes, reimbursement to members for EMT and FFI, II certification classes after they meet attendance requirements, Fire Attack School

1200 Fire Prevention***\$500***

Support materials for educational programs; updated codes purchases; smoke detectors

1300 Turnout Gear/Equipment***\$9,300***

Need to maintain safety standards for turnout gear/inspections-need 3 new sets @ \$1700.
Vapor barrier inspections due this year.

1400 Air-Packs/SCBA***\$4,400***

Annual Flow Tests and safety checks by certified technicians for each pack; batteries for pack safety devices and voice emitters

2014-2015 Fire Rescue Budget Letter

Hello Mr. Willard, Members of the Board of Selectmen, Budget Committee and the Public, thank you for your time and effort and guidance with the budget process.

Our usual cover letter message applies once again. We continue to work diligently to provide the best possible service for the town and our visitors which we are able to with the tax tolerance of the town.

We have been creative, vigilant, and resourceful with budgets while achieving the overall goals of the Fire Rescue Department. We have sought out and successfully written and administered grants to replace major items, safety equipment, SCBA, turn out gear, forestry equipment, fire prevention program, radios, energy grants and more. We have purchased used surplus equipment in effort to control costs. We joined a regional bid to purchase ambulances the program guaranteed a higher trade in value for units meeting minimum expectations with a three or four year trade in at a lower cost, and providing ambulances under warranty the duration of our four year ownership. We have taken advantage of staffing grant programs like Americorps which gave us a full time member for a minimal investment, that program has now ended. Our members have given many hours of time to work on District 2 cleaning, painting, pulling wire cables, insulating, making it the station it is today. We have been successful with our Live in Student Program. We are often cited as a model program by leaders and program professors of SMCC. Our Fire Rescue Association has funded many projects on top of the many projects of the past, we recently funded the purchasing a defibrillator for \$28,000 dollars, two Thermal Imaging Cameras and a Power Cot, subsidizing our department capabilities and providing safety equipment valued at over \$53,000. This money is raised by our department members who already do an incomprehensible amount of work handling emergencies, attending training, and seeking educational advancements.

We provide emergency response and non emergency support services to the citizens and visitors of Raymond twenty four seven. Like most departments in the county, state, region and country we are suffering from a lack of staffing. Call volume is up, man hours on calls is up. Raymond like most, is paying for members time and training, but with increased demands on the profession we find that a core group of members still carry the department. The Fire and Rescue Department is not the social club it used to be. Because of increased training, education and rising call volume, this has evolved from a once a week gathering and an occasional call to many dedicated hours of time and multiple calls per day. Staffing issues have caused a shift in thinking and run cards have been re written to include automatic aid for emergencies. I have personally responded to four major fires in neighboring towns very recently to fill a command staff role, our crews and apparatus were also summoned to assist at these fires. A building fire often involves many towns to achieve safety, minimum required staffing and relief crews. A recent fire in Gray took resources from Gray, New Gloucester, Raymond, Poland, North Yarmouth, Cumberland, Windham, just to achieve needed staffing on scene. Falmouth, Durham, Yarmouth to back fill critical areas. This is true of recent fires in Raymond, Windham, and New Gloucester. Those towns involved had to use ambulances from even further away to cover medical calls in their towns.

There has been a lot of recent news coverage highlighting the lack of firefighters. Please see links below.

<http://link.brightcove.com/services/player/bcpid48346732001?>
<http://www.wcsh6.com/video/default.aspx?bctid=3198668258001>
<http://www.wcsh6.com/video/default.aspx?bctid=3204014349001>

We supplement staffing with one Paramedic Firefighter on duty to provide medical interventions, and fire services, we have students from SMCC which are a great asset but should not be counted on as staffing as they are frequently out of town for class, clinical's or during the summer and they are not required to be here when school is on break. The program provides us with another resource and does help tremendously. We are considering expanding the program to give us two at each station in hopes of supplementing responses in all areas of town.

We expect members to carry a radio and respond at a seconds notice at any time day, night, in inclement weather or on a beach day, which in our world for a fire is high risk to members due to humidity and temperature.

We can guarantee members will:

- Miss dinners
- Leave family events
- Miss Holiday dinner
- Miss their child's soccer games or school event
- Be woken up by calls, lose sleep
- Be late for work
- Get exposed to disease, carcinogens contained in smoke
- Be at risk of injury
- Be yelled at by citizens because we needed to close a road down
- Spend more time in training than they could imagine
- Make new friends
- Be compensated little but expected to do a lot

We know more about the "toxic twins" Hydrogen Cyanide and Carbon Monoxide and thousands of other compounds which effect the health of our members. Respiratory, digestive system, and bladder cancers are the cancers of firefighters. They are becoming common. This year we have experienced many injuries in our and in local services including a broken tail bone, twisted knee, from falls which occur due to ice.

A member recently fell twice on an icy roadway at a fire scene, though uninjured his radio pager unknown to him fell off. It was then run over by a fire truck ruining a \$500 radio pager. We maintain health standards for members as the job is physically demanding, members are not accepted until they pass a Job Performance Evaluation from Central Maine Conditioning Clinic, an occupational health service in Auburn. We then follow up with members on a schedule based on age and for identified issues.

As we discussed last year there are many uncontrollable influences which effect our budget, scope of practice and operations.

We are changing tactics for fire suppression, with the change in fuels and construction which have taken place in the last decade. we find fires burn much faster and hotter and the old adage of a fire will double in size every one to two minutes is no longer supported by science. A fire can grow ten times its volume in seconds due to smoke gas ignition caused by low mass synthetics. N.I.S.T. the "National

Institute of Standards and Testing", U.L. "Underwriters Laboratories", N.F.P.A. "National Fire Protection Association" tests have disproved the science of the recent past, supporting the statement that "textbooks are being rewritten now as we speak" ref: *Dodson, Dave, The Art of Reading Smoke*. Studies taught that 8,000-10,000 BTU's were released per pound fire load, it is now known due to widespread testing that the figure is nowhere close. Recent studies prove that today's fires release 18,000-20,000 BTU's per pound in a shorter time frame. We thought that a confined compartment fire would mature in 6-8 minutes. Fire growth in a compartment (NIST) is fully developed in as low as 4 min. We used to teach fire temperatures would reach 800-1000 degrees at the ceiling, new studies prove temperatures of 1300-1500 degrees are routine and conservative due to new building construction methods.

Emergency Medical Services have and continue to change. We used to term EMS twenty years ago as bag and drag, which refers to package and transport quickly. We now know that there are many situations which we can correct the detrimental issue, via medications and interventions procedures which save lives on scene. We are still concerned with transport times as the operating room is where trauma patients lives are saved, but the interventions we now perform en route to the O.R. more often than not provide the surgeon with a viable patient. A great deal of medical issues are corrected on scene. For example a diabetic emergency is often corrected with intervention on scene, with no further issue saving them a trip to the ER. We resuscitate patients who need CPR on scene performing interventions with out attempting to move the patient to the ambulance. Science proves and protocol changes reflect modification in process. Studies have proven the patient who is not successfully resuscitated in twenty minutes with full ALS interventions does not survive. We were frequently transporting dead people in emergent mode to the hospital endangering everyone en-route, and giving a family a false hope. We now spend a great deal of time with the family while the resuscitation effort is ongoing and after the effort has been terminated. We spend a great deal of time with the families assisting them to understand what has happened, and simply being supportive during their time of need.

Our members receive pay for their time. Though that pay does not replace lost time with the family, compensate for the abnormal things they are exposed to, lost sleep, missed meals, exposure and risk. This table demonstrates the need to adjust pay rates in the near future.

The following table is three members pay for December 2013 Note the total average payroll for the 26 members in December was \$350 each.

FF/EMT	Call Hrs.	On Call Hours	Total Hrs	Paid	Avg/pay/Hr.
EMT Clark	33.51	180	213.51	\$773.39	\$3.62
EMT Britting	11.64	91	102.64	\$339.82	\$3.31
Capt/FF Tanguay	17.23	36	53.23	\$225.13	\$4.22
FF EMT Inspector Mains	77.26	257	334.26	\$1116.88	\$3.34

This table reflects the call volume and hours invested in incidents alone, not reflective of clean up report writing, non emergent services such as investigation, inspections training ETC.

YEAR

2013	Emergency Calls 773	Man Hours 8517
2012	Emergency Calls 743	Man Hours 7276

2011	Emergency Calls 716	Man Hours 7016

This budget reflects changes in the payroll line based on staffing needs, it is the start of a Per Diem program to provide a needed firefighter EMT on weekdays in the height of the summer season. We also propose to cover Friday evenings and weekends during this time as that is the most difficult shift to cover with call members during the summer. We believe in regionalizing, but the success rate of doing more than training, and automatic aid has yet to be realized. It is not for the lack of trying on our part I may add. I firmly believe that we can place a staffed engine company between two towns splitting the cost and benefiting two towns with higher staffing levels. Pay for training has been moved to this account from training based on request of the finance director and auditor. The line has been adjusted to provide funds to cover paramedic shifts while they are out on vacation.

The second area of increase is building maintenance. We need to provide for some temporary repairs of our roof. We have experienced leaks, and snow routinely blows in under the ridge vents into the attic space. Roof shingles are often found on the ground after a wind storm. The roof will need attention on a more permanent basis soon. We have worked to replace cracking, lifting vinyl floor tiles. Two areas the entry and main bath have been replaced using tiles donated by Capozza Tile Co. The carpet which separated and was lifting in the admin offices was replaced with a rubber flooring product. Other floor areas are in need of replacement and we try to do an area each year if funding is available.

Vehicle maintenance has been requested to go up \$1600 dollars to accommodate rising maintenance needs. This account covers pump work, pump service, wiring issues repairs, mechanical and hydraulic repairs also the required annual ladder testing and pump testing. We do not believe it is good practice to defer preventative maintenance.

The radio account also reflects an increase which is reflective of the need to perform maintenance on radio units to keep them performing within specifications. Our maintenance cost is a fluctuating cost, due to many causes such as battery replacement, use, and replacement radios. The cost of a two way radio has risen from \$500 -\$600 dollars to \$850 for one unit.

Licenses and Contracts has a small increase which is reflective of service contracts, EMS assessment, software programs, MEMSRRS, NIFRS, reporting systems, and copier maintenance.

Health and Safety reflects an increase due to updated HCW vaccination requirements, JPA "job placement assessments" and followup exams for members. We are required to do an annual medical questionair for all members over 40 years old. A doctor then evaluates if further followup is required for the member. The cost of follow up with the physician is reflected here. This is done based on OSHA 2910 respiratory standard.

The turn out gear line reflects an increase due to the rising cost of protective equipment. The cost of a set of gear used to be \$1400 dollars and now is \$1700 dollars. The gear we use is required by NFPA and Maine Bureau of Labor Standards and protects members from heat, products of combustion, it is reflective to provide safety with increased visibility, it is breathable to prolong a members viability in hot conditions, is light in weight to minimize fatigue.

Reduced accounts include Heating with the instillation of condensing LPG boilers at both stations, we are seeing reductions in overall use of LPG. Recent trends in pricing contracts also support this

reduction.

Gas and Oil has been reduced to reflect trends in price providing us with a lower cost.

Training: which is a shift only placing the difference in the Payroll account as per request of the Finance Director.

2014-2015 CIP

We have placed a plan in effect which includes the replacement of Engine 2 a 1990 pumper stationed at District 2. We had pricing of \$400,000 dollars last year, this year as we began further research on the same truck we were quoted \$420,000 dollars in today's dollars to replace the apparatus with the same exact truck. We are working to make sure the apparatus will meet the towns and service needs for the twenty year life it is expected to provide.

We plan to replace the Fire Expedition with a similar vehicle. The current vehicle was purchased at surplus, and now has 160,000 miles on it. There is a lengthy list of repairs needed ABS brakes are failing, the Cam Phaser needs replacement, it has approximately \$3000 list of repairs to make the vehicle safe.

The request for thermal imaging cameras has been removed as the Fire Rescue Association has appropriated funds to replace the equipment.

In 2015-2016 we are requesting funds for a metal roof to be installed on District 1 to permanently repair the roof with a 50 year material.

We also need to begin to fund large diameter supply hose with 5 inch diameter hose, We are becoming an island with only Poland and New Gloucester along with Raymond are the only departments using 4 inch hose as supply lines. The problems created are differing flow rates and even restrictive rates, adapting hose connections and appliances which takes time and manpower which we simply do not have.

Importantly money which was set aside to convert a truck to a needed use after its life as an ambulance was over, was found to be a project which would max out the CIP budget and still not provide what was needed for Raymond. The suspension of the truck has been modified or replaced three times in ten years to improve the ride and safety in the unit. The suspension and axle weights were not heavy enough or to the specifications required to allow us to build what was needed. We began to research used vehicles to seek a viable option and located several. One vehicle which we found met the needs and was within our budget. It proved on inspection to be an excellent option, which with a little work should prove to be a fifteen year asset.

Thank you for your continued support, we look forward to answering your questions.

Regards

Bruce D Tupper

Fire Rescue Chief

Raymond Fire Run Cards and Box Assignments

Run Cards are pre-arranged Apparatus and Manpower assignments for Cumberland County Regional Dispatch for dispatchers when an emergency call comes in.

Run Cards are based on the needs of the department and specific to the location of the incident. For ex. A house fire in an area with hydrants, needs more of the incident. For ex. A house fire in an area of town with hydrants vs. an area that tankers to to shuttle water.

Local Fire Rescue Chiefs determine the run cards for their town and mutual aid agreements w/ surrounding towns on the run card are approved.

Run Cards are pre-set for the following:

Desk Box- possible fire in or near a building.

Forestry Box- woods or grass fires

HazMat Box- call with possible hazard materials

Still Box- MVA's (motor vehicle accidents), Unpermitted burns, vehicle fires, CO alarms, wires down

EMS Box- Rescue call

A Box Assignment is upgraded or downgraded once 1st crew arrives on scene and evaluates.

Apparatus is toned out for Raymond for 1st response- if not enough personnel sign on, we go to out of town apparatus.

Desk Box Assignment- Structure Fire, Chimney Fire, Room Fire, Etc.

Desk Box can be upgraded to "All Hands"- for all available RFRD personnell to respond with additional out of town apparatus

"2nd Alarm"- Adds more apparatus to back fill stations to handle additional calls and respond as needed to scene.

Apparatus on Box	Recommended # of Personnel	Command Structure	Laws and Rules from DOL and NFPA
2 Engines	4 each x 2	Command Officer	2 in/ 2 out Requires 2 FF outside for every 2 interior FF
Windham Ladder Truck	3 or 4	Safety Officer	All interior FF's for firefighting and overhaul must be SCBA certified
2 Tankers	2 each x 2	RIT Team of 3	Rapid Intervention Team to stand by for FF rescue
Utility	2	Manpower / Accountability Officer	1st Rescue is for patients safety
Rescue	2 or 3	Rehab and EMS Water Supply	

Forestry Box

Apparatus on Box	Recommended # of Personnel	Command Structure	Laws and Rules from DOL and NFPA
2 Engines	4 each x 2	Command Officer	NIMS
1 Tank Truck	2	Safety Officer	NFPA Guidelines
Forestry Trailer	1	Water Supply	
Rescue	2 or 3	Rehab & EMS Manpower / Accountability	

Raymond Fire Run Cards and Box Assignments

HazMat Box	Recommended # of Personnel	Command Structure	Laws and Rules from DOL and NFPA
2 Engines	4 each x 2	Unified Command w/ Fire/Police/HazM	NIMS
2 Tankers	2 each x 2	Command Officer- Fire	All RFRD personnel stage until Command gives orders
1-2 Rescues	2 or 3 each	Safety Officer	NFPA Guidelines
DEP Team		Manpower / Accountability Officer	
CC Hazmat Teams from Windham, Bridgton and/or Brunswick		Rehab and EMS	
Law enforcement for traffic control and evacuation		Evacuation Team	
Town Hall Notified			
Still Box-	Recommended # of Personnel	Command Structure	Laws and Rules from DOL and NFPA
1 Engine	4	Command Officer	NFPA Guidelines
1 Utility Truck	2	EMS command	MEMS Protocols
Rescue	2 or 3	Safety Officer	1 rescue needed generally for each Patient to be transported
Fire Police	2	Fire Police	
EMS Box	Box assignment varies- ALS and additional manpower may be needed for critical calls, lift assist, etc		
Apparatus on Box	Recommended # of Personnel	Command Structure	Laws and Rules from DOL and NFPA
Rescue	2 or 3	EMS Command	MEMS Protocols

**2014-2015
Animal Control
Account #0750**

Total Appropriation Request -- \$19,870 – Total from taxes \$15,870

(\$4,000 of the needed request will be taken out of the ACO account this year. State law requires that a portion of every dog license and dog fine is to go into a reserve account to be used only for Animal Control)

Sub-accounts

0025 Animal Control Account used to reduce appropriation (\$4,000)

0100 Salaries \$7,814

Animal Control Officer and assistant(s) @ \$11.13 hr

0200 Uniforms \$400

Shirts; patches; and badges; jacket

0300 Equipment \$500

Traps, snare loop, gloves, and rabies virus disinfectant, etc.

1100 Mileage/Expense \$5,300

Mileage	\$3,600
Vet Bills & postage	\$1,400
Training	300

1300 Contract Services \$5,856

Contract with Animal Refuge League :

\$1.32 per capita x 4436 (2010 estimated census)
4 equal quarterly payments

**2014-2015
Infrastructure
Account #0775**

Total Appropriation Request -- \$ 21,000

Sub-accounts

0050 Street Lights

\$21,000

Increase anticipated due to rate increase.

**2014-2015
Public Works
Account #0800**

Total Appropriation Request \$670,174**Sub-accounts**

<i>0100 Salaries</i>		<i>\$250,450</i>
<hr/>		
Public Works Director/Road Commissioner		\$68,681
Crew Person #1 (foreman)	20.69/hr @ 40hrs/week	\$43,036
Crew Person #2	17.53/hr @ 40hrs/week	\$36,463
Crew Person #3	17.53/hr @ 40hrs/week	\$36,463
Crew Person #4	17.53/hr @ 40hrs/week	\$36,463
Overtime		\$13,744
125 hours per position for over time		
Additional request for 2 40-hr people for 13 weeks as summer help @ \$15/hr		\$15,600
<i>0200 Supplies/Uniforms</i>		<i>\$3,000</i>
<hr/>		
Shop supplies, gloves, hard hats, clothing, vests, cleaning supplies and office supplies for equipment and buildings		
<i>0225 Materials</i>		<i>\$15,000</i>
<hr/>		
Gravel, culverts, cold patch, hay, seed, erosion control, signs, and posts		
Note: This account includes gravel, culverts and erosion control supplies that are necessary to accomplish routine road maintenance.		
<i>0230 Street Signs</i>		<i>\$5,500</i>
<hr/>		
This account is used for street sign maintenance		
<i>0250 Road Salt</i>		<i>\$60,000</i>
<hr/>		
FY2013/2014 GPCOG bid currently \$49.42/ton.		
<i>0300 Shop/Safety Equipment</i>		<i>\$4,000</i>
<hr/>		
Small misc.equipment & safety gear purchases-includes safety boots, chainsaws, work signs, traffic cones		
<i>0350 Equipment Maintenance</i>		<i>\$39,625</i>
<hr/>		
Oil changes, tires, breakdowns, cutting edges, nuts, bolts, wiring, and other parts; subcontracted repairs		
<i>0400 Gas/Diesel</i>		<i>\$29,000</i>
<hr/>		
Fuel for two heavy dump trucks, four light trucks, backhoe, and grader		

<i>0500 Utilities-Phone/CMP</i>	<i>\$4,000</i>
Electricity for the Salt Shed; Telephone; Cell Phone	
<i>0600 District One – PW</i>	<i>\$5,000</i>
Heat and electricity at 47 Main Street Building	
<i>0700 Building Maintenance</i>	<i>\$7,100</i>
Electricity, heat, & routine maintenance for the Public Works building	
<i>1100 Travel and Training</i>	<i>\$400</i>
Safety training, equipment operator training, pavement management, and general maintenance programs	
<i>1310 Snow Removal Contract</i>	<i>\$181,005</i>
There was no increase FY2013-14. Budget request reflects 2.5% increase. (will be 2.5% for FY2015-16)	
<i>1320 Striping</i>	<i>\$15,394</i>
Double yellow line striping and fog lines on 25 miles of road	
<i>1325 Roadside Mowing</i>	<i>\$2,500</i>
Subcontracted normal mowing of town roadsides and specific area projects requiring heavy cutting	
<i>1370 Subcontracting</i>	<i>\$6,000</i>
To accomplish necessary work that the public works crew cannot complete due to time restraints and lack of equipment - such as catch basin cleaning and mowing	
<i>1380 Rental Equipment</i>	<i>\$1,000</i>
Rental of special equipment not owned by the Town	
<i>1390 Winter Sand</i>	<i>\$41,200</i>
Cost includes sand and cost to truck it.	

Subject: budget

From: Nathan White <nathan.white@raymondmaine.org>

Date: 1/23/2014 12:15 PM

To: Nancy Yates <nancy.yates@raymondmaine.org>, Don Willard <don.willard@raymondmaine.org>, Danielle Loring <Danielle.Loring@raymondmaine.org>

Hi Nancy

Thanks for looking over the PWD budget with me this morning, hears what we got

1-0800-1310 PK plow contract - 13/14 was the first year of a three year contract. Year two goes up 2.5% from \$176,590.00 to \$181,005.00 up by \$1,415.00

2- 0800-0300 equipment - this account is for shop equipment and crew safety equipment, do to the increased cost of these items i would like to add \$1,000.00 to go from \$3000.00 to 4,000.00

3-0800-0100 Salaries - I would like to add 2 ^{temporary} part-time people to Public Works to help with the summer maintenance on 302 and street sign maintenance and brush cutting for 13 weeks
at this point i would like to use \$15 per hour x 2 for 520
hours x 30 = \$15600.00--

The rest of the 0800 operating budget look OK

1500-0200 CIP for equipment looks ok at \$35,000.00 - I would like to put in for a new sand/salt storage building I am planing to spend \$500,000 to \$600,000. This might just make the planing stages for this year with construction 1 or 2 years out (don't panic)

1500-0700 paving is currently funded at \$240,000 per year i had originally thought we could reduce that to \$200,000 but I'm not thinking that would be a good plan - your thought ?

959 TIF I would like to add \$250.00 to the mulch and \$1000.00 to CMP and Cummings property was at \$6700.00 for last year that was out of contract last year I have not received a call back from him so add \$250 to that line \$6950.00 I will try to get it for \$100.00 over last year but go \$250 to be safe
The rest looks OK, The \$4103.45 was a light pole that was the victim of hit and run,

out still 6700
I will do up a cover letter explaining all for next week

Thanks
Nate

--
Nathan White
Public Works Director
401 Webbs Mills
Raymond, ME 04071
(207)653-3641
(207)655-4742 x134
www.raymondmaine.org

P & K SAND & GRAVEL, INC.
234 CASCO ROAD
NAPLES, ME 04055
(207) 693-6765
FAX (207) 693-6590
CONCRETE PLANT (207) 693-7990

JOB NUMBER: 13S02

PROPOSAL

DATE: MARCH 12, 2013

TO: TOWN OF RAYMOND
ATT: NATHAN WHITE
401 WEBBS MILL ROAD
RAYMOND, ME 04071

TELEPHONE: 653-3641

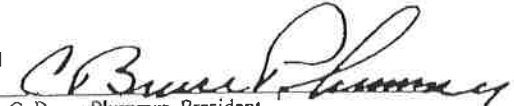
This is a Proposal to exten the existing snow plowing contract for a period of three years.

The terms of the existing contract paragraph 1 through 15 and Exhibit E signed January 2, 2009 shall remain unchanged as written.

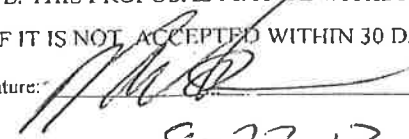
The new pricing is:

2013-2014 no price change	\$176,590.00
2014-2015 a 2.5% increase	\$181,005.00
2015-2016 a 2.5% increase	\$185,420.00

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IN A PROFESSIONAL MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN AUTHORIZED EXTRA CHARGE AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. OWNER TO CARRY FIRE, TORNADO AND OTHER NECESSARY INSURANCE. OUR WORKERS ARE FULLY COVERED BY WORKERS COMPENSATION INSURANCE.

Authorized Signature: 
C. Bruce Plummer, President

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF IT IS NOT ACCEPTED WITHIN 30 DAYS

Signature: 
Date of Acceptance: 8-27-13

Please sign and return copy.

ACCEPTANCE OF PROPOSAL---THE ABOVE PRICES, SPECIFICATION AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

2014-2015 Solid Waste Account #0900
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Total Appropriation Request -- \$429,177

Sub-accounts

<i>0400 Pine Tree Waste - Recycling Pickup and Hauling Contract</i>	<i>\$124,875</i>
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Per negotiation with Pine Tree – 3% increase for FY2014-15.
Offers Single-Stream (Zero-Sort) & curbside cardboard recycling

<i>0450 Recycling Committee</i>	<i>\$500</i>
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This account is used to provide for public awareness and promotion of recycling.

<i>1325 Pine Tree Waste - Roadside Pickup Contract</i>	<i>\$124,875</i>
--	------------------

Per negotiation with Pine Tree – 3% increase for FY2014-15.

<i>1335 MMWAC Tipping Fee</i>	<i>\$43,400</i>
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@ \$29.00 ton

<i>340 MMWAC Debt Service</i>	<i>\$135,527</i>
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1994 Series D bonds - final payment will be May 1, 2015
Principal payment of 131,379.45, interest of 4147

<i>1425 Ecomaine (RWS) Facility Project Annual Debt</i>	<i>\$0</i>
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Ecomaine, final payment in 2014.

2014-2015 Cemeteries Account #1200

Total Appropriation Request -- \$19,260

Sub-accounts

<i>1300 Contract Services</i>	<i>\$12,760</i>
Cemetery mowing	\$10,960
Pre-season clean-up	\$1,400
Veteran's flags	\$400
<i>1400 General Maintenance and Repair</i>	<i>\$4,000</i>

In addition to usual repair and maintenance, stones are being straightened and repaired as the budget allows, work is being done on the new portion of North Raymond Cemetery, and some clearing at Raymond Hill Cemetery.

<i>1500 Raymond Hill Cemetery Boundary Survey</i>	<i>\$2,500</i>
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Request for appropriation to survey boundaries of Raymond Hill Cemetery prior to expanding existing usable area.



401 Webbs Mills Road
Raymond, Maine 04071
207.655.4742
655-3024 (Fax)

To: Don Willard, Town Manager

Date: February 13, 2014

From: Louise Lester, Town Clerk

Subject: Raymond Hill
Cemetery survey proposals

I have asked four survey companies to submit a proposal for doing a boundary survey for the Raymond Hill Cemetery. The old section and the annex section behind the church are nearly full. We will be needing more space for sale in the next few years. At this time we don't have a survey showing exactly what Raymond owns. I would like to have this in hand so that we can begin preparing the land for future use.

I am attaching a spreadsheet of the 3 responses I have received from Survey Inc., Jones Associates, and Sebago Technics. My recommendation would be to accept Survey Inc because it is the lowest price, the price is fixed because he is a Raymond resident and would like to do this job at our convenience.

Sheet1

2014 Raymond Hill Cemetery Survey bids

Company	Name	Address	C,S, Zip	Registry search	plan retrieval	establish boundaries	Boundaries of Parcel and ROW
Survey, Inc	Jason Farthing	PO Box 210	Windham, Me 04062	x	x	x	x
Jones Associates	Richard R. Jones	63 Tucker Lane	Poland Spring, Me 04274	x	x	x	x
Sebago Technics	Owens McCullough	75 John Roberts R	South Portland, Me 04106	x	x	x	x

Sheet1

digital plan copy	install markers	certified boundary survey plan	Fixed fee
x	x	x	\$2,370.00
no	x	x	\$2,950.00
no	no	x	\$4,800.00

Page 2

2014-2015 Parks/Recreation Account #1250

Total Appropriation Request -- \$13,998

Sub-accounts

<i>0300 Parks Materials, Maintenance, Equipment</i>	<i>\$2,500</i>
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Materials, Maintenance, Equipment

<i>1300 Contract Services</i>	<i>\$6,898</i>
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Portable toilets	\$3,938
Mowing	\$2,960

<i>1350 Raymond Baseball</i>	<i>\$1,000</i>
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Annual appropriation

<i>1375 Raymond Rattlers</i>	<i>\$1,600</i>
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Annual appropriation based on prior year receipts

<i>1400 Camp Agawam – Mowing soccer field</i>	<i>\$2,000</i>
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Paid to Raymond Rec. - Fields used by Raymond Soccer

Raymond Baseball and Softball - Proposed 2014 Season Budget		
Income		
	Player Registrations	8,900
	Team Sponsors - Local Businesses	4,100
	Concession Stand Net Income	2,400
	Clothing Sales, Sweatshirts, etc.	1,500
	Fund Raising Events	1,200
	Town of Raymond Appropriation	1,000
	Fence Sign Renewal Fees	1,000
	Fence Sign New Sign Fees	500
	Donations	300
	Picture Sale Income	100
	Total Income	\$ 21,000
Expenses		
	Hats and Uniforms	5,000
	Equipment	4,000
	League Fees and Insurance	3,800
	Umpire Fees	2,500
	Field Improvements & Maintenance	1,500
	Clothing Costs (for Resale)	1,250
	Fence Sign Purchase Costs	500
	Training for Coaches	500
	Sponsor Plaques	400
	Trophies	400
	Electricity	300
	Administrative Supplies	250
	Paypal Service Fees	100
	Contingency	500
	Total Expenses	\$ 21,000
	Net Income	\$ -
In the 2013 Season, 181 Raymond children participated in the T-Ball, Baseball and Softball programs.		
Prepared by Walt Manchester, Treasurer		

Subject: Raymond Rec documents
From: "Leigh Walker" <lwalker4@maine.rr.com>
Date: 3/7/2014 8:43 PM
To: "'Nancy Yates'" <nancy.yates@raymondmaine.org>

Hi Nancy,

Sorry for the delay. Here are the income statements for the last two years for Raymond rec. Our fiscal year runs from April 1st through March 31 as that is the one time of the year when we are not in the middle of a program.

I have a couple of notes to go with the documents.

1. The goal is for each program to come as close to a zero balance as possible including paying for insurance coverage and other minimal expenses.
2. 2012-2013 income was increased by a late check for the fruit sale that should have been in the previous year for \$1275.
3. 2013-2014 program are almost complete with the exception of the bills for the buses for the skiing program. We will have a loss this year. Soccer spent more money than they often due to repair goals and buy needed equipment. They usually hold over a small profit knowing that goal repairs are expensive. We also started a background check system for our volunteer but the program we used ended up being more expensive than we anticipated. We are looking at other options to reduce that cost. Not only will we have so many volunteers to process in one year but we are looking into other services to handle the checks.

Thanks, Nancy. Let me know if you need anything else.

Leigh

— Attachments: —

2013-2014 Income statement Raymond Rec.pdf	34.9 KB
<hr/>	
2012-2013 Income statement Raymond Rec.pdf	33.6 KB

6:28 PM
03/07/14
Accrual Basis

Raymond Recreation
Profit & Loss
April 2012 through March 2013

	Apr '12 - Mar 13
Ordinary Income/Expense	
Income	
Fruit Sale	4,661.00
Program Fees	
Basketball Program	1,880.00
Running	380.00
Ski Program	10,575.00
Soccer Program	5,625.85
Swim Program	995.00
Tennis	130.00
Total Program Fees	19,585.85
Total Income	24,246.85
Expense	
Bank Service Charges	75.00
Fruit Fundraiser Expense	2,676.61
Insurance	
Accident medical	623.00
Liability Insurance	1,231.00
Total Insurance	1,854.00
Postage and Delivery	48.00
Program Expense	
Basketball Program	1,770.86
Running	18.88
Ski Program	8,454.61
Soccer Program	
Mowing fee	2,000.00
Soccer Program - Ot...	2,331.43
Total Soccer Program	4,331.43
Swim Program	
Swim Instructor fees	1,728.00
Swim Program - Other	46.00
Total Swim Program	1,774.00
Tennis	30.00
Total Program Expense	16,379.78
Total Expense	21,033.39
Net Ordinary Income	3,213.46
Other Income/Expense	
Other Income	
Interest Income	17.79
Total Other Income	17.79
Net Other Income	17.79
Net Income	3,231.25

Raymond Recreation
Profit & Loss
April 2013 through March 2014
Apr '13 - Mar 14



Ordinary Income/Expense

Income

Contributions Income

Donations 100.00

Swim program support 550.00

Total Contributions Income 650.00

Fruit Sale 3,968.00

Program Fees

Basketball Program 2,750.00

Running 350.00

Ski Program 10,206.15

Snowshoe Program 30.00

Soccer Program

Town funds received for mowing 2,000.00

Soccer Program - Other 3,080.00

Total Soccer Program 5,080.00

Swim Program 1,765.00

Tennis 90.00

Total Program Fees 20,271.15

Total Income 24,889.15

Expense

background checks 1,328.30

Bank Service Charges 51.00

Fruit Fundraiser Expense 2,804.48

Insurance

Accident medical 1,369.00

Board of Director's ins 897.00

Liability Insurance 746.00

Total Insurance 3,012.00

Office Supplies 58.25

Postage and Delivery 74.00

Program Expense

Basketball Program 2,009.68

Ski Program 10,887.73

Soccer Program

Mowing fee 2,000.00

Soccer Program - Other 2,566.84

Total Soccer Program 4,566.84

Raymond Recreation
Profit & Loss
April 2013 through March 2014
Apr '13 - Mar 14



Swim Program	
Swim Instructor fees	2,187.50
Swim Program - Other	<u>13.30</u>
Total Swim Program	<u>2,200.80</u>
Total Program Expense	<u>19,665.05</u>
Total Expense	<u>26,993.08</u>
Net Ordinary Income	-2,103.93
Other Income/Expense	
Other Income	
Interest Income	<u>14.00</u>
Total Other Income	<u>14.00</u>
Net Other Income	<u>14.00</u>
Net Income	-2,089.93

2014-2015
Raymond Village Library
Account #1275

Total Appropriation Request -- \$40,500

Sub-accounts

0100 Library *\$40,000*

Increase of \$2500

0200 Library Maintenance *\$500*

Library maintenance expenses per Town/Library Memorandum of Understanding

January 24, 2014

Mr. Don Willard
Raymond Town Manager
401 Webbs Mills Road
Raymond, ME 04071



Dear Mr. Willard,

Enclosed please find a copy of the proposed 2014-2015 budget for the Raymond Village Library. After a thorough review of the current budget, and careful consideration of upcoming needs, the RVL Budget Committee is asking for \$40,000 in financial support from the town of Raymond. This amount is 46% of the proposed operating budget for the library. This budget proposes an increase in staff hours for the library assistant, from 20 to 25, and youth services director, from 8 to 10, to better meet the current operational and program needs. Staff raises are budgeted at 1.4%.

It is extremely challenging to rely so heavily on fundraising and the Annual Appeal to run the library. The Board of Directors, staff and dedicated volunteers work hard throughout the year to seek other sources of income through fundraising and grants. The 2013 Garden Tour was a new fundraiser for RVL and raised nearly \$5,000. The Annual Appeal has been moved to the summer months to try and reach a broader base of our year-round and summer patrons. Many volunteers contribute to the plant sale, bake sales, basket sale and raffles. In spite of these efforts, we anticipate operating at a loss next year. For the second year, donations to our Annual Appeal are running below estimates. Revenues from the summer book sale, a major fundraiser for RVL, have also declined significantly over the past several years, a trend seen in other libraries.

The library has been very fortunate to receive grants to supplement programming and extend our children's collection. We were especially grateful to receive a \$10,000 grant from the Stephen and Tabitha King Foundation for automation equipment and training support. We continue to actively search for other grant opportunities that allow us to extend library services to our patrons and the Raymond community. We are also looking for additional fundraisers to meet the anticipated deficit in next year's budget.

The Raymond Village Library continues to be an important and vibrant resource that serves all levels of our community from infants to seniors. We are especially excited about the expanded programming offered during the past year under the direction of our library director, Sally Holt, MLS and her staff. Participation in Story Time and Baby Time continues to increase. The very successful Summer Reading Program for elementary and middle school students enrolled 89 children and offered science-themed programs throughout the summer. We have also offered 27 adult programs, ranging from monthly author presentations to financial workshops, with over 400 participants. We received strong feedback that programming and a strong collection are essentials for our patrons, and we are committed to maintaining high quality services and resources for them.

We certainly appreciate, and highly depend on, the town's support for our efforts. Thank you for your consideration of this request.

Sincerely,

Christine Frantz and Norma Richard
Raymond Village Library Co-Presidents

Enclosure

	<u>Jul '10 - Jun 11</u>	<u>Jul '11 - Jun 12</u>	<u>Jul '12 - Jun 13</u>
Ordinary Income/Expense			
Income			
Fund Raising			
Annual Appeal	21,435.00	22,368.05	20,922.00
Book Sales	9,517.25	9,792.72	8,537.95
Donations	1,299.00	1,361.00	1,003.27
Holiday Bake Sale & Gift Basket	719.25	782.00	886.79
Minor Fund Raisers	572.95	768.38	647.71
Plant Sale	1,248.82	1,270.25	1,431.55
Total Fund Raising	<u>34,792.27</u>	<u>36,342.40</u>	<u>33,429.27</u>
Garden Tour			
Interest Income	0.00	28.37	825.86
Investment Income	-149.28	0.00	4,203.53
Raymond Funds	30,900.00	30,900.00	35,000.00
Total Income	<u>65,542.99</u>	<u>67,270.77</u>	<u>73,458.66</u>
Expense			
Facilities and Equipment			
Building Maintenance	680.34	858.36	1,177.45
Property & Liability Insurance	952.90	1,029.00	1,762.00
Total Facilities and Equipment	<u>1,633.24</u>	<u>1,887.36</u>	<u>2,939.45</u>
Fundraising Expenses			
Annual Appeal Expenses	1,106.85	1,665.34	1,606.88
Other Fundraising Expense			
Total Fundraising Expenses	<u>1,106.85</u>	<u>1,665.34</u>	<u>1,606.88</u>
Media & Programs			
Books/Audios/Videos/Magazines	8,007.68	8,219.40	8,482.17
Programs	60.00	537.08	257.08
Total Media & Programs	<u>8,067.68</u>	<u>8,756.48</u>	<u>8,739.25</u>
Operations			
Advertising Expenses	312.00	427.74	356.50
Computer Expense	164.00	1,394.39	220.98
Furniture & Equipment Expense	12.00	64.70	150.48
Postage & Printing	451.68	571.49	355.68
Supplies	941.22	904.02	1,303.34
Total Operations	<u>1,880.90</u>	<u>3,362.34</u>	<u>2,386.98</u>
Other Expenses			
Misc. Expense	64.16	52.00	166.00
Total Other Expenses	<u>64.16</u>	<u>52.00</u>	<u>166.00</u>
Payroll Expenses			

King Foundation Reimbursement			
Health Insurance	6,988.32	10,586.16	
Payroll taxes	2,498.67	2,184.59	5,613.29
Salary	37,922.85	38,668.30	52,539.73
Worker's Comp. Insurance	291.86	450.00	726.40
Payroll Expenses - Other			
Total Payroll Expenses	<u>47,701.70</u>	<u>51,889.05</u>	<u>58,879.42</u>
Staff Development	124.11	25.00	5.25
Utilities Expense			
Electricity	1,718.41	1,586.03	1,559.50
Heat expense	1,744.80	1,464.94	1,883.60
Telephone Expense	377.78	300.59	357.17
Total Utilities Expense	<u>3,840.99</u>	<u>3,351.56</u>	<u>3,800.27</u>
Total Expense	<u>64,355.47</u>	<u>70,937.13</u>	<u>78,523.50</u>
Net Ordinary Income	<u>1,187.52</u>	<u>-3,666.36</u>	<u>-5,064.84</u>
Net Income	<u>1,187.52</u>	<u>-3,666.36</u>	<u>-5,064.84</u>

<u>Budget 13-14</u>	<u>Jul '13 - Jun 14</u>	<u>Budget 14-15</u>
22,000.00	14,797.00	20,000.00
5,000.00	3,025.12	4,000.00
1,400.00	614.75	1,000.00
1,000.00	1,291.82	1,000.00
2,000.00	349.02	2,000.00
1,000.00	0.00	1,200.00
<u>32,400.00</u>	<u>20,077.71</u>	<u>29,200.00</u>
2,216.00	2,216.00	1,500.00
2,216.00	23.61	25.00
6,000.00	3,818.57	6,000.00
<u>37,500.00</u>	<u>37,500.00</u>	<u>40,000.00</u>
80,332.00	61,419.89	76,725.00
750.00	581.96	1,000.00
<u>2,438.00</u>	<u>2,438.00</u>	<u>2,500.00</u>
3,188.00	3,019.96	3,500.00
1,500.00	1,462.90	1,600.00
50.00		
<u>1,500.00</u>	<u>1,462.90</u>	<u>1,600.00</u>
8,250.00	4,908.82	9,000.00
750.00	76.94	750.00
<u>9,000.00</u>	<u>4,985.76</u>	<u>9,750.00</u>
400.00	400.20	400.00
200.00	0.00	250.00
200.00	60.28	100.00
440.00	238.92	400.00
1,000.00	763.28	1,300.00
<u>2,240.00</u>	<u>1,462.68</u>	<u>2,450.00</u>
100.00	40.00	100.00
<u>100.00</u>	<u>40.00</u>	<u>100.00</u>

	-2,805.04	
4,900.00	2,689.14	
53,104.00	28,270.12	
519.00	458.70	
	<u>2,551.50</u>	
<u>58,523.00</u>	<u>31,164.42</u>	<u>\$ 65,691.76</u>
115.00	35.00	200.00
1,800.00	726.31	1,800.00
1,800.00	1,689.55	1,800.00
400.00	378.17	300.00
<u>4,000.00</u>	<u>2,794.03</u>	<u>3,900.00</u>
<u>77,166.00</u>	<u>44,964.75</u>	<u>87,191.76</u>
<u>-600.00</u>	<u>19,024.38</u>	<u>(10,466.76)</u>
<u>-600.00</u>	<u>19,024.38</u>	<u>(10,466.76)</u>

2014-2015
Capital Improvements
Account # 1500

Total Appropriation Request -- \$986,596

Sub-account

<u>0250 Public Works – Equipment Reserve</u>	<u>\$35,000</u>
Planned replacement of major Public Works equipment	
<u>0300 Public Works Construction Bond Payment</u>	<u>\$96,731</u>
Final payment to support debt services on the 2004 Series D, ten (10) year \$950,000 bond approved at the May 2004 Annual Town Meeting for major road reconstruction. Principal-95,000; interest-1731.	
<u>0350 Public Works Paving/Road Reserve</u>	<u>\$275,000</u>
Appropriation for road work/paving maintenance.	
<u>0400 Municipal Facilities Maintenance/Improvements</u>	<u>\$25,000</u>
To allow for improvements/major repairs to municipal facilities	
<u>0500 PSB Bond Payment</u>	<u>\$115,424</u>
Payment # 12 to support debt service on the 2002 Series F, fifteen (15) year \$1,595,351 bond approved at a Special Town Meeting June 5, 2001 for the purpose of building the Public Safety Building. Principal-106,356; interest- 9068: This debt will be retired FY 2017-2018.	
<u>0600 Fire Equipment Bond Payment</u>	<u>\$56,003</u>
Final payment to support debt service on the 2004 Series D, ten (10) year \$550,000 bond approved at the May 2004 Annual Town Meeting to acquire two major pieces of fire apparatus: A new engine was purchased in FY 2004-2005 to replace Engine One, a 1981 model. Rescue Two, a 1995 chassis with a 1986 ambulance body, was replaced as scheduled in FY 2005/2006. Principal-55,000; interest- 1003:	
<u>0650 Fire Department Equipment/Facilities</u>	<u>\$75,000</u>
Reserve for replacement of Fire Department major equipment.	
<u>0700 Proposed Equipment/Infrastructure Bond</u>	<u>\$245,438</u>
1 st year principal & interest on proposed \$2.1 Million Equipment/Infrastructure Bond to pay for Innovative Readiness Training Project (which includes completion of the Valley Road Tower Facility, Fire Ponds, Fire Station Lot Clearing, and Egypt Road Recreational Fields), the match for the Main Street Sidewalk Project, Engine 2 replacement, replacement Sand/Salt Building with a 6000 yard capacity, a Pole Barn to house Public Works and Public Safety Equipment, and a back-up generator for the Broadcast Studio/Technology Building.	

0750 3013 Road Construction Bond***\$63,000***

Interest only payment on 2013 Road Construction Bond. Principal repayments to begin FY 2015-2016, with final payment due FY 2024-25.

Apparatus	Make / Year	Purchased from:	Actual Cost	Replacement Cost- Today	2013-2014	2014-2105	2015-2016	2016-2017	2017-2018	2018-2019	Justifications & Comments
Rescue 1	2004 Chevy 3500	Autotronics-Demo	\$140,000.00	\$180,000.00	\$170,000.00				\$100,000.00		Contract w/PL for trade in
Rescue 2	2012 Ford 4500	PL Custom	\$168,000.00	\$180,000.00			\$100,000.00				Contract w/PL for trade in
Engine 1	2004 E-1 Typhoon	E-1 Demo	\$375,000.00	\$600,000.00	\$20,000.00						Body Work needed corrosion
Engine 2	1990 Chevy	Rehab in 2008	\$145,000.00	\$420,000.00		\$420,000.00					
Tank1	1997 International	Demo-	\$220,000.00	\$300,000.00			\$10,000.00				Body Work needed, inner tank replaced
Tank 2	1989 Freightliner	Tractor Trailer- rehab to	\$118,000.00	\$300,000.00						\$300,000.00	Pump didn't pass pump test- 2012
Utility 7	2003 Ford 550	E-1	\$112,813.00	\$220,000.00							
Forestry	1976 Ford 600	State Surplus	\$5,000.00								OOS in 2013
Marine 1	28' Ambar 2 - 125 HP	State Surplus	\$14,132.00	\$250,000.00							Need replacement plan for engines
Marine 2	19" Whaler- 70 HP	State Surplus	\$600.00	\$15,000.00							
Service Truck 2	2005 Ford 150	State Surplus	\$5,500.00	\$28,000.00				\$30,000.00			
Unit 10	2007 Ford Expedition	State Surplus	\$6,800.00	\$40,000.00		\$40,000.00					
Utility 5	2000 Ford 250	State Surplus	\$5,200.00	\$38,000.00							
Medium Rescue	Convert from R-1 in 2014				\$90,000.00						Convert from R-1 in 2014
Apparatus Totals					\$280,000.00	\$460,000.00	\$110,000.00	\$30,000.00	\$100,000.00	\$300,000.00	
Facility Needs											
District #1	Built in 2002										
General Upgrades-	Floors, siding, windows, generator				\$10,000.00		\$50,000.00	\$50,000.00			Plan for metal roof and look at solar
District #2	Remodel w/ heating & hot water systems 2012										
Radio Tower						\$110,000.00					Working plan- need road, tower built
Equipment Needs											
5" hose	Start to replace hose & couplings on front line Engines, plan for all apparatus						\$12,000.00	\$12,000.00			Association to purchase 2nd camera
Projected CIP Needs					\$290,000.00	\$570,000.00	\$172,000.00	\$92,000.00	\$100,000.00	\$300,000.00	1,524,000.00
Future Needs to Plan											
Hydrant Line Extension											
Rural Water System											

2013 ROADS BOND

Dated: 11/1/2013

Debt Service Schedule

1

Delivered: 11/1/2013

Town of Raymond

No Calls

R&C

Fiscal Yr	Coupon Date	Cusip #	Principal Payment	Coupon Rate	Interest Payment	Periodic Debt Service	Fiscal Debt Service	Outstanding Debt
2015	11/1/2014				42,000.00	42,000.00	-	2,000,000.00
	5/1/2015				21,000.00	21,000.00	63,000.00	2,000,000.00
2016	11/1/2015		200,000.00	2.000	21,000.00	221,000.00	-	1,800,000.00
	5/1/2016				19,000.00	19,000.00	240,000.00	1,800,000.00
2017	11/1/2016		200,000.00	2.000	19,000.00	219,000.00	-	1,600,000.00
	5/1/2017				17,000.00	17,000.00	236,000.00	1,600,000.00
2018	11/1/2017		200,000.00	2.000	17,000.00	217,000.00	-	1,400,000.00
	5/1/2018				15,000.00	15,000.00	232,000.00	1,400,000.00
2019	11/1/2018		200,000.00	2.000	15,000.00	215,000.00	-	1,200,000.00
	5/1/2019				13,000.00	13,000.00	228,000.00	1,200,000.00
2020	11/1/2019		200,000.00	2.000	13,000.00	213,000.00	-	1,000,000.00
	5/1/2020				11,000.00	11,000.00	224,000.00	1,000,000.00
2021	11/1/2020		200,000.00	2.000	11,000.00	211,000.00	-	800,000.00
	5/1/2021				9,000.00	9,000.00	220,000.00	800,000.00
2022	11/1/2021		200,000.00	2.000	9,000.00	209,000.00	-	600,000.00
	5/1/2022				7,000.00	7,000.00	216,000.00	600,000.00
2023	11/1/2022		200,000.00	2.000	7,000.00	207,000.00	-	400,000.00
	5/1/2023				5,000.00	5,000.00	212,000.00	400,000.00
2024	11/1/2023		200,000.00	2.500	5,000.00	205,000.00	-	200,000.00
	5/1/2024				2,500.00	2,500.00	207,500.00	200,000.00
2025	11/1/2024		200,000.00	2.500	2,500.00	202,500.00	202,500.00	
			2,000,000.00		281,000.00	2,281,000.00		

Prepared by: Dick Ranaghan

:Mun-EaseMainDb

Prepared on: 12/13/2013 14:42 14.90 Rpt 24

RAYMOND-2013-R&C

It is proposed that the Town bond \$2.1 Million for Equipment/Infrastructure, broken down as follows:

\$600,000 for a new Sand/Salt Building with a 6,000 yard capacity at Plains Road

\$425,000 to replace Engine 2 (a 1990 Chevrolet)

\$ 25,000 for a back-up generator for the Broadcast Studio/Technology Building

\$ 32,000 for the grant match for the Main Street Sidewalk Project (MDOT grant of \$127,982)

\$983,000 for the Innovative Readiness Training (IRT) Project which encompasses the following:

\$15,000 Fire Pond Rehabilitation Project

\$15,500 District 1 Public Safety Building front lot clearing (to improve visibility)

\$80,000 Pole Barn at Plains Road to house Public Works and Public Safety equipment

\$118,000 Valley Road Public Safety Communications Tower Facility

\$782,000 Egypt Road Recreational Facility

- \$27,500 Approved by Selectmen for preliminary engineering work (from contingency)

\$35,000 for the costs of the bond issuance

Based on the valuation used for the FY 2013-2014 tax commitment (\$999,656,500), the effect on the mill rate of the various components of the proposed 10-year equipment/infrastructure are as broken down below, based on the first year's payment of \$245,438 on the \$2,100,000 bond. The entire bond payment of \$245,438 will add 24.55 cents to the mill rate.

1. \$600,000 for a new Sand/Salt Building with a 6,000 yard capacity at Plains Road (28.57% of bond)

7.01 cents per thousand of valuation

2. \$425,000 to replace Engine 2 (a 1990 Chevrolet) (20.24% of bond)

4.97 cents per thousand of valuation

3. \$782,000 for Egypt Road Recreational Facility (part of IRT project) (37.24% of bond)

9.14 cents per thousand of valuation

4. \$293,000, (13.95% of bond) which encompasses the following:

\$25,000 for a back-up generator for the Broadcast Studio/Technology Building

\$32,000 for the grant match for the Main Street Sidewalk Project (MDOT grant of \$127,982)

\$15,000 for the Fire Pond Rehabilitation Project (part of IRT project)

\$15,500 for the District 1 Public Safety Building front lot clearing (to improve visibility) (part of IRT project)

\$80,000 for a Pole Barn at Plains Road to house Public Works and Public Safety equipment (part of IRT project)

\$118,000 for the Valley Road Public Safety Communications Tower Facility (part of IRT project)

- \$27,500 Approved by Selectmen for preliminary engineering work (from contingency) (for IRT project)

\$35,000 for the costs of the bond issuance

3.43 cents per thousand of valuation

PROPOSED EQUIPMENT/INFRASTRUCTURE BOND

Dated: 7/1/2014
 Delivered: 7/1/2014

Debt Service Schedule
 Town of Raymond
 2014 Bond Issue

1
 No Calls

Fiscal Yr	Coupon Date	Principal Payment	Coupon Rate	Interest Payment	Credit Enhancements	Periodic Debt Service	Fiscal Debt Service	Outstanding Debt
	4/1/2015	210,000.00	2.250	35,437.50	-	245,437.50	245,437.50	1,890,000.00
2016	10/1/2015			21,262.50	-	21,262.50	-	1,890,000.00
	4/1/2016	210,000.00	2.250	21,262.50	-	231,262.50	252,525.00	1,680,000.00
2017	10/1/2016			18,900.00	-	18,900.00	-	1,680,000.00
	4/1/2017	210,000.00	2.250	18,900.00	-	228,900.00	247,800.00	1,470,000.00
2018	10/1/2017			16,537.50	-	16,537.50	-	1,470,000.00
	4/1/2018	210,000.00	2.250	16,537.50	-	226,537.50	243,075.00	1,260,000.00
2019	10/1/2018			14,175.00	-	14,175.00	-	1,260,000.00
	4/1/2019	210,000.00	2.250	14,175.00	-	224,175.00	238,350.00	1,050,000.00
2020	10/1/2019			11,812.50	-	11,812.50	-	1,050,000.00
	4/1/2020	210,000.00	2.250	11,812.50	-	221,812.50	233,625.00	840,000.00
2021	10/1/2020			9,450.00	-	9,450.00	-	840,000.00
	4/1/2021	210,000.00	2.250	9,450.00	-	219,450.00	228,900.00	630,000.00
2022	10/1/2021			7,087.50	-	7,087.50	-	630,000.00
	4/1/2022	210,000.00	2.250	7,087.50	-	217,087.50	224,175.00	420,000.00
2023	10/1/2022			4,725.00	-	4,725.00	-	420,000.00
	4/1/2023	210,000.00	2.250	4,725.00	-	214,725.00	219,450.00	210,000.00
2024	10/1/2023			2,362.50	-	2,362.50	-	210,000.00
	4/1/2024	210,000.00	2.250	2,362.50	-	212,362.50	214,725.00	
		2,100,000.00		248,062.50		2,348,062.50		

True Interest Cost (TIC)	2.2490387	Arbitrage Yield Limit (AYL)	0.0000000
Net Interest Cost (NIC)	2.2500000	Arbitrage Net Interest Cost (ANIC)	0.0000000
Accrued Interest	0.00		

TOWN OF RAYMOND
\$2,060,000 GENERAL OBLIGATION BONDS
ISSUANCE COSTS

Financial Advisor	\$10,000
Bond Counsel	10,000
Paying agent	3,500
Rating	8- 10,000
Electronic bidding	1,500
Printing/Production	1,000
Misc.	<u>1,000</u>
TOTAL	\$35-37,000

BOND DEBT SERVICE

YEAR	ROAD CONST			F.D. EQUIP			MMWAC			P.S.B.			RTE 302			WATERLINE			2013 Road Construction			Proposed 2014 Equipment/Infrastructure			YEARLY BALANCE		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	PAYMENTS		
2000-2001								55,956	55,956																55,956	2,638,469	
2001-2002							131,380	108,094	239,474																239,474	2,398,995	
2002-2003							131,380	100,456	231,836																231,836	6,040,784	
2003-2004							131,380	92,819	224,199	106,357	49,004	155,361	40,400	18,615	59,015	59,031	27,199	86,230							524,805	5,515,979	
2004-2005		15,244	15,244		8,826	8,826	131,380	85,182	216,562	106,357	46,844	153,201	40,400	17,794	58,194	59,031	26,000	85,031							537,058	6,747,219	
2005-2006	95,000	28,553	123,553	55,000	16,531	71,531	131,380	77,545	208,925	106,357	44,617	150,974	40,400	16,948	57,348	59,031	24,764	83,795							696,126	6,051,093	
2006-2007	95,000	25,685	120,685	55,000	14,871	69,871	131,380	69,842	201,222	106,357	42,258	148,615	40,400	16,052	56,452	59,031	23,454	82,485							679,330	5,371,763	
2007-2008	95,000	22,817	117,817	55,000	13,210	68,210	131,380	62,008	193,388	106,357	39,632	145,989	40,400	15,055	55,455	59,031	21,997	81,028							661,887	4,709,876	
2008-2009	95,000	19,949	114,949	55,000	11,550	66,550	131,380	53,911	185,291	106,357	36,608	142,965	40,400	13,906	54,306	59,031	20,319	79,350							643,411	4,066,465	
2009-2010	95,000	17,081	112,081	55,000	9,889	64,889	131,380	45,617	176,997	106,357	33,384	139,741	40,400	12,681	53,081	59,031	18,529	77,560							624,349	3,442,116	
2010-2011	95,000	14,213	109,213	55,000	8,229	63,229	131,380	37,323	168,703	106,357	30,028	136,385	40,400	11,406	51,806	59,031	16,666	75,697							605,033	2,837,083	
2011-2012	95,000	11,297	106,297	55,000	6,541	61,541	131,380	29,029	160,409	106,357	26,472	132,829	40,400	10,056	50,456	59,031	14,693	73,724							585,256	2,251,827	
2012-2013	95,000	8,263	103,263	55,000	4,784	59,784	131,380	20,735	152,115	106,357	22,783	129,140	40,400	8,654	49,054	59,031	12,645	71,676							565,032	1,686,795	
2013-2014	95,000	5,086	100,086	55,000	2,945	57,945	131,380	12,441	143,821	106,357	12,422	118,779	40,400	4,719	45,119	59,031	6,895	65,926							531,676	1,155,119	
2014-2015	95,000	1,731	96,731	55,000	1,003	56,003	131,380	4,147	135,527	106,356	9,068	115,424	40,400	3,445	43,845	59,031	5,033	64,064			63,000	63,000	210,000	35,438	245,438	820,032	4,964,150
2015-2016										106,356	8,781	115,137	40,400	3,336	43,736	59,031	4,874	63,905	200,000	40,000	240,000	210,000	42,525	252,525	715,303	4,248,847	
2016-2017										106,356	4,416	110,772	40,400	1,678	42,078	59,030	2,451	61,481	200,000	36,000	236,000	210,000	34,800	247,800	698,131	3,550,716	
2017-2018										106,356	325	106,681	40,400	124	40,524	59,030	181	59,211	200,000	32,000	232,000	210,000	33,075	243,075	681,491	2,869,225	
2018-2019																			200,000	28,000	228,000	210,000	28,350	238,350	466,350	2,402,875	
2019-2020																			200,000	24,000	224,000	210,000	23,625	233,625	457,625	1,945,250	
2020-2021																			200,000	20,000	220,000	210,000	18,900	228,900	448,900	1,496,350	
2021-2022																			200,000	16,000	216,000	210,000	14,175	224,175	440,175	1,056,175	
2022-2023																			200,000	12,000	212,000	210,000	9,450	219,450	431,450	624,725	
2023-2024																			200,000	7,500	207,500	210,000	4,725	214,725	422,225	202,500	
2024-2025																			200,000	2,500	202,500				202,500	0	
	950,000	169,919	1,119,919	550,000	98,379	648,379	1,839,320	855,105	2,694,425	1,595,351	431,823	2,027,174	606,000	164,034	770,034	885,463	239,677	1,125,140	2,000,000	281,000	2,281,000	2,100,000	245,063	2,348,063	10,144,909		

<p style="text-align: center;">2014-2015 County Tax Acct # 2000</p>
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Total Appropriation Request -- \$617,503

Sub-accounts

<i>0110 County Tax Payment</i>	<i>\$617,503</i>
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This year's proposed County tax amount is a decrease of \$10,311 (-1.64%) over last year's amount of \$627,814.



To: Town/City Managers and Selectmen
From: Barbara Buckley, Deputy Clerk 
Date: March 14, 2014
Subject: 2014 Tax Warrant/Tax Rate/Interest Rate on Delinquent Taxes

Please find enclosed a final tax rate for 2014, Tax Warrant and Return, and the interest rate on delinquent taxes. Also enclosed are the County tax distribution and tax obligation lists. Please note that the tax obligation list contains the overlapping debt for each town.

Please contact our office at 871-8380, if you have any questions or require further assistance. Thank you.

Enclosures

County of Cumberland

Peter J. Crichton
County Manager

William E. Whitten
Assistant County Manager

March 14, 2014

Mr. Donald Willard
Manager
Town of Raymond
401 Webbs Mills Road
Raymond, ME 04071

Dear Mr. Willard,

On behalf of the Board of Commissioners and our county leadership team, I would like to thank you in advance for your cooperation in paying this assessment. As you will note from the attached information, the county's mil rate for FY2014 is .0006580382 or 65 cents per thousand. This represents a net increase of 4.27% or about a \$5.62 increase for the average taxpayer as compared to last year, which varies by municipality depending on the valuation. The Civic Center accounts for 57% of this total and the remaining 43% is due to county government operations.

We know that our municipalities are facing many difficult decisions and I want you to know that our partnership with you is a commitment we take seriously. If you would like to learn more about our 2014 budget please visit our website at www.cumberlandcounty.org.

We are committed to working collaboratively with our municipalities as a facilitator, convener, and service provider. With our economies of scale and the use of modern technology, we understand and accept our responsibility to continually look for ways to provide for more efficient, quality, value added public services that helps you achieve your goals.

We hope you are in agreement that our initiatives, such as our community development program and our strategic investment in areas like regional assessing and IT services, can make a positive difference on the future of our communities and the Cumberland County region.

If you have any questions or concerns about our assessment or what we are doing as a county government, please don't hesitate to contact me.

Sincerely,

Peter J. Crichton
Cumberland County Manager

Attachment

Cc: Commissioners
Budget Advisory Committee, w/attach.
County Legislative Delegation, w/attach.
County Leadership Team, w/attach.

WARRANT
STATE OF MAINE
COUNTY OF CUMBERLAND

Assessor, Town of Raymond

Pursuant to the provisions of Title 30-A, M.S.R.A. section 706, an estimate of sums necessary for defraying the charges of the County of Cumberland for the fiscal year 2014 was voted March 10, 2014 by the Board of County Commissioners. A tax of \$25,413,305 is to be assessed, collected and paid according to law, and applied for the purposes aforesaid.

Whereas, upon a due apportionment of the said sum on the Towns/Cities in said County, your Town/City's proportion is found to be: **\$617,503 on a valuation of \$938,400,000.**

Tax Rate: 0.0006580382

Your municipality is hereby required, in the name of the State of Maine and the County of Cumberland, to assess the said sum upon the polls and estates in said Town/City, agreeable to the laws in said State, and cause the same in like manner to be collected and paid to Treasurer, Cumberland County upon this Warrant issued for the same, **on or before the first day of September 2014.**

March 14, 2014

Attest:


Peter J. Crichton
Cumberland County Clerk



County of Cumberland

Peter J. Crichton
County Manager

William E. Whitten
Assistant County Manager

STATE OF MAINE**COUNTY OF CUMBERLAND, SS**

To the Assessors of the towns/cities in Cumberland County:

The Commissioners of Cumberland County call your attention to the provisions of Title 36 section 892-A of the Maine Revised Statutes Annotated for charging interest on delinquent County taxes.

At a regular meeting of the Cumberland County Board of Commissioners held in Portland on March 10, 2014 it was unanimously VOTED by the Board that the annual interest rate on unpaid taxes be set at 7% compounded monthly for each month or fraction thereof that the tax remains unpaid and shall be assessed against any municipality sixty (60) days after September 1, 2014. The specified rate of interest shall apply to delinquent taxes committed during the taxable year and until those taxes are paid in full, and the interest shall be added to and become part of the taxes.

March 14, 2014

Attest:



Peter J. Crichton
Peter J. Crichton
Cumberland County Clerk

FY2014 COUNTY OF CUMBERLAND-**Final Valuation**

The tax distribution schedule describes the amount of tax required from each municipality based on their equalized valuation to provide the revenue necessary for county operations. Previous year information is provided for comparison purposes. The tax calculation table at the bottom of the schedule shows the factors of expenditures revenues, and surplus used to calculate the amount of county property tax assessed on the real and personal property in each municipality.

The State of Maine Valuation for 2014 shows overall County increase of Valuation Growth

Tax Distribution Schedule						
	-3.03%		-0.18%			
Town	State 2013 Valuation	2013 Tax	State 2014 Valuation	Val Change %	2014 Tax	Percent Tax Change
Baldwin	147,250,000	92,762	145,100,000	-1.5%	95,482	2.93%
Bridgton	968,850,000	610,333	945,550,000	-2.4%	622,208	1.95%
Brunswick	1,983,450,000	1,249,487	2,026,250,000	2.2%	1,333,350	6.71%
Cape Elizabeth	1,685,400,000	1,061,728	1,685,300,000	0.0%	1,108,992	4.45%
Casco	616,450,000	388,337	614,800,000	-0.3%	404,562	4.18%
Chebeague Island	198,800,000	125,235	195,900,000	-1.5%	128,910	2.93%
Cumberland	1,056,700,000	665,675	1,057,800,000	0.1%	696,073	4.57%
Falmouth	2,097,800,000	1,321,522	2,091,550,000	-0.3%	1,376,320	4.15%
Freeport	1,362,450,000	858,284	1,335,900,000	-1.9%	879,073	2.42%
Frye Island	162,600,000	102,431	161,050,000	-1.0%	105,977	3.46%
Gorham	1,409,850,000	888,144	1,420,400,000	0.7%	934,677	5.24%
Gray	847,150,000	533,667	845,000,000	-0.3%	556,042	4.19%
Harpswell	1,791,200,000	1,128,378	1,797,900,000	0.4%	1,183,087	4.85%
Harrison	491,550,000	309,655	477,250,000	-2.9%	314,049	1.42%
Long Island	142,250,000	89,611	140,100,000	-1.5%	92,191	2.88%
Naples	703,500,000	443,174	685,950,000	-2.5%	451,381	1.85%
New Gloucester	485,300,000	305,718	455,750,000	-6.1%	299,901	-1.90%
North Yarmouth	433,400,000	273,023	425,100,000	-1.9%	279,732	2.46%
Portland	7,552,150,000	4,757,524	7,551,450,000	0.0%	4,969,143	4.45%
Pownal	184,350,000	116,132	189,200,000	2.6%	124,501	7.21%
Raymond	996,600,000	627,814	938,400,000	-5.8%	617,503	-1.64%
Scarborough	3,482,500,000	2,193,823	3,579,450,000	2.8%	2,355,415	7.37%
Sebago	384,750,000	242,376	375,800,000	-2.3%	247,291	2.03%
South Portland	3,516,250,000	2,215,084	3,537,700,000	0.6%	2,327,942	5.09%
Standish	1,001,000,000	630,586	978,750,000	-2.2%	644,055	2.14%
Westbrook	1,810,550,000	1,140,567	1,804,400,000	-0.3%	1,187,364	4.10%
Windham	1,751,900,000	1,103,620	1,721,650,000	-1.7%	1,132,912	2.65%
Yarmouth	1,426,850,000	898,853	1,436,350,000	0.7%	945,173	5.15%
	38,690,850,000	24,373,545	38,619,800,000	-0.18%	25,413,305	4.27%
Tax Calculation	2011	2012	2013		2014	
Total Estimated Expenditures	33,036,480	33,401,366	34,833,918		36,691,042	
Total Estimated Revenues	(10,110,131)	(10,006,869)	(10,110,374)		(10,927,737)	
Designated Surplus	(350,000)	(350,000)	(350,000)		(350,000)	Net Increase
Tax Revenue Required	22,576,349	23,044,497	24,373,544		25,413,305	4.27%
	2011	2012	2013		2014	
Mil Rate	0.0005542936	0.0005834493	0.0006299563		0.0006580382	
Per \$1,000	0.5542936	0.5834493	0.629956269		0.658038227	
Amount for \$200,000 home	\$ 110.86	\$ 116.69	\$ 125.99		\$ 131.61	
<i>Increase</i>		\$ 5.83	\$ 9.30		\$ 5.62	

**Cumberland County, Maine
Municipal Tax Assessment & Overlapping Debt Obligation-As
of 12/31/2013**

2013 Tax Obligations		0.0006299563		\$ 36,149,699
Town	2013 Property Valuation	2013 Final Tax Rate Noted Above	Percent of Total County Tax	12/31/2013 Overlapping Debt Obligation
Baldwin	147,250,000	92,762	0.38%	\$ 137,580
Bridgton	968,850,000	610,333	2.50%	\$ 905,217
Brunswick	1,983,450,000	1,249,487	5.13%	\$ 1,853,180
Cape Elizabeth	1,685,400,000	1,061,728	4.36%	\$ 1,574,706
Casco	616,450,000	388,337	1.59%	\$ 575,963
Cumberland	198,800,000	125,235	0.51%	\$ 185,743
Chebeague Isle	1,056,700,000	665,675	2.73%	\$ 987,298
Falmouth	2,097,800,000	1,321,522	5.42%	\$ 1,960,020
Freeport	1,362,450,000	858,284	3.52%	\$ 1,272,966
Frye Island	162,600,000	102,431	0.42%	\$ 151,921
Gorham	1,409,850,000	888,144	3.64%	\$ 1,317,253
Gray	847,150,000	533,667	2.19%	\$ 791,511
Harpswell	1,791,200,000	1,128,378	4.63%	\$ 1,673,557
Harrison	491,550,000	309,655	1.27%	\$ 459,266
Long Island	142,250,000	89,611	0.37%	\$ 132,907
Naples	703,500,000	443,174	1.82%	\$ 657,295
New Gloucester	485,300,000	305,718	1.25%	\$ 453,426
North Yarmouth	433,400,000	273,023	1.12%	\$ 404,935
Portland	7,552,150,000	4,757,524	19.52%	\$ 7,056,137
Pownal	184,350,000	116,132	0.48%	\$ 172,242
Raymond	996,600,000	627,814	2.58%	\$ 931,145
Scarborough	3,482,500,000	2,193,823	9.00%	\$ 3,253,775
Sebago	384,750,000	242,376	0.99%	\$ 359,480
South Portland	3,516,250,000	2,215,084	9.09%	\$ 3,285,308
Standish	1,001,000,000	630,586	2.59%	\$ 935,256
Westbrook	1,810,550,000	1,140,567	4.68%	\$ 1,691,636
Windham	1,751,900,000	1,103,620	4.53%	\$ 1,636,838
Yarmouth	1,426,850,000	898,853	3.69%	\$ 1,333,137
Totals	38,690,850,000	24,373,545	100.00%	\$ 36,149,699

**2014-2015
TIF District
Account #9595**

Total Appropriation Request - \$201, 246**Sub-accounts**

<u>0100 Raymond-Casco Historical Society</u>	<u>\$1,800</u>
FY2014-15 request \$1800	
<u>0175 Infrastructure – Hydrant Rental</u>	<u>\$5,650</u>
<u>0200 Waterline Extension Bond Payment</u>	<u>\$64,064</u>
Twelfth payment on 2002 Series F, 15-year, bond issued for \$885,463. Principal- 60465; interest- 3599 Debt will be retired FY 2017-2018.	
<u>0300 Route 302 Bond Payment</u>	<u>\$43,845</u>
Twelfth payment on 2002 Series F, 15-year bond issued for \$606,000. Principal- 40,400; interest- 3445 Debt will be retired FY 2017-2018.	
<u>0350 Street Flag Maintenance</u>	<u>\$1,000</u>
To replace worn flags and damaged poles/brackets.	
<u>0400 Route 302 Corridor</u>	<u>\$30,951</u>
Raymond Beach	\$5,200
Includes ground maintenance, sign replacement, fence repair, portable toilets, dock installation and removal	
Panther Run Rest Area	\$1,950
Includes mowing and portable toilets	
Decorative Street Lights	\$4,600
Appropriating only for electric usage & maintenance	
Spring cleanup/mulching/weeding	\$12,051
Mowing of corridor, including Raymond Beach	\$3,000
Sidewalk plowing/sanding	\$3,850
Beautification Committee funding	\$300
<u>0500 GPCOG Dues</u>	<u>\$4,436</u>
<u>0600 Economic Development</u>	<u>\$7,000</u>
<u>0700 GIS Services</u>	<u>\$25,000</u>
<u>100 Raymond Waterways Protective Association</u>	<u>\$17,500</u>
Money to support prevention of invasive aquatic plant growth. (Appropriation same as last year – no request received)	

Town of Raymond
Draft of **ESTIMATED** Mill Rate
FY 2014-2015

	2014/2015FY	2013/2014FY	2012/2013FY	2011/2012FY	2010/2011FY	2009/2010FY	2008/2009FY	2007/2008 FY	2006/2007FY	Difference	Inc/Dec		
Town's Valuation	\$999,656,500	\$999,656,500	\$998,406,400	\$993,041,816	\$988,272,643	\$980,917,698	\$974,116,001	\$966,595,681	\$954,366,863	\$0	0.00%		
Assessments:													
County Tax	\$617,503	\$627,814	\$589,109	589,325	\$544,946	\$560,674	\$545,548	\$507,245	\$481,299	-\$10,311	-1.64%		
Municipal Appropriation	\$4,212,664	\$4,325,612	\$3,693,710	3,645,536	\$3,647,969	\$3,695,340	\$3,804,554	\$3,709,511	\$3,681,857	-\$112,948	-2.61%		
TIF District	\$201,246	\$203,506	\$199,556	177,568	\$193,823	\$193,823	\$188,900	\$199,796	\$187,399	-\$2,260	-1.11%		
School/ Education	\$8,202,640	\$8,202,640	\$8,151,520	7,304,249	\$7,544,364	\$8,078,075	\$7,781,647	\$7,081,450	\$7,031,206	\$0	0.00%		
Overlay	\$34,683	\$34,683	\$27,081	191,988	\$388,293	\$163,194	\$134,179	\$247,647	\$267,353	\$0	0.00%		
Total Assessment	\$13,268,736	\$13,394,255	\$12,660,976	\$11,908,666	\$12,319,395	\$12,691,106	\$12,454,828	\$11,745,649	\$11,649,114	-\$125,519	-0.94%		
Deductions:													
State Revenue Sharing	\$117,531	\$195,000	\$205,000	\$200,000	\$200,000	\$233,163	\$240,000	\$240,000	\$258,285	-\$77,469	-39.73%		
Homestead/BETE Exemptions	\$64,000	\$67,307	\$70,039	\$78,025	\$79,902	\$94,435	\$80,574	\$70,875	\$69,615	-\$3,307	-4.91%		
Revenue	\$1,492,738	\$1,885,800	\$1,303,626	\$1,303,006	\$1,366,148	\$1,465,512	\$1,613,802	\$1,575,498	\$1,586,672	-\$393,062	-20.84%		
Total Deductions	\$1,674,269	\$2,148,107	\$1,578,665	\$1,581,031	\$1,646,050	\$1,793,110	\$1,934,376	\$1,886,373	\$1,914,572	-\$473,838	-22.06%		
Net Assessment	\$11,594,467	\$11,246,148	\$11,082,311	\$10,327,635	\$10,673,345	\$10,897,996	\$10,520,452	\$9,859,276	\$9,734,542	\$348,319	3.10%		
Mill Rate	0.01160	0.01125	0.01110	0.01040	0.01080	0.01111	0.01080	0.01020	0.01020				
Tax Impact \$150,000 Home	\$1,740	\$1,688	\$1,665	\$1,560	\$1,620	\$1,667	\$1,620	\$1,530	\$1,530				
Tax Impact \$250,000 Home	\$2,900	\$2,813	\$2,775	\$2,600	\$2,700	\$2,778	\$2,700	\$2,550	\$2,550				
Tax Impact \$350,000 Home	\$4,059	\$3,938	\$3,885	\$3,640	\$3,780	\$3,889	\$3,780	\$3,570	\$3,570				
Est. Mill Rate:													
County	\$0.62	\$0.63	\$0.59	\$0.59	\$0.55	\$0.57	\$0.56	\$0.52	\$0.50				
Town	\$2.78	\$2.42	\$2.35	\$2.45	\$2.61	\$2.30	\$2.25	\$2.35	\$2.33				
School	\$8.21	\$8.21	\$8.16	\$7.36	\$7.63	\$8.24	\$7.99	\$7.33	\$7.37				
	\$11.60	\$11.25	\$11.10	\$10.40	\$10.80	\$11.11	\$10.80	\$10.20	\$10.20				
Budgeted Amounts	\$ 9,996.57	\$ 9,996.57	\$ 9,984.06	\$ 9,930.42	\$ 9,882.73	\$ 9,809.18	\$ 9,741.16	\$ 9,665.96	\$ 9,543.67	0.01			
equal (=) on mill rate	\$ 99,965.65	\$ 99,965.65	\$ 99,840.64	\$ 99,304.18	\$ 98,827.26	\$ 98,091.77	\$ 97,411.60	\$ 96,659.57	\$ 95,436.69	0.10			
	\$ 999,656.50	\$ 999,656.50	\$ 998,406.40	\$ 993,041.82	\$ 988,272.64	\$ 980,917.70	\$ 974,116.00	\$ 966,595.68	\$ 954,366.86	1.00			
**** The estimate for FY2014-2015 is ESTIMATE ONLY and shows no changes in valuation, school budget, or overlay. ****													

Undesignated Fund Balance History

Balance as of:	Undesignated Fund Balance	Amount Used to Offset Taxes	Fiscal Year Used
06/30/01	2,093,923	350,000	2001/2002
06/30/02	1,968,492	300,000	2002/2003
06/30/03	1,912,553	450,000	2003/2004
06/30/04	1,659,932	200,000	2004/2005
06/30/05	1,709,477	258,000	2005/2006
06/30/06	1,602,301	161,906	2006/2007
06/30/07	1,551,720	150,000	2007/2008
06/30/08	1,636,011	150,000	2008/2009
06/30/09	1,506,275	146,300	2009/2010
06/30/10	1,581,168	129,214	2010/2011
06/30/11	1,870,512	88,406	2011/2012
06/30/12	2,051,388	0	
06/30/13	2,301,533	0	