



**Budget-Finance Committee
Minutes**

November 27, 2018 at 6:30pm

Broadcast Studio

423 Webbs Mills Road

Committee Members Present: Robert Gosselin, Brian Walker, Dana DesJardins, Diana Picavet, Sheila Bourque, Crystal Rogers, Barry Moores, Kevin Oliver

Committee Members Absent: none

Town Staff Present: none

Select Board Present: none

1. Called to order by Mr Gosselin at 6:30pm

2. Election of Officers

a) Chairman

Nomination of Bob Gosselin for Chair by Mr Walker. Seconded by Mrs Picavet. No further nominations.

Motion to close nominations by Mr Walker. Seconded by Mrs Picavet. No vote, Mr Gosselin declared Chair by consensus.

b) Vice-Chairman

Nomination of Brian Walker for Vice-Chair by Mrs Picavet. Seconded by Mr Moores.

No further nominations.

No motion, call for a vote. Unanimous vote to elect Mr Walker as Vice-Chair.

3. Approval of Minutes

a) April 12, 2018

Motion to approve as presented by Mr Walker. Seconded by Mrs Picavet. **Unanimously approved.**

Chair Gosselin – I would like to thank our outgoing members, Marshall Bullock, Brien Richards and Debra Duchaine. I would also like to welcome the new members, Crystal Rogers, Kevin Oliver and Sheila Bourque.

4. New Business

Chair Gosselin spent some time explaining the various reports and entertaining questions.

a) Review and Comment FYE 2017-2018 Reports

b) Review and Comment 9/30/2018 1st Quarter Reports

- Comments on Formatting
- Questions - Issues

Ms Bourque questioned where monies come from that were not part of the original Town Warrant such as those that were approved at the August Special Town Meeting for the RSU #14 Withdrawal. Questions were also asked where these Funds (\$50,000) were generated from. Does it come from the Select Board's discretionary account, or did the Town vote to increase the FY2018-19 budget by \$50,000? Ms. Bourque would like to see the accounting reports for this discretionary fund. Chair Gosselin will get these questions answered.

Chair Gosselin – December 11th the Select Board will meet and set the budget schedule and goals. Any member of the Budget-Finance Committee is welcome to attend and give input. Any questions for Town Staff need to be sent to Chair Gosselin who will forward to the Town Manager.

Ms Sheila – It seems that providers do not seem to be prepared to answer questions. Should we send them a list of questions ahead of time so they can be prepared?

Mrs Picavet – They do have the opportunity to provide answers in writing after the workshop.

Chair Gosselin – We can ask them questions ahead of time once we get the preliminary budget.

Mr Walker – I would like to see a Profit & Loss statement and Balance Sheet from each provider group.

Ms Bourque – I think we should ask for those specifically. It would be telling if they do not know what they are.

5. Budget-Finance Committee Comment – None

6. Public Comment – None

7. Adjournment

Motion to adjourn at 6:54pm by Mr Walker. Seconded by Mr DesJardins.
No vote taken, adjourned by consensus.

Respectfully submitted,

Susan Look, Town Clerk