



**Budget-Finance Committee
Organizational Meeting Minutes**

February 23, 2021, at 6:30pm

Via Zoom

Committee Members Present: Bob Gosselin, Joe Bruno, Karen Lockwood, Robert Jones, Kevin Oliver

Committee Members Absent: Sheila Bourque

Town Staff Present: Sue Look, Town Clerk

1. Called to order at 6:30pm by Chair Gosselin

2. Election of Officers

Chair Gosselin entertained nominations for Chair. Mr Oliver nominated Mr Bruno. Mr Bruno thanked him for the nomination but would prefer to keep Mr Gosselin as Chair and Mr Oliver as Vice-Chair.

Nomination for Mr Gosselin to continue as Chair and Mr Oliver to continue as Vice-Chair by Mr Bruno. Seconded by Ms Lockwood.

Motion for nominations to cease by Mr Bruno. Seconded by Ms Lockwood.

Unanimously approved

Nomination motion unanimously approved

3. Approval of Minutes

a) May 21, 2020

Motion to approve as presented by Mr Bruno. Seconded by Ms Lockwood.

Unanimously approved

4. New Business

a) Review Budget Development Schedule and Procedures

Chair Gosselin reviewed the schedule. Mr Bruno can not make the March 30th joint workshop and asked if it could be moved to April 6th (if not that is alright). Mr Oliver stated that at times his job will require that he travel at short notice and there may be a meeting that he is unable to attend.

The proposed 2021-2022 Budget has been sent out electronically. Mr Bruno prefers the electronic versions, and all other members prefer the hardcopy binders. Town Clerk Look will inform Finance Director Aponte of these preferences.

5. Public Comment – none

6. Budget-Finance Committee Comment – none

7. Adjournment

Motion to adjourn at 6:37pm by Mr Bruno. Seconded by Mr Oliver.

Unanimously approved

Respectfully submitted,

Susan L Look, Town Clerk