

TOWN OF RAYMOND
401 Webbs Mills Road
Raymond, Maine 04071

BOARD OF SELECTMEN
MINUTES
Tuesday, April 7, 2009

SELECTMEN ATTENDANCE: Mike Reynolds, Chairman; Joe Bruno; Lonnie Taylor; and Dana Desjardins

SELECTMEN ABSENT: Mark Gendron

STAFF ATTENDANCE: Nathan White, Public Works Director; and Denis Morse, Fire Chief.

STAFF ABSENT: Don Willard, Town Manager

OTHERS: Howard Stiles, Chairman of the Veterans' Memorial Park; and Christine McClellan, Chairman CPIC.

1. Call to order. Mike Reynolds called the meeting to order at 7:01 pm at the Broadcast Studio.
2. Minutes of previous meeting March 3, 2009.

MOTION: Joe Bruno motioned to accept the minutes as written. Seconded by Dana Desjardins.

VOTE: 3 in favor (Bruno, Desjardins, Reynolds) 1 abstention (Taylor)

3. New business:
 - a. Special Amusement Application – William E. Hines Jr. and Kimberly Y. Hines, Whines Enterprises Inc., dba Café Sebago

MOTION: Lonnie Taylor motioned to grant William and Kimberly Hines d/b/a/ Café Sebago a special amusement license in concert with their previously awarded liquor license. Seconded by Dana Desjardins.

VOTE: Unanimous 4-0

- b. Raymond Rattlers request of Luther Gulick Fund – Raymond Rattlers President Larry Wood.

MOTION: Dana Desjardins motioned to table. Seconded by Joe Bruno.

VOTE: Unanimous 4-0

- c. Annual Route 302 corridor clean up – Public Works Director Nathan White.

MOTION: Mike Reynolds motioned to accept the low bid of \$8,188.00 from Coombs Property Management LLC of West Paris, Maine. Seconded by Lonnie Taylor.

VOTE: Unanimous 4-0

- d. Veterans Memorial Park sign – Selectman Dana Desjardins

DISCUSSION: Mr. Stiles introduced their plan to have a sign at the Veterans' Memorial Park to be installed in time for Memorial Day weekend. The funds for the sign would be by donation. Mr. Desjardins will be contacting people and businesses for donations and will donate his Selectmen's stipend for the next two years. He would also like to have the Selectmen think about furnishing the amount, if necessary, from Undesignated Fund Balance which would be returned to the town as donations were collected. Mr. Stiles said the sign and post would cost \$3,000 or less. There will have to be a concrete base put in. Mr. White said that MDOT has approved the location of the sign, and Raymond Public Works would help in any way that it could. Mr. Desjardins said that he was asking for the Selectmen's commitment to pay for the sign and then donations and outside money would repay that amount.

MOTION: Dana Desjardins motioned to authorize the Board of Selectmen to take \$2,500 out of the Undesignated Fund Balance to pay for the Veterans Park sign with the understanding that it will be paid back. Seconded by Joe Bruno.

VOTE: Unanimous 4-0

- e. Route 302 Multi-modal corridor management plan – Chairman of Selectmen Mike Reynolds.

DISCUSSION: Mr. Reynolds said that there has been a request for members to the Lake Region Coalition studying the Route 302 corridor. This is a part of GPCOG work. Two volunteers from Raymond are needed.

- f. General Assistance Ordinance for new Food Supplement amounts.

MOTION: Mike Reynolds motioned to approve the GA appendices B. Seconded by Joe Bruno

VOTE: Unanimous 4-0

4. Old (unfinished) business.

- a. Comprehensive Plan Implementation Committee update – chair Christine McClellan.

DISCUSSION: Mrs. McClellan indicated that the Commercial Zone goes from the Windham line to the intersection of Rt. 302 and Rt. 121. She indicated their published plan which CPIC would like accepted by the next annual town meeting. She introduced Hugh Coxe, planner, who has helped in preparing this plan. She asked that the Selectmen approve this going on the next Town Meeting warrant.

Mr. Reynolds suggested that Mr. Coxe bring forward all three planning warrant articles which they would like to go to town meeting. He said that the Planning Board has asked that the Site Plan Review changes be presented alone and beside the Commercial Zone changes. Another article will be for signage, parking, setbacks, building height, and reducing minimum lot size. Mrs. McClellan felt that these changes would give the commercial property owners various choices in how they use their property.

MOTION: Lonnie Taylor motioned to include the Site Plan, District Parking and the Signage ordinances in the town meeting warrant. Seconded by Dana Desjardins.

VOTE: Unanimous 4-0

MOTION: Lonnie Taylor motioned to recommend the Site Plan, District Parking and the Signage ordinance. Seconded by Mike Reynolds.

DISCUSSION: Mr. Bruno and Mr. Desjardins wanted to not have a recommendation and leave it to town meeting to decide.

VOTE: 2 for (Reynolds, Taylor) and 2 against (Bruno, Desjardins)
[Motion failed]

MOTION: Joe Bruno motioned to make no recommendation. Seconded by Dana Desjardins

VOTE: 3 in favor (Bruno, Desjardins, Reynolds) and 1 opposed (Taylor)

DISCUSSION: Mrs. McClellan felt that having the warrant say make no recommendation would leave the feeling that the Selectmen were opposed. The Selectmen felt that they would explain their feeling and that the town meeting should decide.

Mrs. McClellan said that she would be coming before the Selectmen to give them a plan for the future since this CPIC group has finished their almost 5 years of work.

b. Executive Session – Consultation with Code Enforcement Officer on pending enforcement matters as authorized under 1 M.R.S.A. §405(6)(H).

TABLED: Mr. Reynolds asked that this be tabled until the Code Enforcement Officer can attend.

c. Discussion of Scholarship funding levels – Town Clerk Louise Lester

DISCUSSION: Mr. Bruno suggested waiting to see what comes in for applications and then decide on the amounts.

d. 2009 Annual Town Meeting Warrant for approval of remaining articles (including Fire Department and Planning Board ordinances) – Town Clerk Louise Lester

DISCUSSION: Mr. Coxe noted that there would be one other warrant article for a Stream Protection District on the zoning map. This would affect about 95 parcels which would be about 3.2% of the acreage changing the LR zone to Rural Zone (2 acre to 3 acre lots). Twelve lots are changed the most including 1 lot which would be reduced by 9 lots to several which would be reduced by 1 lot. The intent is to protect the water source.

MOTION: Joe Bruno motioned to add this to the town meeting warrant. Seconded by Dana Desjardins.

VOTE: Unanimous 4-0

MOTION: Joe Bruno motioned to recommend passage. Seconded by Mike Reynolds.

VOTE: 3 in favor (Bruno, Reynolds, Taylor) and 1 opposed (Desjardins)

DISCUSSION: Mr. Coxe asked that the Warrant article for the Open Space Plan from the Conservation Commission be included in the warrant. Mr. Bruno noted that this document has no legal authority. Mr. Coxe agreed but said it would be a guideline and could be used by the Selectmen in making policy. It would help in applying for grants and funding for open space work in the town. He added that this work was a directive from the last Comprehensive Plan.

MOTION: Joe Bruno motioned to recommend the Open Space Plan to go to town meeting.
Seconded by Lonnie Taylor.
VOTE: 4-0

DISCUSSION: Mr. Coxe asked if a description of the work be included in the Town Report in addition to the warrant articles. He would write a narrative describing the documents which could be included in the town report or submitted separately. The Selectmen asked that the narrative be included with the warrant articles.

FIRE DEPARTMENT WARRANT ARTICLES

Chief Morse said that they had three potential warrant articles. One will be an address ordinance addition to require numbering on houses, a woodstove inspection, and a requirement for electrical disconnects to new buildings. It was decided because of the need for a public hearing, it would have to wait until next year.

WARRANT ARTICLE VOTE

ARTICLE 3: To see if the Town will vote to authorize the Selectmen on behalf of the Town to sell and dispose of any property acquired by the Town for nonpayment of taxes pursuant to the policy adopted by the Selectmen, as may be amended from time to time, the policy to remain consistent with State statutes and laws. In all cases conveyance to be made by municipal quitclaim deed.

ARTICLE 4: To see what date taxes will be due and to set an interest rate for unpaid amounts.

The Selectmen recommend 1st half to be due October 31, 2009 and 2nd half to be due April 30, 2010 with interest at nine percent (9%) on any unpaid balances.

ARTICLE 5: To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at nine percent (9%) for the fiscal year.

ARTICLE 6: To see if the Town will vote to authorize the Board of Selectmen to dispose of Town owned personal property with value not to exceed \$35,000.

ARTICLE 7: To see what sum the Town will vote to authorize the Selectmen to borrow from or appropriate from fund balance (surplus) as they deem advisable to meet the unanticipated needs of the community that occur during the fiscal year.

The Selectmen amount not over \$75,000.

ARTICLE 8: To see if the Town will authorize the Selectmen, for the fiscal year 2009 - 2010, to transfer funds between appropriation accounts as long as the grand total of all appropriations is not exceeded. Any such transfers to be approved only at a properly called public meeting of the Selectmen.

ARTICLE 9: To see if the Town will vote to authorize the use of Town employees and/or Town owned equipment or independent contractor(s) hired by the Town for maintenance on private roads in special and certain circumstances where in the public's interest.

Note of explanation -- Three examples of when the use of Town employees and equipment is necessary include the following:

- A. Tying in work done on a public road that intersects a private road;
- B. Plowing snow on a private road to clear the way for emergency response apparatus; and
- C. In rare or emergency situations, maintaining private roads for school bus access to special education students as deemed necessary.

ARTICLE 10: To see if the Town will vote to authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. § 506.

ARTICLE 28: To see whether the Town will vote to carry forward any existing fund balance in the Capital Improvement Program (C.I.P.) account.

ARTICLE 32: To see if the Town will vote to authorize the Selectmen to accept or reject grants, donations and/or gifts of money to the Town of Raymond and to expend monies donated for specific purposes.

ARTICLE 33: To see if the Town will vote to accept certain State Funds as provided by the Maine State Legislature during the fiscal year beginning July 1, 2009 and any other funds provided by any other entity included but not limited to:

- A. Municipal Revenue Sharing
- B. Local Road Assistance
- C. Emergency Management Assistance
- D. Snowmobile Registration Money
- E. Tree Growth Reimbursement
- F. General Assistance Reimbursement
- G. Veteran's Exemption Reimbursement
- H. State Grant or Other Funds

MOTION: Mike Reynolds motioned to approve articles 3-10, 28, 32, & 33 to be included in the 2009 Annual Town Warrant. Seconded by Lonnie Taylor.

VOTE: Unanimous 4-0

MOTION: Joe Bruno motioned to recommend passage of articles 3-10, 28, 32, & 33. Seconded by Dana Desjardins.

VOTE: Unanimous 4-0

NOTE: It was stated that the final warrant articles may not have the same numbers as stated above because of other article inclusion.

5. Town Manager Report and Communications.

- a. None

DISCUSSION: Mr. Desjardins reported that there has been vandalism in the parks etc and asked that high school guidance councilors be contacted about the possibility of high school senior's civil service for graduation points. Mr. Reynolds said that Public Works has already heard from some of them, and they will be helping out.

6. Fiscal Warrants – Payroll and Appropriation Warrants – April 7, 2009.

MOTION: Lonnie Taylor motioned to approve the Payroll Warrant in the amount of \$68,725.83.
Seconded by Joe Bruno.

VOTE: Unanimous 4-0

MOTION: Lonnie Taylor motioned to approve the Treasurer's Warrant in the amount of \$163,834.90. Seconded by Joe Bruno.

VOTE: 4-0

NEXT MEETING: Tuesday, May 5, 2009 at 7:00 pm at the broadcast studio.

7. Adjournment

MOTION: Lonnie Taylor motioned to adjourn. Seconded by Dana Desjardins.

VOTE: Unanimous 4-0

ADJOURNMENT: Mike Reynolds adjourned the meeting at 9:15 pm.

Louise H. Lester
Town Clerk