

TOWN OF RAYMOND
401 Webbs Mills Road
Raymond, Maine 04071

BOARD OF SELECTMEN
MINUTES
Tuesday, December 8, 2009

SELECTMEN ATTENDANCE: Mike Reynolds, Chairman; Joe Bruno; Lonnie Taylor; and Charles Leavitt.

SELECTMEN ABSENT: Dana Desjardins

STAFF ATTENDANCE: Don Willard, Town Manager; Denis Morse, Fire Chief; and Nathan White, Public Works Director.

OTHERS: Tom Noonan, Sebago Lake Rotary Club; Sharon Dodson, Chairman Beautification Committee; Eileen Stiles; Fran Gagne and Aylssa Gifford; Phil Hammett and Eileen Stiles, Co-chairman Recycling Committee; Sheila Philpot; Tom Noonan, Sebago Lake Rotary Club; Barry Holmes, Jerry Colson, from Sunset Chimneys Rd; and Bob Wetzel.

1. Call to order. Mike Reynolds called the meeting to order at 7:01 pm at the Broadcast Studio.
2. Minutes of previous meeting November 10, 2009.

MOTION: Joe Bruno motioned to approve the minutes from November 10, 2009 as written.
Seconded by Lonnie Taylor.

VOTE: Unanimous 4-0

3. New business:

- a. Chevrolet Derby Fest 2010 overview and request for use of Raymond facilities – Tom Noonan, Sebago Lake Rotary Club.

TABLED until Mr. Noonan is present.

DISCUSSION: Mr. Noonan spoke for the Sebago Lake Rotary Club announcing that February 20 and 21, 2010 was the date this year. They would be using Raymond Beach for the weighing station and on Saturday the Polar Ice Dip, a fly in and balloon rides on the ice (weather permitting), and on Sunday snowmobile speed runs on the ice. He added that on March 6 and 7, 2010 they would like to use it for a statewide fishing derby as the weighing station but no other events would be offered. The Rotary Club would take care of all sanitation facilities. He asked if they could use the Tassel Top parking lot again if they can't park cars on the ice because of ice conditions. They will not be hosting the Kid's Derby on Thomas Pond because it will be moved to either Standish or Windham.

Mr. Bruno thanked Mr. Noonan for their early application and notice.

MOTION: Joe Bruno motioned to approve the application for the Fishing Derby by the Sebago Lake Rotary Club. Seconded by Charles Leavitt.

VOTE: Unanimous 4-0

b. Beautification Committee recognition – Chair Sharon Dodson

DISCUSSION: Mr. Reynolds recognized the Beautification Committee for their ongoing volunteer work. Mr. Willard summarized the history of the committee saying it began about 7 years ago when the town subsidized the laying of the Portland Water District waterline. Mr. Reynolds presented the group with a certificate of appreciation.

Mrs. Dodson reviewed their work this year and thanked Public Works for their assistance. She said that they were collaborating with the Hawthorne Gardening Club on the Veterans' Memorial Park. She continued that volunteers put in 670 hours this year which was about 70 hours more than last year.

Mrs. Gagne reported that the Pink Tulip Project planted more tulips now making the number 550 in the landscape around the parking space next to the Panther Run bridge on Roosevelt Trail. This is in conjunction with the Maine Cancer Foundation project. She said they would have 100 more donated bulbs flower next spring.

Mrs. Stiles reported that the flags are still flying with the help from her husband Howard and Sue Lowberg and her husband. She thanked Public Works for putting up and taking down the flags.

Mrs. Gifford warned that the Asian Longhorn Beetle was now in Worcester, Massachusetts, which has destroyed 30% of their susceptible trees. She added that the only way to kill the beetles is to fell and burn the tree. She said that if the beetle isn't eradicated it could kill much of the nation's tree canopy. There are about 27 species of trees which are susceptible. Mrs. Gifford wanted to have a program in the schools which would spread the information about these insects. She added that these beetles could be transported in firewood which might bring them to Maine. She said that there are many sources of information on these pests.

Mrs. Dodson explained that any donations would be accepted by the Town Office and deposited in their account. Mr. Willard added that any donations for this program would be tax exempt because the town is a non-profit. Mrs. Dodson continued that they would always welcome more volunteers.

Mr. Leavitt noted that Ada Brown, Betty McDermott, Christine McClellan and Dana Desjardins were the Selectmen at the time of the waterline expansion, and they were most happy about the continued work of the Beautification Committee.

c. Liquor License Renewal (Class XI Restaurant/Lounge) – William & Kimberly Hines, Whines Ent. Inc d/b/a Café Sebago, 1248 Roosevelt Trail

MOTION: Lonnie Taylor motioned to approve the liquor license renewal for Café Sebago. Seconded by Charles Leavitt.

VOTE: Unanimous 4-0

d. Update on single stream solid waste recycling and discussion of new RFP for roadside collection services – recycling Committee Co-Chair Eileen Stiles.

DISCUSSION: Phil Hammett opened by saying that the Committee believes that single stream recycling would be a positive change to Raymond's program. He elaborated on the ease of work for the residents and hauler. He felt that the town should have both scenarios, 5 sort and single sort, in their RFP, however. He said that they had discussed a drop off location in Raymond or Casco so that the hauler would not have to travel far to unload on the pickup days.

Mrs. Stiles continued that she felt there could be a temporary transfer station in Raymond at the Plains Road Public Works site. She added that Pine Tree Waste was looking into have a multi-town transfer site in Mechanic Falls or Poland which Raymond might be able to use. She briefly asked the Selectmen to consider having recycling picked up by town equipment and personnel because she felt it would be cost effective.

Mr. Bruno replied that the private sector usually was more cost effective than a governmental entity.

There was discussion about the RFP for single sort under the same format we now use but with a 5-year contract. Mr. Willard said that there should be a section that allows for town approval of their equipment and maintenance. Mr. Bruno wanted to have a section for bidder option and suggestions. Mr. Taylor felt that the contract might be longer if there was an advantage. Mr. Willard continued that they should delete the cardboard site by District 2 and have it picked up curbside and open the possibility of other pickup days. Mr. Reynolds agreed but wanted to have the trash and recycling picked up on the same day. Mr. Taylor understood his reasoning but felt it should be left open in the RFP. Mr. Bruno wanted to give the bidder space to be creative in their bid. Rolf Olsen suggested that the evaluation criteria should be studied as well as the price factor. Mr. Willard had concern with hiring unknown companies because Raymond would want the same quality of service that we now have. Mr. White added that the condition of the roads is not in the current contract. He said they would be working on a road policy for private roads for condition and turnaround space. Mr. Bruno didn't feel that the Selectmen had a right to determine private road condition. Mr. Reynolds wanted to know who would be the determining factor of road condition. Mr. Bruno suggested that Raymond's trash/recycling program not go down those private roads which weren't passable. Those residents would have to bring their refuse to the next passable roadway. Mr. White continued that camp roads were time consuming because of their irregular condition. Mr. Willard reviewed items for the RFP: bid have the current criteria plus; open the pick up schedule; 3 to 5 year contract, and single stream and curbside trash pickup including cardboard. Mr. White suggested it would be beneficial to have the same company pick up both recycling and trash pickup. It would also be easier not to pick up down impassible private roads. Mr. Willard felt this would be determined and the bids come back by the next Selectmen's meeting. Mr. Bruno questioned whether the Selectmen establishing road standards for private roads in order to provide services. Mr. Leavitt considered they use the current ordinance and have the town manager and public works director make the decisions along with the Fire Chief. Mr. Willard thought Raymond needed a process for decisions about private roads but felt that a road standard for service was advisable. Mr. Bruno reminded them that town meeting annually votes to allow town services on private roads for emergency circumstances only. Mr. Leavitt felt that the Planning Board might have input in this. [8:22] Mr. Hammett added that suitable turnarounds should be required. Mr. Willard noted that there seems to be some confusion of what EcoMaine will agree to.

Barry Holmes informed them that his road, Sunset Chimneys, was highly maintained, and he felt was a good private road. He had a problem with the town not servicing private roads and had concern about the definition of only having winter service for private roads with 4 or more year round residents. He would like to be on the committee discussing these issues. Mr. Leavitt said that the school department needs to be costed out for plowing and other services they receive. Mr. Willard said he would investigate how Windham does it. Jerry Colson said they needed criteria for private roads including turnarounds. Bob Wetzel wanted the town to keep relevant for services provided. Mrs. Stiles noted that the trash barrel stickers were irrelevant at this point and that having residents put their street addresses on their barrels was better for identification. Mr. Bruno agreed but didn't think that even putting addresses on barrels would keep the hauler from picking it up. Mr. Willard explained that having a town authorized tote would be the best deterrent, but it was too expensive to supply residents with "official" totes. Mr. Reynolds said he had just received a text message that Windham schools pay for their trash pickup. Mr. Wetzel noted that pay per bag

showed a profit where he lives in the winter. Mr. Bruno informed them that from the beginning of the curbside trash/recycling pick up the town said it would always be paid for by the tax dollar. Mr. Leavitt felt that “green” should be part of our plan and that more recycling should be encouraged. Mr. Hammett added that single stream would alleviate confusion and increase recycling. He noted that the two-barrel system with only one being free was defeated 20 years ago by only 3 votes. [8:43]

- e. Appoint a Selectman representative to MMWAC Board – Board of Selectmen

MOTION: Lonnie Taylor motioned to appoint Charles Leavitt as our MMWAC representative. Seconded by Joe Bruno.

VOTE: 3 (Taylor, Bruno, Reynolds) 1 abstention (Leavitt)

- f. Executive Session – Discussion of Personnel Matter as pursuant to 1 M.R.S.A. §405-(6)(A)

DELETED. Not necessary now.

- g. Fiscal year 2010-2011 municipal budget goal setting discussion – Town Manager Don Willard

DISCUSSION: Mr. Willard stated the Selectmen’s goals for the 2010-2011 annual budget to be under the LD1 definition. He read the priority list from last year’s budget process. He reported that the current mill rate is 11.11 of which 74% was for schools, 5% for county, and 21% for town. Mr. Reynolds asked for an updated list for 2010-2011. Mr. Olsen suggested separating fuel cost from the rest of the bid for trash pickup. He felt it might not work with an escalator clause for fuel, but it would localize the labor cost. Mr. Bruno said that at the bidders meeting they would like mentioned the possibility of alternative types of bid formation. Mr. Willard said that the last bid was exceptionally good.

Mr. Reynolds asked if they should be looking at the town office hours? Mr. Willard replied that many towns have reduced hours and that our Tuesday evenings and Saturday mornings were unique. He felt our hours were usual but different from other towns. There was discussion of online use for services i.e. car registration. Mr. Willard said he would look into it. Mr. Leavitt said that they might look for reduction of customer coverage to give time for uninterrupted work time. He added that years ago the Selectmen created a parity with the school pay/benefits. Mr. Willard said the possibility of no pay increase for full time employees was there. Mr. Bruno said that everything was “on the table” but it would be up to Mr. Willard to prepare the budget and if it can come in under LD1 then hours and benefits should be the same. Mr. Willard said he would meet the challenge but Raymond’s staff was already at minimum. Mr. Olsen asked if they could renegotiate any of our bonds. Mr. Willard answered that it had already been done. Mr. Bruno suggested they could negotiate a new bond to absorb the old bond and CIP amount. Mr. Willard replied he’d accept any ideas to be discussed. Mr. Olsen added that any debt would become an amount that would not be discretionary in a future budget.

Mr. Reynolds asked about revenues. Mr. Willard replied they were down. Mr. Reynolds asked about town land sale or lease. Mr. Willard cautioned against it because the town might need it in the future. Mr. Leavitt asked who owned the land under Jordan Small Middle School. He had concern about the expense in the past and future. He heard that the repair of the roof would be around \$750,000. Mr. Bruno answered that the RSU owns it now, but if it isn’t used it could come back to the town. This might be possible because they might have a new middle school in Windham in

2013. Mr. Reynolds asked about rezoning for the future with possibly more commercial space along Rt. 302.

There was discussion of the budget time line. Mr. Willard informed them that a letter had already been sent to the provider agencies that they would not be considered this year. He added that the Raymond Village Library and the Milfoil Program are still in the budget. Mr. Olsen felt that they need to wait to see what the trash/recycling submissions are.

There was discussion about the CIP. Mr. Olsen felt there was a use for long term saving for future purchases which might help in a bad bond year. Mr. Willard indicated it was a vehicle to be aware of what might be needed in the future. Mr. Bruno wanted the budget to be finalized by March 1st. Mr. Olsen said the CIP could be included in the regular budget meeting and hoped that the trash/recycling bid would be in. Mr. Reynolds thought that the bids might require more than one meeting to study them. [9:33]

Mr. Leavitt said a bid bond could be required to guarantee a performance bond which might help to sort them out. Mr. Olsen felt that would slow the study process down. Mr. Leavitt returned that it was routine in some RFP's. A bid bond is free and a performance bond is 2-3%. Mr. Willard said he would work on the new schedule. Mr. Bruno suggested a deadline of the first or second week in March.

4. Old (unfinished) business.

- a. Interview and appointment discussion alternate member vacancy on Zoning Board of Appeals – Sheila Philpot

MOTION: Joe Bruno motioned to appoint Sheila Philpot as the Zoning Board of Appeals alternate for the remaining term of Mary Picavet. Seconded by Lonnie Taylor.

VOTE: Unanimous 4-0

5. Town Manager Report and Communications

- a. Confirm date for next meeting – Proposed Tuesday, January 12, 2010 or Tuesday, January 19, 2010.

NEXT MEETING: Tuesday, January 12, 2010.

- b. District 2 Chimney

Mr. Willard reported that Dana Desjardins had concern that the chimney at District 2 needed repairs. He said that Nathan White and Chief Morse were aware of its condition. Chief Morse said that they feel that a new propane heating system is required and they will discontinue the chimney because it won't be needed. He said this will be the last year with the school and that a new Monitor propane furnace would be about \$3,800 including the stacks and heaters. He felt that the chimney was outside and won't be a concern because they will reduce the height of the chimney and cap it off. He added that currently there are two furnaces, 1 for the Fire Department and one for the bus garage, using one oil tank which the Fire Department supports. Mr. Leavitt said that if the chimney has been inspected and is safe for another year, it would do. He felt the propane heater was a good idea.

Mr. Willard said that they are looking into tracking the services and expense for the schools and bill the RSU for it. Chief Morse said he met with the RSU Superintendent and the school will pay their half of the oil and electric for this year. Mr. Willard noted the town will be looking for parody or pay for services. He confirmed that there is a contract with Frye Island for services through Chief Morse's hard work and that we now have an equitable agreement. We are looking to do the same with Gray for the parts of their town which are accessible only through Raymond i.e. Brown and Gore Roads. Mr. Leavitt asked if Frye Island was behind in paying for services. Chief Morse replied that at this point the 2008 amount has been paid and the 2009 will be submitted and paid in May 2010. He added that the 2010 agreement would be hopefully prepaid in May as well. He continued that the new contract has an escalator built into it.

6. Selectmen Communications. [This agenda item is for the general discussion of non-agenda items by the Board of Selectmen, and for the purpose of introducing future topics for discussion. No action will be taken.]

a. Gifts

Mr. Leavitt acknowledged a \$5,000 gift from the Pearson Charitable Foundation for the Beautification Committee's work around Raymond. He also thanked Dielectric for their gift of \$1,500 for the Community Assistance Fund.

- b. Mr. Reynolds said that the Morgan Meadow gate on Egypt Road is still unlocked and asked Mr. Willard to call Inland Fisheries to see if they wish to lock it. The town has keys to the gates for emergency purposes.

- c. Chief Morse reported that flu vaccinations were done in Raymond and that they will even be providing vaccinations in Raymond day care centers.

7. Fiscal Warrants – Payroll and Appropriation Warrants – December 8, 2009

MOTION: Lonnie Taylor motioned to approve the Payroll Warrant in the amount of \$96,937.71. Seconded by Charles Leavitt.

VOTE: Unanimous 4-0

MOTION: Lonnie Taylor motioned to approve the Treasurer's Warrant in the amount of \$66,960.66. Seconded by Joe Bruno.

VOTE: Unanimous 4-0

8. Adjournment.

MOTION: Lonnie Taylor motioned to adjourn. Seconded by Charles Leavitt.

VOTE: Unanimous 4-0

ADJOURNMENT: Mike Reynolds adjourned the meeting at 10:30 pm.

Louise H. Lester
Town Clerk