



**BOARD OF SELECTMEN
MINUTES
November 9, 2010**

Attendance: Chairman Joe Bruno, Charles Leavitt, Lonnie Taylor, Michael Reynolds, and Sam Gifford

Absent: None

Staff Attendance: Don Willard, Town Manager; Nathan White, Public Works Director; Louise Lester, Town Clerk; and Danielle Loring, Recording Secretary.

1) Call to order: Meeting was called to order by Joe Bruno at 7:01pm and a quorum was declared.

Mr. Bruno started the meeting by welcoming the newest member of the Selectboard, Sam Gifford.

2) Minutes of previous meeting dated October 12, 2010

MOTION: Michael Reynolds motioned to approve the minuted for October 12, 2010 minutes as submitted. Seconded by Lonnie Taylor.

VOTE: 4/0/1 (SG Abstention)

3) New business.

a) Recognition of Raymond's Oldest Citizen, Irene Williams, with the Boston Cane Certificate- Joe Bruno, Chairman

Mr. Bruno presented Irene Williams, 98, with the Boston Cane Certificate and wished her many more healthy and happy years to come. He mentioned that the Cane was on display at the Town Office, where Ms. Williams' name would be displayed. Ms. Williams was accompanied by her friends and family.

****h) New Item: Elect a new Vice-chair- Joe Bruno, Chairman**

Mr. Bruno announced that with the resignation of Dana Desjardins, Vice-Chair, the Selectmen would have to nominate and elect a new one. He asked for nominations:

- Michael Reynolds nominated Lonnie Taylor. Seconded by Charles Leavitt.
- Sam Gifford nominated Charles Leavitt. No second to the motion, nomination ceased.

Mr. Bruno moved forward with the nomination for Lonnie Taylor and asked for a vote.

VOTE: UNANIMOUS APPROVAL 5/0

b) Certificate of Appreciation to Ballot Clerk, Barbara Plummer for 50 plus years of elections service- Joe Bruno, Chairman

Mr. Bruno explained the Barbara Plummer was not able to make it to the meeting to be recognized in person but he still wanted to express appreciation for all her hard work and dedication. He wanted to extend his appreciation to all those that were involved in the elections. It was because of the hard work from individuals like Barbara Plummer, Louise Lester, Laurie Forbes and Nathan White that Raymond elections were run smoothly and efficiently.

c) Consideration of Abatements- Michael O'Donnell, Tax Assessor

MOTION: Michael Reynolds made a motion to accept all the Assessor's recommendations for abatements:

McGrath Rent Corp, account number MO013P in the amount of \$295.43;
Don Neal & Sons, Inc., account number DO003P in the amount of \$28.64;
Darren St. Peter, account number S6104R in the amount of \$959.04;
John A Bandera, account number B6012R in the amount of \$2,299.32; and
Isabel Rogers-Belcher, account number R1100R in the amount of \$567.00 for a total of \$4149.43.

Seconded by Lonnie Taylor.

VOTE: UNANIMOUS APPROVAL, 5/0

d) General Assistance Ordinance Appendices- Maine Municipal Association (MMA)

Mr. Bruno summarized that every year the MMA sends out the Maine General Assistance Ordinance changes to the Town and it is part of procedure to adopt them.

MOTION: Lonnie Taylor motioned to accept the General Assistance Ordinance Appendices A, B and C put forth by the MMA. Seconded by Michael Reynolds.

DISCUSSION: Mr. Leavitt pointed out the adoption process was vague but it does allow for a public hearing for public input. Mr. Bruno opened the forum to the public for comment and no one came forward.

VOTE: UNANIMOUS APPROVAL, 5/0

e) Policy Review: New “Town Report Memorial Page Policy”- Board of Selectmen

Mr. Willard opened by stating the purpose of this policy was to create a Memorial Page for the Annual Town Report. He felt that the wording of this policy was not quite what they were looking for because there was already a list of those who had passed within that fiscal year. What they were looking for was the Town Clerk to present a list of individuals who had passed away that made a civic contribution and the Selectmen could then choose one or more individuals in order to create a memorial page. Mr. Reynolds commented that it would be helpful if they were presented with a brief history of what each person did to contribute. Mr. Willard agreed and added that the list of names could be posted for the public so that they may comment on those individuals. Mr. Bruno said that they would revisit this item at the next meeting.

f) Budget Goal Discussion- Board of Selectmen

Mr. Willard presented the Selectmen with a list of of the ten Budget Goals that he had presented the previous year. He mentioned that the primary question for the upcoming budget discussion was the Town's direction for employee health insurance. Bids would have to go out in a manner that they will be returned in time for the budget discussion. He felt that he would be able to move forward with getting information for the Selectmen once he had heard from them what they were looking for. Mr. Reynolds said that he was in favor of bringing back merit pay increases and both Mr. Taylor and Mr. Gifford agreed, and they would have additional input in the future. Mr. Leavitt said that he agreed with LD-1 standards and felt that the Town was doing their part to provide as much as they could within those parameters. He was also concerned with what the RSU budget was going to be because he knew that was going to impact the Town's budget.

Mr. Reynolds wanted to look at the costs to Public Works and to make sure that there was adequate staffing to get projects done. He agreed with keeping the tax rate low but felt that that borrowing money out of the fund balance puts the Town in a hole. He felt that it was still important to provide core services. Mr. Bruno felt that Mr. Willard needed to present the Selectmen with a budget and the Selectmen would dissect it. At this point, the Town does not provide more than the core services, but wanted to know more about what could be emphasized. Mr. Willard agreed that the Town has had to make significant cuts to keep things low and also felt that the question was what they would need to increase in order to maintain the current level. He was concerned that the LD-1 was going to be a lower amount than it was for the current fiscal year.

Mr. Leavitt said he knew that at the time that they reduced the mil rate this year that it was a one time event in order to give back to the Raymond residents. He felt that the next important issue was going to be employee insurance and finding out what their needs were and finding a carrier that was cost effective. Mr. Taylor agreed and felt that even if they were not going to go

with another carrier that it would be keeping the Town's current carrier honest in terms of all the secondary insurances offered.

Mr. Reynolds wanted to know if they should look into transportation bonds. Mr. Bruno felt that it was a possibility but needed to see where the Town was at in terms of debt services. Mr. Willard felt that it would be important that when presenting the bond that there was a list of the items and road work to be completed. He felt if that information was available that a bond would be more likely to pass. Mr. Bruno agreed and felt that Public Works needed to be given high priority for funding for road work.

g) Acceptance of Resignation from Budget Finance Committee/ Planning Board- Sam Gifford, Selectmen.

MOTION: Michael Reynolds made a motion to accept Sam Gifford's resignation from the Budget Finance Committee and Planning Board. Seconded by Lonnie Taylor.

VOTE: 4/0/1 (SG, Abstention)

4) Old (unfinished) business.

a) Management of Raymond Beach

Mr. Bruno started by stating that he felt that if Raymond Beach was going to be privatized, it was going to need to go out to an RFP. This did not mean that they would have to go with any of the responses, but it would get the idea out there. Mr. Willard wanted to know what the parameters of the RFP should be and Mr. Bruno responded that the number one priority was that it had to be a neutral cost to the Town. He commented that the business plans that the Town had received so far all wanted to share risk with the Town but the Town was not in the financial position to do this. He felt, at the very least, the Town should gain from privatizing.

Mr. Reynolds wanted Nathan White, Public Works Director, to explain the parking situation and problems that had occurred in the past. Mr. White explained, in the past, cars would park in the boat trailer spaces, which would force them to park along Route 302. The local ordinance, that the State requires, says there is to be no parking along highways. There already had been a problem with visibility and boats parking along the road only made it worse. He explained that the main problem was not boaters but beach-goers. Boaters would park their trailers and be gone for the day, but beach-goers would be constantly going in and out of the beach.

Mr. Leavitt wanted to know if there was any way to secure the location. Mr. White said that the beach was padlocked and there have not been any problems since closing it. He felt that there would be a problem of trying to segregate the parking area because of the way it has been designed for single entrance and exit points that were shared by both beach-goers and boaters.

Mr. Bruno said that he wanted the RFP to go out in the spring and that Raymond Beach was

not going to be part of the budget discussion because it was going to be neutral. As part of the RFP, Mr. Reynolds wanted to know what the requirements were going to be, other than having to keep the boat launch open. Mr. White responded that the Town took care of maintenance and seasonal launching/removal of the docks, and providing Port-a-potties for the launch, but providing these services for the beach side was not required.

Mr. Leavitt wanted to look into how a vendor, such as hot dog stand, would affect traffic flow. Mr. Bruno agreed but also mentioned that they did not want anything going in that would hurt local businesses. Mr. Taylor also agreed but wanted to know if they could forecast how private sector activities were going to affect the beach physically. He felt that some revenue could be made but was concerned with growth getting out of hand for what the location could support. He also wanted to investigate secondary liability insurance for the location.

Mr. Willard said that he would get together an RFP that emphasized that it had to be a neutral baseline that was not at the detriment of boat launch. He would get comment from Maine Department of Inland Fisheries and Wildlife. He felt that the main problems occurred on weekends and holidays where there are more people using both facilities. He would contact appropriate parties of interest and try to make sure that people in the surrounding area were informed.

5) Public Comment:

a) Possible Revenue Generating Timber Harvest- Greg Foster, 29 Ledge Hill Road

Greg Foster wanted to inform the Selectmen that there were two Town-owned properties where revenue could be gained from a timber sale, but some work needed to be done to make the property lines visible. Mr. Leavitt also mentioned that he was interested in finding out if there was any potential gain from harvesting the acreage behind the Grange Hall. Mr. Bruno said that he was interested, but he would like the Selectmen to be presented with a comparison of the costs of finding the property lines versus the revenue gained from the timber harvest. Mr. Foster also mentioned forest management as well using a cost-sharing model.

6) Town Manager Report and Communications.

a) Next meeting date:

Confirmed date for next meeting for Tuesday, December 14, 2010.

b) Public Safety Project and Code Enforcement Car

He confirmed that the Public Safety Energy Efficiency Project was almost done and that the final payments were being made. He mentioned the Town's Code Enforcement car was on display at the Public Works building and that it was just waiting for the appropriate mounts for equipment. Mr. Reynolds wanted to know about parking the car in front of the Town

Office in order to deter people from speeding.

7) Selectmen Communications:

a) Thanking the Public- Charles Leavitt, Selectman

Mr. Leavitt thanked all individuals that were involved with the local elections. He really appreciated the hard work and dedication that each of them contributed and felt that Raymond had one of the best election processes compared to other towns that he had experienced.

b) Topics of Interest Reminder- Charles Leavitt, Selectman

Mr. Leavitt wanted to remind the public that RSU#14 was holding a public forum at the Raymond Elementary School at 6:30pm on November 10, 2010 regarding the future of Jordan-Small Middle School and its possible closure.

He also wanted to remind the public that the Planning Board would be discussing the Farm Road issue, concerning US Cellular wanting to put a wireless communication facility at that location, at their meeting on November 10, 2010 at 7:00pm.

8) Fiscal Warrants – Payroll and Appropriation Warrants – November 9, 2010

MOTION: Lonnie Taylor made a motion to accept the Payroll Warrant for November 9, 2010 in the amount of \$1,183,354.50. Seconded by Michael Reynolds.

VOTE: UNANIMIOUS CONSENT, 5/0

MOTION: Lonnie Taylor made a motion to accept the Treasure's Warrant for November 9, 2010 in the amount of \$1,840,046.20. Seconded by Michael Reynolds.

VOTE: UNANIMOUS CONSENT, 5/0

DISCUSSION: Mr. Taylor explained that \$1.6 million was going to be temporarily put into a sweep account to gain interest.

9) Adjournment.

MOTION: Charles Leavitt motioned to adjourn. Seconded by Lonnie Taylor.

VOTE: UNANIMOUS CONSENT, 5/0

Chairman Joe Bruno adjourned at 8:32pm.

Danielle Loring
Recording Secretary