



BOARD OF SELECTMEN
MINUTES*
March 6, 2012

SELECTMEN'S MEETING

Present: Chairman Joe Bruno, Vice-chair Lonnie Taylor, Sam Gifford, Charly Leavitt and Mike Reynolds.

Absent: None.

Staff: Don Willard, Town Manager; Louise Lester, Town Clerk; Nancy Yates, Finance Director; and Danielle Loring, Recording Secretary.

Others: Dana Desjardins, Wayne & Joanne Gelston, John Russo, Julie Sutherland, Greg Foster, Theresa Sadak, Mike McClellan, and Peter Leavitt

- 1) Call to order:** Chairman Joe Bruno called the meeting to order at 6:00pm and a quorum was declared.
- 2) Minutes of previous meeting dated: February 7, 2012**

MOTION: Lonnie Taylor motioned to accept the minutes from the February 7, 2012 meeting; seconded by Charly Leavitt.

DISCUSSION: Mike Reynolds made a change to the last page, fourth motion to add "seconded by..."

VOTE: UNANIMOUS APPROVAL (5/0)

3) New Business

***c) Consideration of Crown Castle Buyout/Lease Options – Board of Selectmen**

Mr. Willard had spoken with the Town Attorney and, because of unique nature of appraisal, it would not be cost effective to go forward with one. Mr. Hemel felt that the numbers are reasonable. Mr. Bruno said the Board could negotiate a price but the discussion should be in executive session. Mr. Willard said there was no rush because there was time before the lease expired.

It was decided that an executive session would be scheduled for the next meeting.

MOTION: Sam Gifford motioned to table until next meeting; seconded by Lonnie Taylor.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

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**Item taken out of order

***e) Executive Session pursuant to 1 MRSA § 405(6)(H): Meeting with CEO Regarding Pending Land Use Legal Matters**

MOTION: Mike Reynolds motioned to go into Executive Session to meet with the CEO regarding pending land use legal matters; seconded by Lonnie Taylor.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

Chairman Joe Bruno announced that the Board was going into Executive Session at 6:05pm

MOTION: Charly Leavitt motioned to come out of Executive Session; seconded by Sam Gifford.

VOTE: UNANIMOUS APPROVAL (5/0)

Chairman Joe Bruno announced that the Board was out of Executive Session at 6:36pm.

MOTION: Mike Reynolds motioned to authorize the Raymond CEO to proceed with two legal Land Use matters; seconded by Lonnie Taylor.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

***6) Town Manager Report and Communications.**

a) Confirm date for next regular meeting as April 10, 2011

b) Raymond Beach Request for Proposal

Advertisements were published March 2, 2012 and the bids would be accepted until 2pm on March 16, 2012. The Town was looking for the same level of care as before. Dana Desjardins, River Road, wanted to know if anyone could have a hotdog cart because he thought it would be a useful way for local non-profits to earn money. Mr. Bruno encouraged Mr. Desjardins to pick a copy of the RFP and submit a proposal.

c) Public Works Mowing Bids Being Accepted

Advertisements were published March 2, 2012 and bids would be accepted until 2pm March 16, 2012 which would be opened publicly on 10am on March 21, 2012.

7) Fiscal Warrants – Payroll and Appropriation Warrants – Dated March 6, 2012

MOTION: Lonnie Taylor motioned to accept the Treasure's Warrant date March 6, 2012 in the amount of \$45,835.98; seconded by Sam Gifford.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

***3) New Business Continued**

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**Item taken out of order

***b) Consideration of 2012-13 Municipal Budget- Board of Selectmen**

Mr. Willard explained that the Selectmen could make changes to the Budget and make it their budget and send then it to the Budget-Finance Committee for approval. He summarized the budget by stating that last year the undesignated fund balance was used to reduce the mill rate, but the goal was to move away from that this year, which resulted in a potential LD-1 override. He continued by listing the line items that would bring in more revenues and monies that could be shifted in order to avoid the LD-1 override. If the Selectmen accepted all these changes, it would put them \$1100 under last year's budget.

Mr. Bruno wanted to know how solid the numbers were and Mrs. Yates responded that she was very confident in the numbers. Mr. Leavitt added that he suggested using the Gulick Fund to use toward mowing of Camp Agawam in order to help cover the cost in case they were off on some of their numbers. He also added that he was not opposed to the Library expenditure but thought that private contributions have been scarce and wishes more people would come out to donate to them.

Mr. Bruno wanted to know how the Board felt about the overall budget proposal that they were presented. Mr. Reynolds responded that he expected to see increases and was surprised that there was the opposite. He still felt that there were deficits within the Town. He said he was comfortable with the budget with the use of assessing reserve this one time but will be looking at an override next year. Mr. Leavitt explained that he thought that the cost of living employee increase was fair.

Mr. Bruno explained that they were going to continue the budget discussion after the public hearing.

***4) PUBLIC HEARING (7:00PM)**

Mr. Bruno explained that he would give equal opportunities for individuals whom were in favor of, against and help no position for each ordinance to speak. He asked that each person remain on topic, be brief and refrain from personal attacks.

a) Miscellaneous

i. *Animal Noise Ordinance*

PROPONENTS:

Joann Gelston- 46 Ledge Hill Road

She said that she did not want farm animals to be regulated but thought that 25 roosters was a bit excessive.

Wayne Gelston- 46 Ledge Hill Road

He explained that was not trying to get rid of animals, but just wanted to restore the peace and quiet.

OPPONENTS:

Julie Sutherland, 51 Ledge Hill Road

She doing everything that she could to keep the roosters quiet. She saw this issue as a slippery slope. She wanted to see an ordinance that was fair and put some of the proof put back on the complainant. She presented a petition with 22 signatures of residents against an animal noise ordinance.

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John Russo, 51 Ledge Hill Road
He said that he was against an ordinance.

Dana Desjardins, 64 River Road
Doesn't think everyone should be punished for two neighbors inability to compromise. He felt that the Board should wait another year to tweak the language.

NEUTRAL COMMENTS:

Theresa Sadak, Webbs Mills Road
She said that she felt that some areas are not so rural anymore, regardless of their zoning. She did not agree with creating regulations but wonders where common courtesy went and why they were having a hard time being neighborly.

Steve Crockett, Webbs Mills Road
He wanted to know why this issue was not treated as disturbing the peace, rather than getting the town involved.

Sue Fielder, Raymond Cape/Animal Control Officer
She explained that she would like more time invested in an ordinance. She sees things that concern her and would like to see the ordinance done right the first time. Mr Gifford wanted to know how she planned to enforce the ordinance. Ms. Fielder explained that she had created an ordinance that dealt with enforcement. Mr. Reynolds wanted to know if this meant that the Barking Dog Ordinance was flawed as well and she confirmed.

Erik Labrek, 150 Deep Cove
Does not think that the town has the manpower to address the ordinance.

Mike McClellan, Republican District Representative
He explained that he wanted to offer his support but needs people to leave their information rather than writing anonymous letters.

Mr. Bruno closed the Public Hearing.

Mr. Gifford said that he was disappointed that this issue had come to the point that the Board was considering an ordinance. He believes that the neighbors should have handled it on their own. Mr. Bruno said that he agrees and did not want anymore ordinances but there was a problem. There were many towns with similar ordinances and some expanded their ordinances a little bit more. Most others refer to MRSA Title 7. The Board continued to discuss what changes would need to be made in order for it to go to Town Meeting.

Mr. Bruno reopened the Public Hearing

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PROPONENTS:

Wayne Gelston

He agreed that the time frame was too short. He felt that if a person thought that what were doing was not a problem, then they would not be afraid of sending the ordinance to be voted on at Town Meeting.

Tacy Hartley, Northern Pine Roads

She explained her experience with roosters and her concern for their well being.

OPPONENTS:

Julie Sutherland

Reiterated that she felt that she had done enough to avoid having the Town to need an ordinance. She said that the Town's lawyer did not look under the right agricultural law.

Tom Gobleski, 25 shaker woods

He felt that law should protect the rights of the people. He does not know how they were going to balance this issue out but does believe that it was an isolated issue.

John Russo

He wanted to know if the residents were going to be notified of the answers and Mr. Bruno responded that it would be on the next agenda.

COMMENTS:

Steve Crockett

He wondered if limiting the number of these animals was the resolution. That way they were allowed, rather limiting the animal noise.

Peter Leavitt, 2 Leavitt Road

He felt that the sheriff's department should handle this matter. He recommended that the Board look at towns that did not have an ordinance and see how they deal with issues like this

Sue Fielder

She said that she wanted to make sure that the language would be litigated.

Theresa Sadak

She said that she did not agree with using town resources to deal with this matter

Mr. Bruno closed the Public Hearing and explained that a revised ordinance would presented at the next meeting.

***3) New Business Continued**

***a) Consideration of Request for Funds from Luther Gulick Camps Recreational Fund for Boys' Youth Basketball- Kevin MacDonald**

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Mr. MacDonald explained that he was trying to secure funding for a Youth Basketball program. His goal was to form a club team to play at AAU tournaments. He was looking for the Town to give funding that would act as a stipend to offset cost. He was requesting \$1200

MOTION: Lonnie Taylor motioned to grant Kevin MacDonald \$1200 out of the Luther Gulick Fund; seconded by Sam Gifford.

DISCUSSION: Mr. Bruno explained that Mr. MacDonald would need to prove that he has a bank account for the organization before funding would be granted and the Town would only issue one check for the total and the association needed to handle the rest. He would also need to make sure he had proof of AAU registration, insurance and make sure that he was listed as director. Mr. Leavitt asked about the structure of the teams and the philosophy of the program.

VOTE: UNANIMOUS APPROVAL (5/0)

***d) Consideration of Funding for Tenny River Project- John Rand, Raymond Conservation Commission Chair**

The Board tabled this matter because Mr. Rand did not make it to the meeting.

***4) PUBLIC HEARING CONTINUED**

Mr. Bruno was reopening the public hearing to resume ordinance review with the same format as before.

a) Miscellaneous

ii. PACE Loan Ordinance

PROPONENTS

Steve Crockett

He said that he felt that this was a very positive and good program

Peter Leavitt

Said that he supported the program because it offered low interest loans for home improvement and energy efficiency

OPPONENTS

Dana Desjardins

He explained that he was opposing the ordinance because their head quarters is in Massachusetts. He also wanted to know if the program had been means tested.

NEUTRAL COMMENTS

None

Mr. Bruno closed the Public Hearing for Selectboard discussion.

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Mr. Leavitt said that he supported the program but saw Mr. Desjardins point.

MOTION: Mike Reynolds motioned to send the Model Property Assessed Clean Energy (PACE) Ordinance; seconded by Lonnie Taylor.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

iii. Recall & Appointment Ordinance

PROPONENTS

Theresa Sadak

She thought that the two ordinances should be broken up.

OPPONENTS

Greg Foster, 29 Ledge Hill Road

He said that he hoped that there were no negative consequences to the ordinance.

NEUTRAL COMMENTS:

None,

Mr. Bruno closed the Public Hearing for Selectboard discussion.

Mr. Reynolds said that he understood what Ms. Sadak was saying but thought that it was not that easy because of how they referenced one another. He added that the Board could always split it them in future Mr. Leavitt added that they were originally separate, but, as it developed, there were safe guards put in place and it could work as one. However, he wanted to see language that the school board and BFC are not within their jurisdiction to fill. He was not comfortable with 10% and would like to see 15%.

Mr. Bruno reopened the Public Hearing for comment.

Dana Desjardins

He said that, in the past, individuals were appointed without basis.

Mr. Bruno reclosed the Public Hearing.

MOTION: Mike Reynolds motioned to send the Recall & Appointment Ordinance to Town Meeting; seconded by Lonnie Taylor.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

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***b) Consideration of 2012-13 Municipal Budget- Board of Selectmen Continued**

Mr. Bruno confirmed that the Board wanted to take \$3000 from the Luther Gulick of which \$2000 for mowing of Camp Agawam and \$1000 for Raymond Baseball and the other members agreed.

Mr. Taylor wanted to know if there were any savings on the cell phones after his recommendation at the last Budget-Finance Meeting and Mr. Willard said that they were saving about \$100 a month.

Mr. Bruno said that they would go through and discuss each article then make a recommendation.

MOTION: Mike Reynolds motioned to recommend Article 1, election of a moderator, to Town Meeting.

VOTE: UNANIMOUS APPROVAL (5/0)

Article 2 through 7 were already voted on and recommended at the Board's last meeting.

MOTION: Mike Reynolds motioned to accept Article 8, "to see if the Town will vote to authorize the Selectmen on behalf of the Town to sell and dispose of any property acquired by the Town for nonpayment of taxes pursuant to the policy adopted by the Selectmen, as may be amended from time to time, the policy to remain consistent with State statutes and laws. In all cases conveyance to be made by municipal quitclaim deed," and send to Town Meeting with a positive recommendation; seconded by Sam Gifford.

VOTE: UNANIMOUS APPROVAL(5/0)

MOTION: Charly Leavitt motioned to accept Article 9, "to see what date taxes will be due and to set an interest rate for unpaid amounts. The Selectmen recommend 1st half to be due October 31, 2012 and 2nd half to be due April 30, 2013 with interest at seven percent (7%) on any unpaid balances" and send to Town Meeting with a positive recommendation; seconded by Lonnie Taylor.

DISCUSSION: Mr. Bruno reminded them that the interest rate was set by the State.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Charly Leavitt motioned to accept Article 10, "To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at seven percent (7%) for the fiscal year," and send to Town Meeting with a positive recommendation; seconded by Sam Gifford.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Lonnie Taylor motioned to to accept Article 11, "to see if the Town will vote to authorize the Board of Selectmen to dispose of Town owned personal property with value not to exceed \$35,000," and send to Town Meeting with a positive recommendation[seconded by Sam Gifford.

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VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Charly Leavitt motioned to accept Article 12, “to see if the Town will vote to authorize the Selectmen to borrow from or appropriate from fund balance (surplus) as they deem advisable to meet the unanticipated needs of the community that occur during the fiscal year; not to exceed \$75,000,” and send to Town Meeting with a positive recommendation; seconded by Lonnie Taylor.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Charly Leavitt motioned to accept Article 13, “to see if the Town will authorize the Selectmen, for the fiscal year 2012- , to transfer funds between appropriation accounts as long as the grand total of all appropriations is not exceeded. Any such transfers to be approved only at a properly called public meeting of the Selectmen,” and send to Town Meeting with a positive recommendation; seconded by Lonnie Taylor.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Charly Leavitt motioned to accept Article 14, “to see if the Town will vote to authorize the use of Town employees and/or Town owned equipment or independent contractor(s) hired by the Town for maintenance on private roads in special and certain circumstances where in the public’s interest,” and to send to Town Meeting with a positive recommendation; seconded by Lonnie Taylor.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Sam Gifford motioned to accept Article 15, “to see if the Town will vote to authorize the use of Town employees and/or Town owned equipment or independent contractor(s) hired by the Town for maintenance on private roads in special and certain circumstances where in the public’s interest.” and send to Town Meeting with a positive recommendation; seconded by Lonnie Taylor.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Sam Gifford motioned to accept Article 16, “to see if the Town will vote to appropriate from the tax increment of the Pipeline/RT 302 Tax Increment Financing District for FY 2012-2013 projects proposed in the Tax Increment Financing District Development Program in the amount of \$168,078,” and send to Town Meeting with a positive recommendation; seconded by Charly Leavitt.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Mike Reynolds motioned to accept Article 17, “To see if the Town will vote to raise and appropriate for the Administration account in the amount of \$496,026,” and send to Town Meeting with a positive recommendation; seconded by Lonnie Taylor.

DISCUSSION: This amount reflects the removal of two Selectmen stipends.

VOTE: UNANIMOUS APPROVAL (5/0)

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MOTION: Mike Reynolds motioned to accept Article 18, "To see if the Town will vote to raise and appropriate for the Assessing account in the amount of \$47,510," and to send to Town Meeting with a positive recommendation; seconded by Sam Gifford.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Sam Gifford motioned to accept Article 19, "To see if the Town will vote to raise and appropriate for the Town Hall account in amount of \$22,592," and to send to Town Meeting with a positive recommendation; seconded by Lonnie Taylor.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Mike Reynolds motioned to accept Article 20, "To see if the Town will vote to raise and appropriate for the Insurance account in the amount of \$463,245," and to send to Town meeting with a positive recommendation; seconded by Sam Gifford.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Sam Gifford motioned to accept Article 21, "To see if the Town will vote to raise and appropriate for the General Assistance account in the amount of \$6,000," and to send to Town Meeting with a positive recommendation; seconded by Charly Leavitt.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Mike Reynolds motioned to accept Article 22, "To see if the Town will vote to raise and appropriate for the Technology Department account in the amount of \$153,058," and send to Town Meeting with a positive recommendation; Charly Leavitt.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Sam Gifford motioned to accept Article 23, "To see if the Town will vote to raise and appropriate for the Community Development account in the amount of \$54,628," and to send to Town Meeting with a positive recommendation; seconded by Lonnie Taylor.

VOTE UNANIMOUS APPROVAL (5/0)

MOTION: Lonnie Taylor motioned to accept Article 24, "To see if the Town will vote to raise and appropriate for the Fire/Rescue Department account in the amount of \$589,464," and send to Town Meeting with a positive recommendation; seconded by Charly Leavitt.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Lonnie Taylor motioned to accept Article 25, "To see if the Town will vote to raise and

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appropriate for the Animal Control account in the amount of \$15,488,” and send to Town Meeting with a positive recommendation; seconded by Sam Gifford.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Sam Gifford motioned to accept Article 26, “To see if the Town will vote to raise and appropriate for the Infrastructure account in the amount of \$19,960,” and send to Town Meeting with a positive recommendation; seconded by Lonnie Taylor.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Sam Gifford motioned to accept Article 27, “To see if the Town will vote to raise and appropriate for the Public Works account in the amount of \$628,479” and to send to Town Meeting with a positive recommendation; seconded by Charly Leavitt.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Charly Leavitt motioned to accept Article 28, “To see if the Town will vote to raise and appropriate for the Solid Waste account in the amount of \$463,081,” and send to Town Meeting with a recommendation; seconded by Sam Gifford.

DISCUSSION: This amount reflects reducing 100 tons of waste.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Mike Reynolds motioned to accept Article 29, “To see if the Town will vote to raise and appropriate for the Cemeteries account in the amount of \$24,577,” and to send to Town Meeting with a positive recommendation; seconded by Lonnie Taylor.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Mike Reynolds motioned to accept Article 30, “To see if the Town will vote to raise and appropriate for the Parks & Recreation account in the amount of \$15,197,” and to send to Town Meeting with a positive recommendation; seconded by Lonnie Taylor.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Mike Reynolds motioned to accept Article 31, “To see if the Town will vote to raise and appropriate for the Raymond Village Library in the amount of \$35,000,” and to send to Town Meeting with a positive recommendation; seconded by Sam Gifford.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Mike Reynolds motioned to eliminate Article 32, “To see if the Town will vote to raise and

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appropriate for the Provider Agencies;” seconded by Lonnie Taylor.
VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Mike Reynolds motioned to accept Article 33, “To see whether the Town will vote to carry forward any existing fund balance in the Capital Improvement Program (C.I.P.) account;” seconded by Charly Leavitt.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Sam Gifford motioned to accept Article 34, “To see if the Town will vote to raise and appropriate for the Capital Improvement account in the amount of \$661,405,” and to send to Town Meeting with a positive recommendation; seconded by Lonnie Taylor.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Lonnie Taylor motioned to accept Article 35, “to see if the Town will vote to raise and appropriate for the County Tax account in the amount of \$589,109,” and send to Town Meeting with a positive recommendation; Charly Leavitt.

VOTE: MOTION CARRIED (4/1 [MR])

MOTION: Lonnie Taylor motioned to accept Article 36, “To see if the Town will vote to appropriate the total sum of \$1,438,626 from estimated non-property tax revenues to reduce the property tax commitment, together with all categories of funds, which may be available from the federal government, and any other sources,” and to send to Town Meeting with a positive recommendation; seconded by Charly Leavitt.

DISCUSSION: This amount includes the \$3,000 from the Luther Gulick fund as discussed earlier in the meeting.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Charly Leavitt motioned to accept Article 37, “To see if the Town will vote to authorize the Selectmen to accept or reject grants, donations and/or gifts of money to the Town of Raymond and to expend monies donated for specific purposes,” and to send to Town Meeting with a positive recommendation; seconded by Lonnie Taylor.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Lonnie Taylor motioned to accept Article 38, “To see if the Town will vote to accept certain State Funds as provided by the Maine State Legislature during the fiscal year beginning July 1, 2012 and any other funds provided by any other entity included but not limited to: Municipal Revenue Sharing; Local Road Assistance; Emergency Management Assistance; Snowmobile Registration Money; Tree Growth Reimbursement; General Assistance Reimbursement; Veteran’s Exemption

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Reimbursement; and, State Grant or Other Funds,” and to send to Town Meeting with a positive recommendation; seconded by Charly Leavitt.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Charly Leavitt motioned to accept Article 39 “To see if the Town will vote to utilize the assessing capital reserve in the amount of \$70,000 for FY 2012-2013 property tax relief,” and to send to Town Meeting with a positive recommendation; seconded by Sam Gifford.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Charly Leavitt motioned to accept Article 40: LD1, “To see if the Town will vote to increase the property tax levy limit of \$2,119,212.78 established for the Town of Raymond by State law in the event that Article 39 is not approved” and to send to Town Meeting with a positive recommendation; seconded by Lonnie Taylor.

DISCUSSION: There was discussion that this article was necessary in the event that Article 39 did not pass.

VOTE: MOTION CARRIED (4/1[MR])

Mr. Reynolds said that there should not be a recommendation from the Board and the rest of the Board agreed.

MOTION: Joe Bruno motioned to revisit Article 40; seconded by Lonnie Taylor.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Mike Reynolds motioned to send accept and send Article 40 to Town Meeting; seconded by Charly Leavitt.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Charly Leavitt motioned to accept the entire warrant for Town Meeting as all articles submitted and revised; seconded by Lonnie Taylor.

DISCUSSION: Mr. Bruno thanked staff for their hard work and for preparing the warrant in its submitted form.

VOTE: UNANIMOUS APPROVAL (5/0)

***5) Public Comment:** None

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**Item taken out of order

8) Adjournment:

MOTION: Charly Leavitt motioned to adjourn, seconded by Lonnie Taylor.

VOTE: UNANIMOUS APPROVAL (5/0)

Chairman Joe Bruno adjourned the meeting at 9:25pm.

Danielle Loring
Recording Secretary

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