



**BOARD OF SELECTMEN
Minutes**

October 14, 2014

Broadcast Studio

423 Webbs Mills Road

Selectmen in attendance: Mike Reynolds (chair), Joe Bruno, Teresa Sadak, and Samuel Gifford

Selectman absent: Lawrence A Taylor

1) Called to order at 7:00pm by Chairman Reynolds.

Motion to allow non-citizens to speak by Selectman Bruno. Seconded by Selectman Sadak.
Unanimously approved.

2) Approval of minutes of previous meetings dated:

- September 2, 2014

Motion to approve the minutes from the September 2nd Selectman's Meeting as presented by Selectman Bruno. Second by Selectman Gifford.
Unanimously approved.

- September 16, 2014

Motion to approve the minutes from the September 16th Selectman's Meeting as presented by Selectman Gifford. Second by Selectman Sadak.
Unanimously approved.

3) Public Hearing

a) MMA General Assistance Ordinance (updates to annual approval, completed in August)

- General Assistance Ordinance Appendices B & C
- General Assistance Maximums Adoption Formalizes
no comments

Motion to close the hearing by Selectman Gifford. Seconded by Selectman Sadak.
Unanimously approved.

Motion to approve by Selectman Bruno. Seconded by Selectman Sadak.
Unanimously approved.

b) Benjamin & Duperly Santos-Rogers DBA A La Mexicana, 1227 Roosevelt Trail, for Liquor License Renewal

David Mains performed fire inspection and approved for the license. Benjamin said that they are happy to be in Raymond and appreciate the level of support.

* Per the "Minutes Policy," reviewed and approved August 17, 2010 and amended May 13, 2014 by the Board of Selectmen, written minutes will only serve as a supplement or guide to the official record, which is the video record, unless they are the only record. DVD's can be purchased for a nominal fee from the Town Office or borrowed from the Town Office or Raymond Village Library. Recordings can also be found at www.raymondmaine.org.

** Items taken out of order

Motion to close the Public Hearing by Selectman Gifford. Seconded by Selectman Sadak.
Unanimously approved.

Motion to approve the Liquor License renewal for A La Mexicana by Selectman Bruno.
Seconded by Selectman Sadak.
Unanimously approved.

c) RSU#14 Withdrawal November 4, 2014 Special Town Meeting/Referendum Question:

“Do you favor filing a petition for withdrawal with the board of directors of RSU 14 and with the Commissioner of Education, authorizing the withdrawal committee to expend \$25,000 and authorizing the Raymond Board of Selectmen to issue notes in the name of the Town of Raymond or otherwise pledge the credit of the Town of Raymond in an amount not to exceed \$25,000 for this purpose?”

Selectman Sadak has been working with Paula Gravelle at the Dept of Education. This vote will allow us to get more specific information from the DOE, now we are only able to get general information. The committee and the selectmen can not vote this either up or down. Only the Town can vote at a Town Meeting to determine the outcome of this question.

Katrina Sankster – if we vote yes in November, is there any other vote? Yes. How long does this process take. The steps take up to 2 years. She is no longer on the school board and was during the consolidation. It will be difficult for the teachers to have 2 years of insecurity. Where is the thought of our children's education? Only hears about the money.

Sue Accardi – works for RSU – school nurse at high school – lived in Raymond for 30 years – saddened over all of this. At one point our school kids were spread out all over the place and now we have more stability. Food services, health services, special ed are much better as we consolidate. There has been a huge amount of work done to consolidate contracts, curriculum, etc. If we tuition our students out we will no longer have any say in what happens at the high schools they go to. Does not understand where this is coming from and it will take 10 years to get to the point where we are comfortable with our relationship with Windham.

Grace Leavitt – teacher in an SAD – It takes time to make substantial change. It seemed that things were beginning to change and then found that this issue was on the ballot. This is very dismaying. There are a number of costs involved and is not sure that \$25,000 is enough. You lose all local control if we divorce from the RSU. This is a lack of logic. High school kids need a community. Do we need to vote every few years to keep school choice? Does not want a repeat of students not knowing where they or their friends will go to school. Why would Windham “jump at the chance” to teach our students? A high school may request a guarantee of enrollment or monies per year.

Selectman Sadak – decided after talking to citizens of Raymond that she should not hold onto the signatures and wait. School choice is locked in when we formed the RSU.

Chairman Reynolds – If the committee needs more \$ it would need to go back to the voters for approval.

* Per the “Minutes Policy,” reviewed and approved August 17, 2010 and amended May 13, 2014 by the Board of Selectmen, written minutes will only serve as a supplement or guide to the official record, which is the video record, unless they are the only record. DVD's can be purchased for a nominal fee from the Town Office or borrowed from the Town Office or Raymond Village Library. Recordings can also be found at www.raymondmaine.org.

** Items taken out of order

Grace Leavitt – I will research whether or not we need to revisit school choice.

Chairman Reynolds – we will find out if school choice needs to be revisited.

Michelle Jordan – Windham resident – accident at Good Life Market, so sorry that was late. It is disappointing that 352 people signed the petition and there are only about 30 people here at the hearing. People need to make informed decisions. This will potentially have a great impact on both the communities involved.

Marlee Turner – signed the petition and now has a lot of questions. Signed because the Jordan-Small school needs to be used and fixed. Students are more important than money. We have not given the consolidation a long enough time.

Diana Froisland – This does start the process of withdrawal and you make it sound like this is the beginning of an advisory committee. We need to give a reason to DOE for the withdrawal. What is the reason that will be given? Was there a committee to put the petition together? Yes Prior to consolidation the tax increases were 1.6 million and after the consolidation it was \$460k. Debt service can be handled separately – there is currently a committee to look at the cost sharing and debt service. Adding back the additional staff could be \$500k & 1.7mil for additional tuition costs. Tax increases have been an average of about 1% increase. Disappointed that this has gone through so quickly. It seems very rushed. What will citizens voting on?

Selectman Sadak – because of the middle school advisory committee. A yes vote in November does not mean that we are committed to withdraw. There are a number of reasons to withdraw: lack of representation, local say, cost sharing, not utilizing buildings efficiently.

Katrina Sankster – The over EPS is 45% which is 10% of the entire budget. We are spending less now than in the 6 years prior to consolidation. There are a lot of people who want to make this work. It is not true that there was a committee to close the middle school, the committee was an advisory committee which presented 3 options to the RSU 14 School Board. There is a great deal of misinformation out there and those that signed the petition were not informed.

Marge Govoni – Chair of RSU 14 School Board – it is untrue that there is no representation from Raymond on the School Board. The Raymond representation has been great and are very conscience of the needs of the Raymond students. We have 2 meetings per month. I will sign a petition for someone who is passionate so they will have the ability to have the issue voted on. Next meeting is tomorrow at 6pm with the Select Board.

Michelle Jordan – Windham – Middle School Project – the petition really stopped progress on the Middle School Project and this is unfortunate. All the middle schools are in desperate need of repair. You need to invest in the repairs of Jordan Small and we need to invest in our middle schools. Learn more by reading the minutes from the Middle School Project.

Jen Moore – School Board Member – cares deeply about the community and is learning as a

** Per the "Minutes Policy," reviewed and approved August 17, 2010 and amended May 13, 2014 by the Board of Selectmen, written minutes will only serve as a supplement or guide to the official record, which is the video record, unless they are the only record. DVD's can be purchased for a nominal fee from the Town Office or borrowed from the Town Office or Raymond Village Library. Recordings can also be found at www.raymondmaine.org.*

*** Items taken out of order*

new member.

Selectman Bruno – I was the only vote to not go forward with this. My concern is the funding formula was supposed to be revisited after 3 years and now 6 years has gone by. Now that the vote is coming we are suddenly looking at the funding formula.

Motion to close public hearing by Selectman Gifford. Seconded by Selectman Sadak.
Unanimously approved.

4) New Business.

a) Consideration of Contract with Pan Atlantic SMS for Community Survey- Patrick Murphy, President

The proposal chosen is to send 1 survey to each household. This proposal is significantly lower in cost than the other bids. How can you know that there will be only 1 response per household when someone could fill out the paper mailed copy and online? There will be a limit of 1 ip address per address. We need to have a minimum of 320 responses for a valid survey.

Marlee Turner – was a partner in a survey company. Should send a survey to each person in the household.

Motion to approve \$13,550 contact and authorize the Town Manager to execute the contract by Selectman Bruno. Seconded by Selectman Gifford.
Unanimously approved.

b) Review and Approval of Draft for 2014 Community Survey – Danielle Loring, Survey Design Group Representative

Committee members: Danielle Loring, Laurie Forbes, Sharon Dodson, Teresa Sadak, and Sue Look.

Some questions are baseline that could be asked again or compared with other communities. Some are special interest questions and the last are demographic questions.

The committee weeded the questions from about 10 pages to 4.

Hoping to mail the survey on October 27th.

Under the Other section – 8 to 11 – seem like they are leading questions to Selectman Bruno. These could be used for special interest groups to get their friends to fill out to survey to sway the results. People will use the survey results to their advantage.

Leading statement should not say to improve services. Implies that we are not doing a good job now and that taxes are going up.

Need to add that a second survey for the household could be filled out online.

Selectman Bruno – Page 2 communications # 6 How often would you use the following tools.... I expected this to be a list of what does not currently exist not a list of what we already have.

** Per the "Minutes Policy," reviewed and approved August 17, 2010 and amended May 13, 2014 by the Board of Selectmen, written minutes will only serve as a supplement or guide to the official record, which is the video record, unless they are the only record. DVD's can be purchased for a nominal fee from the Town Office or borrowed from the Town Office or Raymond Village Library. Recordings can also be found at www.raymondmaine.org.*

*** Items taken out of order*

Other ABCs providing options for high speed internet services? It is an important issue for businesses.

We need to keep it short.

Flow is easy.

Sharon Dodson – are we doing to leading questions? We need to let Pan Atlantic know the Select Board's concerns.

Motion to move forward with the survey as worded with any changes based on the Selectmen's comments above by Selectman Gifford. Seconded by Selectman Bruno.
Unanimously approved.

c) November 4, 2014 Gubernatorial Election/Referendum/Special Town Meeting Approvals – Sue Look, Town Clerk

• **Ballot Clerks**

- Remove Eileen Stiles and Teresa Sadak

Motion to approve the list as amended by Selectman Bruno. Seconded by Selectman Gifford.

Unanimously approved.

• **Election Warden/Special Town Meeting Moderator**

- The Town Clerk may not be a Town Meeting Moderator. Sue Look will find a resident to serve as moderator and it is within the role of Town Clerk to bring forth a candidate for Moderator (which will be voted on at the beginning of the Special Town Meeting Election on November 4th).

Motion to appoint Sue Look as the Warden by Selectman Bruno. Seconded by Selectman Gifford.

Unanimously approved.

• **Special Town Meeting Warrant**

Motion approve as presented by Selectman Bruno. Seconded by Selectman Gifford.

Unanimously approved.

d) Absentee Ballot Process Overview – Sue Look, Town Clerk

Absentee ballots are available at the Town Office.

Options for Absentee Voting are:

- a) Voters can go to the Town Office and vote in person.
- b) A voter or family member can request a ballot at the Town Office and take it home to vote or have it mailed to them.
- c) Voters can go to the Town of Raymond website (www.RaymondMaine.org) and click on the link to request an absentee ballot online to be mailed to them.
- d) Voters can call the Town Office and request that an absentee ballot be mailed to them.

Requests for absentee ballots must be made by 4pm on October 30th. After this time the only absentee ballots that may be issued are for special circumstances – sudden illnesses, emergencies, etc.

Absentee ballots must be returned by 8pm on November 4th (Election Day) to be counted.

* Per the "Minutes Policy," reviewed and approved August 17, 2010 and amended May 13, 2014 by the Board of Selectmen, written minutes will only serve as a supplement or guide to the official record, which is the video record, unless they are the only record. DVD's can be purchased for a nominal fee from the Town Office or borrowed from the Town Office or Raymond Village Library. Recordings can also be found at www.raymondmaine.org.

** Items taken out of order

e) Consideration of Towns of Windham & Raymond (RSU#14) “Be the Influence” Resolution – Don Willard, Town Manager

- Taken out of order – 1st after the Public Hearing
 - Mathew Cyr – Community Services Officer, Kelly Devoe, Lynn Davis – Jordan Small School
 - Idea to work collaboratively to address substance use and abuse. It became clear that we were each working on the issue and need to collaborate. Local Librarians, prevention counselors, educators, coaches, parents and students. A student at Windham HS designed the logo. The students do not want to be preached to, they want to be informed.
 - Students are most influenced by Middle School by their peers and the community.
 - If the students feel that adults are ok with drinking they are twice as likely to drink.
 - We want to provide positive influence and the message is positive.
 - We all want to send the same message.
 - Scare tactics do not work. They want to hear how not to.
 - Work with businesses, social services, etc. and there has been an impact on their bottom dollar with OUI, etc.
 - Law enforcement is working together (Windham and CUM County).
 - Communicate consistent messages from parents to businesses, to coaches, to teachers, to law enforcement and proving to the students that it is not the majority making bad choices.
 - Decisions matter, be the influence.
 - Motto to be a leader is – Take the road less traveled – We are all like dominoes, if one falls we all fall – we are not camouflaged, don't blend in
 - With \$1,500 we have made banners, created a website, to get out the word
 - We are going for a \$60,000 grant
 - Griffin McVane of Windham – to be a leader is to not go with the crowd. You can be a follower or a leader and a leader with positive roles the followers will follow you and make good decisions.
 - Ashley Lewis of Raymond was also present.
- Motion** to approve the resolution by Selectman Gifford. Seconded by Selectman Sadak.
Unanimously approved.

5) Public Comment This agenda item is for the public to bring attention to any issues and concerns for future Board of Selectmen meetings.

Bonnie Titcomb Lewis – resident of Raymond – the referendum process is the most down to earth process and basic process of democracy. It was appropriate to be put forward to the voters. Good job Select Board.

6) Selectmen Comment

Chairman Reynolds – Library \$750 grant for children's books. Annual Board Meeting is tomorrow night. Looking for new volunteers and will elect new board members. Annual candy appeal is now going on for Halloween to help the individual houses in the Main Street area. Expect 400 kids.

7) Town Manager Report and Communications.

- Confirm date for next regular meeting:

** Per the “Minutes Policy,” reviewed and approved August 17, 2010 and amended May 13, 2014 by the Board of Selectmen, written minutes will only serve as a supplement or guide to the official record, which is the video record, unless they are the only record. DVD's can be purchased for a nominal fee from the Town Office or borrowed from the Town Office or Raymond Village Library. Recordings can also be found at www.raymondmaine.org.*

*** Items taken out of order*

- November 18, 2014
Consensus approved.

- **Innovative Readiness Training (IRT) Program Update**

Starting in the April 2014 construction season, the IRT will be working on the following projects for the Town of Raymond:

- PS Tower Site
 - ♦ Going before Planning Board on October 15th for a Public Hearing and formal review
 - ♦ Construct access road: Capital Improvement
 - ♦ Install underground utilities
 - ♦ Construction of tower and building foundation
 - ♦ Erection of tower and placement control building
- Oakledge Hill Fire Pond – Maintenance
 - ♦ Removal of existing fence and vegetation
 - ♦ Dredging of fire pond – plans finalized
 - ♦ Installation of new fence and relocated piping/fixtures
 - ♦ Construction of access drive
- PS Sight Distance Project – Maintenance – plans finalized
 - ♦ Removal of debris and bushes left from tree cutting
 - ♦ Install underground power
 - ♦ Reconstruct retention pond
- Military Personnel
 - ♦ Kick-off meeting on October 28 & 29 for project review and organization
 - ♦ Danielle Loring currently working on the 2014 application for 2016 construction as required for project additions and continuation.

8) Fiscal Warrants – October 14, 2014

- Payroll Expense Summary Warrant

Motion to approve Payroll Warrant totaling \$47,913.36 for 10-14-2014 by Selectman Bruno. Seconded by Selectman Gifford. **Unanimously approved.**

- Treasurer's Warrant

Motion to approve Treasurer's Warrant dated 10-14-2014 for \$1,275,647.44 by Selectman Bruno. Seconded by Selectman Gifford. **Unanimously approved.**

9) Adjournment

Motion to adjourn at 9:25pm by Selectman Bruno. Seconded by Selectman Gifford.
Unanimously approved.

** Per the "Minutes Policy," reviewed and approved August 17, 2010 and amended May 13, 2014 by the Board of Selectmen, written minutes will only serve as a supplement or guide to the official record, which is the video record, unless they are the only record. DVD's can be purchased for a nominal fee from the Town Office or borrowed from the Town Office or Raymond Village Library. Recordings can also be found at www.raymondmaine.org.*

*** Items taken out of order*