



## BOARD OF SELECTMEN Minutes

December 11, 2018

6:00pm – Workshop  
6:30pm – Regular Meeting

Broadcast Studio  
423 Webbs Mills Road

*Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.*

**Select Board members in attendance:** Teresa Sadak, Rolf Olsen, Marshall Bullock

**Select Board members absent:** Lawrence Taylor, Samuel Gifford

**Town Staff in attendance:**

Don Willard – Town Manager  
Bruce Tupper – Fire Chief  
Cathy Ricker – Finance Director  
Wayne Jones – Fire Inspector  
Sue Carr – Tax Collector  
Sue Look – Town Clerk

- 1) **Called workshop to order** at 6:06pm by Chair Sadak (there were some issues with YouTube which delayed the beginning of the meeting).
  
- 2) **Workshop to Review Public Safety Retention Plan**  
Chief Tupper presented some ideas for employee retention. We are competing for a limited pool of qualified people.
  
- 3) **Adjourned Workshop** at 6:30pm by Chair Sadak.
  
- 4) **Called regular meeting to order** at 6:35pm by Chair Sadak.
  
- 5) **Minutes of previous meetings**
  - a) November 13, 2018 – Regular meeting  
**Motion** to approve as presented by Selectman Olsen. Seconded by Selectman Bullock.  
**Unanimously approved.**
  
- 6) **New Business**

a) Sebago Lake Rotary Club Annual Ice Derby – Ingo Hartig

Mr Hartig – The 15<sup>th</sup> annual fishing derby is scheduled for the weekend of February 16-17, 2019. There will be an ice dip as well.

Town Manager Willard – There will be an organizational meeting with the Rotary, Public Safety, and the Town.

**Motion** to approve as presented by Selectman Olsen. Seconded by Selectman Bullock.

**Unanimously approved.**

b) Consideration of New Zoning Board of Appeals (ZBA) Member – Don Willard, Town Manager

The ZBA has approved recommending Louise Lester to fill an open position – Larry Murch has retired.

**Motion** to approve Louise Lester as a ZBA member by Selectman Bullock. Seconded by Selectman Olsen.

**Unanimously approved.**

c) Discussion of Budget Schedule and Goals for FY 2019-2020 – Don Willard, Town Manager and Cathy Ricker, Finance Director

Finance Director Ricker – I added January 15<sup>th</sup> as the deadline for agencies to submit requests for funding and avoided April vacation week.

Consensus to keep goals as last year:

1. *Maintaining or lowering the tax rate.*
2. *Continuing commitment to improvement and maintenance of the Town roads.*
3. *Undesignated fund balance can be utilized within existing policy to accomplish priority number one.*
4. *All budget areas are on the table for discussion and review.*
5. *Core services driven budget.*

d) Renewal of Liquor License for Café Sebago – Don Willard, Town Manager

Chief Tupper – I have reviewed the report and one of the issues is the hood system is currently licensed and did need a cleaning. Also, the Christmas tree needs to be labeled as flame retardant.

Chair Sadak – Many of the issues seem to be noted that they will be corrected by January.

Chief Tupper – We would need to make a visit again to be sure that the items were corrected. This is more of a timing issue.

**Motion** to approve contingent upon making the corrections outlined in the Fire Inspection by Selectman Olsen. Seconded by Selectman Bullock.

**Unanimously approved.**

e) Citizen Petition Pertaining to Lake Region Explorer Support – Sue Look, Town Clerk

On November 27, 2018, a petition was received in the Town Office via mail for the following:

*To the Board of Selectmen of the Town of Raymond, ME: We, the undersigned, being registered voters of the Town, request the municipal officers place the following article before the voters at the next secret ballot: To see if the Town will vote to raise by taxation and appropriate \$10,000 for the Lakes Region Explorer (LEX) to cover annual funding in FY 2019-20.*

The petition was circulated on Election Day (November 6th) at the polls by George Bradt (a registered voter of Portland). The qualification for a petition circulator is simply to be a registered voter in the State of Maine, even for a local petition, pursuant to 30-A MRSA §2522. There was no contact information for Mr Bradt, nor any other proponent, included with the petition pages other than a return address on the envelope.

The required number of signatures to present an article to the Select Board for Town Meeting is 10% of the voters who voted for Governor in the last Gubernatorial Election which took place on November 6, 2018. 2,551 voters cast ballots for Governor, making the required number of signatures 255.

The petition contained 13 pages with a total of 258 signatures. Of the 258 signatures collected, 253 have been certified to be registered voters in Raymond. 3 were not registered voters in Raymond, 1 crossed out their own signature before filling out the whole line, and 1 contained no signature. A total of 253 signatures is 2 short of the required number of 255.

f) Consideration of Extending the Moratorium of Manufactured (Mobile) Homes in the Shoreland Zone – Scott Dvorak, Code Enforcement Officer

CEO Dvorak – The Planning Board is still working on recommending changes to the ordinances.

**Motion** to extend the existing moratorium for a further 180 days (*currently the moratorium expires on January 27, 2019, this will extend the moratorium until July 26, 2019*) by Selectman Bullock. Seconded by Selectman Olsen.

**Unanimously approved.**

g) Consideration of Past Due Taxes over \$5,000 – Sue Carr, Tax Collector

NAME	AMOUNT	PAYMENT PLAN
BBW LLC	\$ 7,451.22	\$166 TRYING TO SELL
CONLEY ROBERT/ DONNA	\$ 10,305.58	\$200 IN COURT
COX JEFFREY	\$ 23,282.25	\$850 MONTH
CURTIS FRANK	\$ 5,984.19	\$300 MONTH
FLOYD JAMES	\$ 8,687.00	\$150 - \$250 MONTH
LIBBY SCOTT	\$ 7,184.20	HAD PAYMENT PLAN/NOW TRYING MORTGAGE
POWELL ANDREA	\$ 5,199.72	USUALLY PAYS BEFORE FORECLOSURE 1/7/19
STROUT RICHARD	\$ 10,637.33	\$200 MONTH
THORNE SIDNEY	\$ 22,631.75	\$750 MONTH

VARNEY RANDI-LYNN	\$ 7,036.43	USUALLY PAYS BEFORE FORECLOSURE 1/7/19
WEEKS RUTH	\$ 6,786.89	SENT PAYMENT PLAN WILL MAKE PAYMENTS
WILLIAMSON JOHN	\$ 5,368.73	USUALLY PAYS BEFORE FORECLOSURE 1/7/19
<b>TOTAL</b>	<b>\$ 120,555.29</b>	

Chair Sadak – Sue Carr has done a fantastic job at getting this list down. It was quite a bit longer five years ago.

Town Manager Willard – Using realtors to sell tax acquired properties has been helpful.

Tax Collector Carr – We may be able to lock their trailers until they pay their personal property taxes. There are about 10 that have not paid for years. We may be able to ask the State to help with collection of personal property taxes for any who have liquor licenses.

**7) Public Comment – none**

**8) Selectman Comment**

Selectman Olsen – January 10<sup>th</sup> the RSU #14 Withdrawal Committee will be having a public workshop and are requesting that the public attend to give input to what their expectations are, what they would like to see out of this process, etc. If you can not attend, please feel free to send your comments or questions via email to Rolf Olsen, Chair of the RSU #14 Withdrawal Committee – [rolf.olsen@raymondmaine.org](mailto:rolf.olsen@raymondmaine.org).

Selectman Bullock – The Vitalization Committee will be meeting to discuss changes for the Raymond Brochure for 2019.

**9) Town Manager's Report and Communications**

**a) Confirm Dates for Upcoming Regular Meetings**

- January 8, 2019
- February 12, 2019

**b) Reminder of Upcoming Holiday Schedule**

- Tuesday, December 25, 2018 – Christmas Day
- Tuesday, January 1, 2019 – New Year's Day

We acquired 3 used trucks from the State of Vermont, 2 have been put in service and 1 still needs some minimal repair. We have 2 new trucks – red 2019 International Harvester cabin chassis, large wheeler and will be outfitted within the next month or so, and a silver 2019 Ford F550 1-ton and is being outfitted with plow and dump body. We now have the equipment we need for snow removal.

**10) Treasurer's Warrant**

**Motion** to approve with a total of \$161,855.56 by Selectman Olsen. Seconded by Selectman Bullock.

**Unanimously approved.**

**11) Adjournment**

**Motion** to adjourn at 7:11pm by Selectman Bullock. Seconded by Selectman Olsen.

**Unanimously approved.**

*Respectfully submitted,*

*Susan L Look*

*Town Clerk*