



**BOARD OF SELECTMEN
Minutes**

October 8, 2019

6:00pm – Special Town Meeting

6:30pm – Regular Meeting

Broadcast Studio
423 Webbs Mills Road

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

Select Board members in attendance: Rolf Olsen, Marshall Bullock, Teresa Sadak, Samuel Gifford

Select Board members absent: Lawrence Taylor

Town Staff in attendance:

Don Willard – Town Manager

Kaela Gonzalez – Assistant Assessor & Community Communications Coordinator

Sue Look – Town Clerk

1) Special Town Meeting

**Town of Raymond
October 8, 2019
SPECIAL TOWN MEETING WARRANT**

TO: Nathan White, a resident of the Town of Raymond, in the County of Cumberland and State of Maine.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Raymond, qualified by law to vote in Town affairs, to meet at the Broadcast Studio at 423 Webbs Mills Road in said town on Tuesday, October 8, 2019, at 6:00 P.M., then and there to act on Articles 1 through 2 as set out below.

ARTICLE 1: To elect a moderator to preside at said meeting.

Nomination for Joseph Bruno to be Moderator by Selectman Sadak. Seconded by Selectman Bullock.

By the casting of 3 votes Mr Bruno was duly elected as Moderator.

ARTICLE 2: To see if the Town will vote to appropriate monies not to exceed **\$78,000** from Undesignated Fund Balance (surplus) to replace the leased Central Maine Power streetlights with high efficiency Light Emitting Diode (LED) Town-owned streetlights.

The Select Board recommends Article 2

The Budget-Finance Committee recommends by a vote of 6-1 Article 2

Motion to approve as presented by Selectman Sadak. Seconded by Selectman Bullock.

Motion passed

Special Town Meeting adjourned by the Moderator at 6:23pm.

Select Board members in attendance: Rolf Olsen, Marshall Bullock, Teresa Sadak, Samuel Gifford, Lawrence Taylor

Town Staff in attendance:

Don Willard – Town Manager

Sue Look – Town Clerk

2) **Chair Olsen** called regular Select Board meeting to order at 6:30pm

3) **Minutes of previous meetings**

a) September 17, 2019

Motion to approve as presented by Selectman Bullock. Seconded by Selectman Sadak.

Unanimously approved

4) **New Business**

a) Consideration of Changing Gamolith Way to Norton Way – Erica Cressey

Motion to approve as presented by Selectman Bullock. Seconded by Selectman Sadak.

The name “Gamolith” was made using the first letter of each of the previous residents’ names. It is difficult to spell, and the current residents have problems with package delivery. The name “Norton” is after their neighbor’s bulldog. Ms Cressey had letters from the other family (Coppersmith) agreeing with the change. The name change has been vetted by the E-911 Addressing Officer, Public Works Director, Fire Chief, and Codes Enforcement Officer.

Unanimously approved

b) Discussion of Standardized Municipal Meeting Rules – Rolf Olsen, Chairman

Town of Raymond – Municipal Meetings Policy

Adopted 10/8/2019

Purpose

- To standardize municipal meeting rules for all Boards, Committees, and Commissions of the Town of Raymond.

Policies

- **Meeting Operating Rules** – All Boards, Committees, and Commissions of the Town of Raymond will operate meetings in accordance with *Robert's Rules of Order Newly Revised* most recent edition, with the understanding that there may be Town Ordinances, State Statutes, or Federal Laws that will allow or dictate a different procedure (ie: super majority or unanimous votes on certain items, etc.).
- **Meeting Minutes** – (*previously a separate policy, approved on December 19, 2006, and amended May 13, 2014 and October 8, 2019*) The electronic recordings of the meetings are the official records of those meetings (when available) and any written records/minutes are supplemental to the electronic recordings unless they are the only record. The electronic recordings will be available online within 3 business days of the meeting on the Town Website at www.raymondmaine.org or will be found on YouTube. *Reference: Robert's Rules of Order Newly Revised most recent edition §48 Minutes and Reports of Officers.*

Motion to approve as presented by Selectman Bullock. Seconded by Selectman Taylor.

Unanimously approved

c) RSU #14 Withdrawal Committee Update – Rolf Olsen, Chairman

Chair Olsen – We have received a counter proposal from the RSU for our counter proposal and this will be discussed at the October 28th meeting. There have been subcommittee work being done with finances and “One Raymond”. Programs will be starting up soon. There is still a need for people to fill the subcommittees.

Selectman Bullock – The foundation has been built for the budget. We are now looking at the technology, operations and maintenance issues.

5) **Public Comment** – none

6) **Selectman Comment**

Selectman Taylor – Mark Gendron does still want to be the MWAC rep and continue to share this with Don.

Town Manager Willard – That is how we have been doing it, so that is fine.

Selectman Sadak – We are investigating having a Parks and Recreation Director. On Oct 15th and 16th there will be meetings in the Jordan Small Middle School cafeteria to gather feedback and ideas. This will not take over Raymond Rec, it will assist. Little League Baseball is not included in this plan.

Selectman Bullock – Tassel Top Park will be a part of this program. The Tassel Top Board met last week, and they are now an advisory board. The employees will be given full opportunity to apply for any open positions. Tassel Top as it has existed corporately has been phased out. All the Tassel Top buildings have been reroofed with steel roofing.

There will be some changes to the trail access and gating.

Chair Olsen – Maine Dressers (for Maine Partnership for Environmental Stewardship), Americorp Maine, and the Raymond Community Church are cooperating again this year to produce window inserts for low income households and will do this for up to 10 windows per house. There is information on www.raymondmaine.org. These windows save about a gallon of fuel per square foot of window.

7) Town Managers Report and Communications

a) Confirm Dates for Upcoming Regular Meetings

- November 12, 2019
- December 10, 2019

b) Reminder of Upcoming Holiday Schedule

- Monday, October 14th – Columbus Day

c) Reminder of Election Schedule – Referendum Election November 5, 2019

- Absentee Ballots may be requested now
- Last Day to request an Absentee Ballot is October 31st

I would like to congratulate Public Works and everyone involved, Gore Road has base paving and will have curbing shortly. It came out great and people are happy.

We will be doing an insert in the Windham Eagle. Kaela Gonzalez will be doing this. We have talked at the staff level about the name of the section. We may have a list of possibilities and ask the readers to choose.

8) Treasurers Warrant

Motion to approve the Treasurer's Warrant for a total of \$194,866.92 by Selectman Bullock. Seconded by Selectman Sadak.

Unanimously approved

9) Adjournment

Motion to adjourn at 6:50pm by Selectman Taylor. Seconded by Selectman Sadak.

Unanimously approved

Respectfully submitted,

Susan L Look, Town Clerk