



**BOARD OF SELECTMEN
Minutes**

April 13, 2021

6:30pm – Regular Meeting

Via Zoom & on YouTube

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to “Be the Influence” and to recognize that decisions matter.

Select Board members in attendance: Rolf Olsen, Marshall Bullock, Teresa Sadak, Samuel Gifford

Select Board members absent: Lawrence Taylor

Town Staff in attendance:

Don Willard – Town Manager
Alex Aponte – Finance Director
Alex Sirois – Code Enforcement Officer
Nathan White – Public Works Director
Bruce Tupper – Fire Chief
Cathy Gosselin – Deputy Fire Chief
Wayne Jones – Fire Inspector
Sue Carr – Tax Collector
Curt Lebel – Contract Assessor
Sue Look – Town Clerk

1) **Called to order** at 6:30pm by Chair Olsen

2) **Minutes of previous meetings**

a) February 9, 2021

Motion to approve as presented by Selectman Gifford. Seconded by Selectman Sadak.

Unanimously approved

3) **Public Hearing**

a) Proposed Ordinance Changes ADD DESCRIPTIONS FOR EACH

Declared Open by Chair Olsen at 6:30pm.

1. Road/Street Definitions

DESCRIPTION: This proposed amendment would clean up similar definitions across multiple ordinances specific to roads/streets, removing any inconsistencies.

- a. Land Use Ordinance Article 12 – Applicability And Definition Of Terms Used In This Ordinance
 - b. Shoreland Zoning Provisions Section 17 – Definitions
 - c. Street Ordinance Section 14 – Definitions
 - d. Subdivision Regulations Article 3 – Definitions
2. Backlot Driveway Private Road Turnaround Terminus Design
DESCRIPTION:
- The proposed amendment to the Raymond Street Ordinance appendices has been added to provide design information for Street and Backlot Driveway termini turnaround design requirements. The details include revised dimensions to address emergency vehicle maneuvers and safety at the Street terminus and turnarounds.
 - Appendix A has been revised to provide details for the actual layout options for a street dead-end terminus for both Streets and backlot driveways.
 - Appendix B provides the designer-specific Fire Department requirements to be addressed in preparing a street terminus design for safe fire access.
- a. Street Ordinance – Appendices
3. Dead Ends And Grade Waivers
DESCRIPTION: This proposed amendment to the Street Ordinance would allow waivers to be granted to the maximum grade requirements of a Private Road and Backlot Driveway. Also included are additional standards for the maximum length of a Private Road.
- a. Street Ordinance Section 5.5 – Street Design Standards
 - b. Street Ordinance Section 5.7a – Dead End Streets
 - c. Street Ordinance Section 10 – Waivers
4. Clearing Of Vegetation Allowance And Permitting
DESCRIPTION: The proposed amendment to the Land Use Ordinance has been created to address permit requirements if landowners or proposed developments consider clearing or cutting more than the current zoning standards limitation of 25% of the lot area. The amendment considers notification and site plan requirements and also exempts tree cutting and clearing for agricultural practices, installation of personal utilities, or private solar generation equipment and/or panels.
- a. Land Use Ordinance Article 9 – Minimum Standards
5. Mixed Building Use In The Commercial District
DESCRIPTION: This proposed amendment to the Land Use Ordinance would correct what we believe was an error made in 2009. As written the ordinance allows mixed uses in the commercial zone if the commercial use is on the upper floor.
- a. Land Use Ordinance Article 4 – District Regulations
6. Septic Waste Disposal Sizing
DESCRIPTION: This amendment to the Shoreland Zoning Provisions would change the requirement of a larger sized septic system within 250' of a

perennial water body, to a Great Pond only. Also amended would be the Portland Water District rule reference.

a. Shoreland Zoning Provisions Section 15 – Land Use Standards

7. ZBA Findings

DESCRIPTION: This proposed amendment to the Land Use Ordinance would require a recording in the registry confirming ZBA variance approval.

a. Land Use Ordinance Article 6 – Board Of Appeals

8. Junkyard Regulation Update

DESCRIPTION: This amendment simply modifies the out-of-date referenced statute.

a. Land Use Ordinance Article 9 – Minimum Standards

9. Amendments To The Fire Protection Ordinance

DESCRIPTION: The Fire Protection Ordinance, Articles VIII & XI are presented in their entirety below. The remaining sections of the Fire Protection Ordinance (including other sections dealing with sprinklers) are not included document. Only the Articles with proposed changes in language have been included. This proposed amendment would require a residential sprinkler system for dwelling units 4,800 square feet and larger and would also update the adopted version of NFPA 101 to 2018.

a. Fire Protection Ordinance Article Iv – Nfpa Life Safety Code 101 And Nfpa Fire Code (Nfpa 1)

b. Fire Protection Ordinance Article Viii – New Construction

c. Fire Protection Ordinance Article Ix – Building Additions

10. Tiny Homes Definition

DESCRIPTION: This proposed amendment to the Land Use Ordinance and Shoreland Zoning Provisions would add a definition for the term Tiny Home.

a. Land Use Ordinance Article 12 – Applicability And Definition Of Terms Used In This Ordinance

b. Shoreland Zoning Provisions Section 17 – Definitions

Closed at 6:42pm by Chair Olsen

4) New Business

a) Request for Town Facilities & Assistance for 2021 U CAN 5K – Brenda Caouette, Organizer

Ms Caouette said that they could not hold the race last year. It begins and ends in Sheri Gagnon Park and will be held on June 27th. Registration starts at 7:30am. Youth run at 9am and 5k starts at 9:30am. It usually last about an hour and a half and the monies go to the Town. The Fire Department and the Sheriff's department both do a very good job volunteering to close down the roads.

Motion to allow by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approve

- b) Consideration of Liquor License Renewal for Fisherman's Catch – Bill Coppersmith, owner

There was discussion pertaining to the Personal Property taxes that are outstanding since 2010 for Fisherman's Catch. Town Manager Willard, Contract Assessor Lebel, Finance Director Aponte, Tax Collector Carr and Town Clerk Look all spoke pertaining to the fact that tax bills are not required by law, this has been going on for some time, all other businesses who had similar situations as Mr Coppersmith have caught up their Personal Property taxes. Reducing the amount would be setting a precedent. It is incumbent on the owner to be sure that the business name and address be changed and they know that they owe taxes. The prior business was Fisherman's Net. Mr Coppersmith said he did not receive any bills and he has no problem paying the \$100 per year, but requested that the interest and fees be removed. By consensus the Select Board agreed that if the taxes ongoing are not paid on time the interest will be added back in.

Motion to require that Mr Coppersmith pay the principle at \$1,092.39 and waive the interest by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

Motion to approve the renewal of the Liquor License for Fisherman's Catch contingent upon the payment of outstanding principle Personal Property Taxes by Selectman Gifford. Seconded by Selectman Sadak.

Unanimously approved

- c) Consideration of Zoning Board of Appeals Appointment – Thomas Hennessey

Mr Hennessey's background is 30 years in the Navy, 35 at BIW, retired and looking for volunteer work to give back to the community.

Motion to appoint Mr Hennessey to the ZBA by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approve

- d) Tassel Top Event Fees and Update – Joe Crocker, Recreation Director

Proposed:

- Summer Camp Group Fee: \$3 per person
 - This would be for groups over 20.
- Wedding Fee: \$4,000
 - Includes the cabins from Thursday to Sunday.
 - The off-season of the cabin rental (Spring and Fall).

Motion to approve the event fees as presented by Selectman Gifford. Seconded by Selectman Sadak.

Unanimously approved

- e) Consideration of Tax Abatements/Supplemental Assessments – Curt Lebel, Contract Assessor

Abatements:

Tax Year	Map-Lot	Owner	Tax Amount	Description
2020	078-006	James F D'Ovidio 0 Shore Rd	\$511.97	Incorrect Owner
2020	008-061	Natalie Foss (Nassa) 4 Brown Rd	\$212.04	Data errors in assessment – no full basement and a few other small errors from last reval

Motion to issue an abatement for Map-Lot 078-006 to James F D'Ovidio for \$511.97 by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

Motion to issue an abatement for Map-Lot 008-061 to Natalie Foss (Nassa) for \$212.04 by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

Supplemental Tax Bill:

Tax Year	Map-Lot	Owner	Tax Amount	Description
2020	078-006	Richard H & Anna-Marie Buck 0 Shore Rd	\$511.97	Incorrect Owner was originally taxed (see Abatements above)

Motion to issue a supplemental tax bill for Map-Lot 078-006 to Richard H & Anna-Marie Buck for 511.97 by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

- f) Consideration of Recommendation of Proposed Ordinance Changes – Alex Sirois, Code Enforcement Officer

This item was voted as a part of the Warrant for Annual Town Meeting item g) below.

- g) Consideration of Warrant for Annual Town Meeting – Rolf Olsen, Chair

ARTICLE 2: Referendum Question A: To see if the Town will vote to:

- Set the date the 1st half of taxes due to October 31, 2021, and the 2nd half of taxes due to April 30, 2022; and
- Set the interest rate for unpaid balances and for abated taxes at six percent (6%) for the fiscal year;
- Authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. §506, with no interest; and
- Authorize the Select Board on behalf of the Town to sell and dispose of any property acquired by the Town for nonpayment of taxes pursuant to the policy adopted by the Select Board, as may be amended from time to time, the policy to remain consistent with State statutes and laws; in all cases conveyance to be made by municipal quitclaim deed.

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

ARTICLE 3: Referendum Question B: To see if the Town will vote to raise and appropriate **\$2,016,154** for General Government Services (Administration; Employee Compensation and Training; Insurances, Worker Comp and Benefits; Liability/Vehicle Insurance; Assessing; Code Enforcement; Parks & Recreation; Technology; and General Assistance).

The budget figures will be assigned as follows:

<i>Administration</i>	<i>\$529,150</i>
<i>Employee Compensation and Training</i>	<i>\$67,500</i>
<i>Insurances, Worker Comp and Benefits</i>	<i>\$742,500</i>
<i>Liability/Vehicle Insurance</i>	<i>\$51,750</i>
<i>Assessing (includes \$100,000 towards reval.)</i>	<i>\$161,551</i>
<i>Code Enforcement</i>	<i>\$141,739</i>
<i>Parks & Recreation</i>	<i>\$125,564</i>
<i>Technology</i>	<i>\$188,400</i>
<i>General Assistance</i>	<i>\$8,000</i>

Motion to increase Parks & Recreation by \$20,000 making the total \$2,036,154 and recommend by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

ARTICLE 4: Referendum Question C: To see if the Town will vote to raise and appropriate **\$1,362,433** for Public Works.

The budget figures will be assigned as follows:

<u>Public Works</u>	<u>\$884,019</u>
<u>Town Buildings</u>	<u>\$35,100</u>
<u>Solid Waste</u>	<u>\$398,669</u>
<u>Cemeteries</u>	<u>\$44,645</u>

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 5: Referendum Question D: To see if the Town will vote to raise and appropriate **\$987,544** for Public Safety.

The budget figures will be assigned as follows:

<u>Fire/Rescue Department</u>	<u>\$947,988</u>
<u>Animal Control</u>	<u>\$39,556</u>

Motion to recommend increasing Animal Control to \$73,000 making the total \$1,020,988 by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 6: Referendum Question D: To see if the Town will vote to authorize the Select Board to dispose of Town owned personal property with value not to exceed **\$35,000**.

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 7: Referendum Question E: To see if the Town will vote to authorize the Select Board to appropriate from undesignated fund balance (surplus) to meet the unanticipated needs of the community that occur during the fiscal year and/or to adjust the tax rate as the Select Board deem advisable, an amount not to exceed **\$75,000**.

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 8: Referendum Question F: To see if the Town will vote to authorize the Select Board to transfer funds between appropriation accounts as long as the grand total of all appropriation is not exceeded, any such transfers to be approved only at a properly called public meeting of the Select Board.

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 9: Referendum Question G: To see if the Town will vote to authorize the Select Board to:

- Allow Town Staff to make application for and execute any documents related to a grant;
- Accept or reject grants, donations and/or gifts of money to the Town of Raymond; and
- Authorize the expenditure of monies awarded, donated and/or gifted for the purposes specified in the grant, donation, and/or gift.

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 10: Referendum Question H: To see if the Town will vote to authorize the Select Board to appropriate from undesignated fund balance (surplus) to reduce the property tax commitment as the Select Board deem advisable an amount not to exceed **\$300,000**.

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 11: Referendum Question I: To see if the Town will vote to appropriate **\$283,164** from the tax increment of the Pipeline/RT 302 Tax Increment Financing District for FY 2020-2021 project proposed in the Tax Increment Financing District Development Program (*for details see Addendum 1*).

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 12: Referendum Question J: To see if the Town will vote to appropriate from the Tassel Top Park Enterprise fund the amount of **\$76,393** for the administration of activities at the Park, and to allocate all revenues generated by Park operations to be recorded in and retained by the Tassel Top Park Enterprise fund.

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 13: Referendum Question K: To see if the town will vote to raise and appropriate **\$306,200** for Debt Services.

The budget figures will be assigned as follows:

<u>2013 Public Works Road Construction Bond</u>	<u>\$212,000</u>
<u>2015 Bond Payment</u>	<u>\$94,200</u>

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 14: Referendum Question L: To see if the town will vote to raise and appropriate **\$780,000** for the Capital Improvement Program.

The budget figures will be assigned as follows:

<u>Public Works Equipment Reserve</u>	<u>\$215,000</u>
<u>Public Works Paving/Road Reserve</u>	<u>\$310,000</u>
<u>Municipal Facilities Improvements</u>	<u>\$35,000</u>
<u>Technology</u>	<u>\$110,000</u>
<u>Fire Department Equipment/Facilities</u>	<u>\$75,000</u>
<u>Playground Improvements</u>	<u>\$35,000</u>

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 15: Referendum Question M: To see whether the Town will vote to carry forward any existing fund balance in the Capital Improvement Program (C.I.P.) accounts, the Healthcare Reimbursement Accounts (H.R.A.), and the Employee Compensation Account.

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 16: Referendum Question N: To see if the Town will vote to raise and appropriate **\$773,657** for the County Tax.

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 17: Referendum Question O: To see if the Town will vote to raise and appropriate **\$69,000** for Raymond Village Library, Provider Agencies, and Regional Transportation.

The budget figures will be assigned as follows:

<u>Raymond Village Library</u>	<u>\$66,000</u>
<u>Provider Agencies</u>	<u>\$2,000</u>
<u>Regional Transportation</u>	<u>\$1,000</u>

Motion to recommend by Selectman Gifford. Seconded by Selectman Sadak.
Unanimously approved

ARTICLE 18: Referendum Question P: To see if the Town will vote to appropriate the total sum of **\$1,638,160** from estimated non-property tax revenues to reduce the property tax commitment, together with all categories of funds, which may be available from the federal government, and any other sources.

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 19: Referendum Question Q: To see if the Town will vote to accept certain State Funds as provided by the Maine State Legislature during the fiscal year beginning July 1, 2021, and any other funds provided by any other entity included but not limited to:

<u>Municipal Revenue Sharing</u>
<u>Local Road Assistance</u>
<u>Emergency Management Assistance</u>
<u>Snowmobile Registration Money</u>
<u>Homestead Exemption</u>
<u>Tree Growth Reimbursement</u>
<u>General Assistance Reimbursement</u>
<u>Veteran's Exemption Reimbursement</u>
<u>Business Equipment Tax Exemption (B.E.T.E.) Reimbursement</u>
<u>State Grant or Other Funds</u>

Motion to recommend by Selectman Gifford. Seconded by Selectman Sadak.
Unanimously approved

ARTICLE 20: Referendum Question R: To see if the Town will vote to authorize the use of Town employees and/or Town owned equipment or independent contractor(s) hire by the Town for maintenance on private roads in special and certain circumstances where in the public's interest.

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 21: Referendum Question S: To see if the Town will vote to appropriate the money received from the State for snowmobile registration, not to exceed **\$2,000**, to the Raymond Rattlers Snowmobile Club for maintenance of their network of snowmobile trails, on condition that those trails be open in snow season to the public for outdoor recreation purposes at no charge, and to authorize the municipal officers to enter into an agreement with the Club, under such terms and conditions as the municipal officers may deem advisable, for that purpose.

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 22: Referendum Question T: Shall Article 12 of the Raymond Land Use Ordinance, (Applicability and Definition of Terms Used in this Ordinance) as adopted May 21, 1994, and amended through July 14, 2020, Section 17 (Definitions) of the Raymond Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through July 14, 2020, Section 14 (Definitions) of the Raymond Street Ordinance, as adopted May 18, 2002, and amended through July 14, 2020, and Article 3 (Definitions) of the Subdivision Regulations for the Town of Raymond, as adopted May 21, 1994, and amended through July 14, 2020, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 2?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 22

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

DESCRIPTION: This proposed amendment would clean up similar definitions across multiple ordinances specific to roads/streets, removing any inconsistencies.

ARTICLE 23: Referendum Question U: Shall the Appendix of the Raymond Street Ordinance, as adopted May 18, 2002, and amended through July 14, 2020, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 3?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 23

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

DESCRIPTION:

- *The proposed amendment to the Raymond Street Ordinance appendices has been added to provide design information for Street and Backlot Driveway termini turnaround design requirements. The details include revised dimensions to address emergency vehicle maneuvers and safety at the Street terminus and turnarounds.*
- *Appendix A has been revised to provide details for the actual layout options for a street dead-end terminus for both Streets and backlot driveways.*
- *Appendix B provides the designer-specific Fire Department requirements to be addressed in preparing a street terminus design for safe fire access.*

ARTICLE 24: Referendum Question V: Shall Section 5.5 (Street Design Standards), Section 5.7A (Dead End Streets), and Section 10 (Waivers), of the Raymond Street Ordinance, as adopted May 18, 2002, and amended through July 14, 2020, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 4?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 24

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

DESCRIPTION: This proposed amendment to the Street Ordinance would allow waivers to be granted to the maximum grade requirements of a Private Road and Backlot Driveway. Also included are additional standards for the maximum length of a Private Road.

ARTICLE 25: Referendum Question W: Shall Article 9 (Minimum Standards), of the Raymond Land Use Ordinance, as adopted May 21, 1994, and amended through July 14, 2020, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 5?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 25

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

DESCRIPTION: The proposed amendment to the Land Use Ordinance has been created to address permit requirements if landowners or proposed developments consider clearing or cutting more than the current zoning standards limitation of 25% of the lot area. The amendment considers notification and site plan requirements and also exempts tree cutting and clearing for agricultural practices, installation of personal utilities, or private solar generation equipment and/or panels.

ARTICLE 26: Referendum Question X: Shall Article 4.F (District Regulations, Commercial District), of the Raymond Land Use Ordinance, as adopted May 21, 1994, and amended through July 14, 2020, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 6?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 26

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

DESCRIPTION: This proposed amendment to the Land Use Ordinance would correct what we believe was an error made in 2009. As written the ordinance allows mixed uses in the commercial zone if the commercial use is on the upper floor.

ARTICLE 27: Referendum Question Y: Shall Section 15.K (Land Use Standards, Septic Waste Disposal), of the Raymond Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through July 14, 2020, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 7?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 27

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

DESCRIPTION: This amendment to the Shoreland Zoning Provisions would change the requirement of a larger sized septic system within 250' of a perennial water body, to a Great Pond only. Also amended would be the Portland Water District rule reference.

ARTICLE 28: Referendum Question Z: Shall Article 6.C (Board of Appeals, Appeals Procedure), of the Raymond Land Use Ordinance, as adopted May 21, 1994, and amended through July 14, 2020, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 8?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 28

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

DESCRIPTION: This proposed amendment to the Land Use Ordinance would require a recording in the registry confirming ZBA variance approval.

ARTICLE 31: Referendum Question AA: Shall Article 9.F (Minimum Standards, Waste Material Accumulation), of the Raymond Land Use Ordinance, as adopted May 21, 1994, and amended through July 14, 2020, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 9?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 31

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

DESCRIPTION: This amendment simply modifies the out-of-date referenced statute.

ARTICLE 32: Referendum Question AB: Shall Article IV (NFPA Life Safety Code and NFPA Fire Code NFPA 1), Article VIII (New Construction), and Article IX (Building Additions), of the Raymond Fire Protection Ordinance, as adopted May 19, 1995, and amended through June 7, 2016, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 10?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 32

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

DESCRIPTION: The Fire Protection Ordinance, Articles VIII & XI are presented in their entirety below. The remaining sections of the Fire Protection Ordinance (including other sections dealing with sprinklers) are not included document. Only the Articles with proposed changes in language have been included. This proposed amendment would require a residential sprinkler system for dwelling units 4,800 square feet and larger and would also update the adopted version of NFPA 101 to 2018.

ARTICLE 33: Referendum Question AC: Shall Article 12 (Applicability and Definition of Terms Used in this Ordinance), of the Raymond Land Use Ordinance, as adopted May 21, 1994, and amended through July 14, 2020, and Section 17 (Definitions), of the Raymond Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through July 14, 2020, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 11?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 33

Motion to recommend by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

DESCRIPTION: This proposed amendment to the Land Use Ordinance and Shoreland Zoning Provisions would add a definition for the term Tiny Home.

- h) Consideration of Method of Voting the Warrant for Annual Town Meeting – Sue Look, Town Clerk

This item will be voted at the Special Select Board Meeting to be set up to approve the final Town Meeting Warrant after the Budget-Finance Committee makes their recommendation on the budget articles.

- i) Consideration of Approving Use of Updated Maine Moderator's Manual for Town Meeting – Sue Look, Town Clerk

March 16, 1974, the Town of Raymond voted to use MMA's Maine Moderator's Manual to conduct Town Meetings. MMA has updated the manual (basically to make it easier to use in how it is presented).

Motion to approve the updated 2021 MMA Maine Moderator's Manual by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

- j) Consideration of Appointing the Warden for the June 8, 2021 State Election – Sue Look, Town Clerk

Town Clerk Look – Since posting the agenda to this meeting I have found that there will be no State Election in June, thus we do not need to appoint a Warden. The Election for Municipal Officers falls under Town Meeting for which there will be a Moderator elected.

- k) Consideration of Sheila Bourque's Resignation from Budget-Finance Committee – Sue Look, Town Clerk

Motion to accept Ms Bourque's resignation by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

5) Public Comment

Charles Leavitt commented on the handling of the issue on Shaker Woods Road, the upcoming municipal election, and the proposed municipal budget.

6) Selectman Comment – none

7) Town Manager's Report and Communications

a) Confirm Dates for Upcoming Regular Meetings

- May 11, 2021
- June 15, 2021

b) Reminder of Upcoming Holiday Schedule

- Monday, April 19 – Patriot's Day

c) Reminder of Upcoming Budget Schedule

- April 27, 2021 – Budget-Finance Committee Budget Article Recommendations – 6:30pm via Zoom
- Town Meeting at the Jordan Small Middle School Gym
 - 1) June 1, 2021 – Open Town Meeting (if we can have it) – 6:00pm

AND/OR

- 2) June 8, 2021 – Town Elections (and if we vote the Town Warrant via secret ballot) – 7:00am to 8:00pm

8) Executive Session

- a) Consideration of Spirit of America Award – pursuant to 1 MRSA §405(6)(A)
- b) Consideration of Town Report Dedication – pursuant to 1 MRSA §405(6)(A)
Wayne Holmquist
- c) Consideration of Acquisition or Use of Real Property – pursuant to 1 MRSA §405(6)(C)

Motion to enter the 3 executive sessions listed above by Selectman Gifford. Seconded by Selectman Sadak.

Unanimously approved

Motion to leave executive session by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

Motion to instruct the Town Clerk to proceed as directed regarding the Spirit of America Award and the Town Report Dedication and to direct Selectman Sadak to continue in discussions with the concerned entity by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

9) Adjournment

Motion to adjourn at 8:34pm by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

Respectfully submitted,

Susan L Look, Town Clerk