

Town of Raymond
July 14, 2020
ANNUAL TOWN MEETING WARRANT

TO: Nathan White, a constable of the Town of Raymond, in the County of Cumberland and State of Maine.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Raymond, qualified by law to vote in Town affairs, to assemble in the Jordan-Small Middle School Gymnasium of said town on Tuesday, the 14th day of July, A.D. 2020 at seven (7:00) o'clock in the forenoon, then and there to act on the articles listed below.

The polls will open as soon as Article 1 has been acted upon and will remain open to vote on Articles 2 through 34 until eight (8:00) o'clock in the evening.

The Registrar hereby gives notice that the Town Clerk's Office will be open for the purpose of registering voters and correcting the list of voters on Friday, July 2, 2020 from 8:30 a.m. to 4:00 p.m.; Tuesday, July 7, 2020 from 8:30 a.m. to 7:00 p.m.; and Wednesday, July 8, 2020 from 8:30 a.m. to 4:00 p.m.; Thursday, July 9, 2020; and Friday, July 10, 2020 from 8:30 a.m. to 7:00 p.m. The Registrar will be in the Jordan-Small Middle School Gymnasium on Election Day, July 14, 2020, until the closing of the polls to register voters and to correct names and addresses.

ARTICLE 1: To elect a moderator by written ballot.

ARTICLE 2: To elect by secret ballot the following Town Officials, namely two (2) Select Board members, for three-year terms; two (2) members for the Budget-Finance Committee, for three-year terms; and one (1) member for the RSU School Board of Directors, for a three-year term.

ARTICLE 3: Referendum Question A: To see if the Town will vote to:

- Set the date the 1st half of taxes due to October 31, 2020, and the 2nd half of taxes due to April 30, 2021; and
- Set the interest rate for unpaid balances and for abated taxes at eight percent (8%) for the fiscal year;
- Authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. §506, with no interest; and
- Authorize the Select Board on behalf of the Town to sell and dispose of any property acquired by the Town for nonpayment of taxes pursuant to the policy adopted by the Select Board, as may be amended from time to time, the policy to remain consistent with State statutes and laws; in all cases conveyance to be made by municipal quitclaim deed.

Select Board recommends Article 3

Budget-Finance Committee recommends Article 3

ARTICLE 4: Referendum Question B: To see if the Town will vote to raise and appropriate **\$1,729,608** for General Government Services (Administration, Employee Compensation and Training, Insurance and Employee Benefits, Assessing, Code Enforcement, Parks & Recreation, Technology, and General Assistance).

The budget figures will be assigned as follows:

<i>Administration</i>	<i>\$522,945</i>
<i>Employee Compensation and Training</i>	<i>\$48,000</i>
<i>Insurance and Employee Benefits</i>	<i>\$706,937</i>
<i>Assessing</i>	<i>\$59,733</i>
<i>Code Enforcement</i>	<i>\$117,514</i>
<i>Parks & Recreation</i>	<i>\$94,314</i>
<i>Technology</i>	<i>\$172,165</i>
<i>General Assistance</i>	<i>\$8,000</i>

Select Board recommends Article 4

Budget-Finance Committee recommends Article 4

ARTICLE 5: Referendum Question C: To see if the Town will vote to raise and appropriate **\$1,264,454** Public Works.

The budget figures will be assigned as follows:

<i>Public Works</i>	<i>\$847,113</i>
<i>Town Buildings</i>	<i>\$36,350</i>
<i>Solid Waste</i>	<i>\$337,346</i>
<i>Cemeteries</i>	<i>\$43,645</i>

Select Board recommends Article 5

Budget-Finance Committee recommends Article 5

ARTICLE 6: Referendum Question D: To see if the Town will vote to raise and appropriate **\$956,870** Public Safety.

The budget figures will be assigned as follows:

<i>Fire/Rescue Department</i>	<i>\$921,955</i>
<i>Animal Control</i>	<i>\$34,915</i>

Select Board recommends Article 6

Budget-Finance Committee recommends Article 6

ARTICLE 7: Referendum Question E: To see if the Town will vote to authorize the Select Board to dispose of Town owned personal property with value not to exceed \$35,000.

Select Board recommends Article 7
Budget-Finance Committee recommends Article 7

ARTICLE 8: Referendum Question F: To see if the Town will vote to authorize the Select Board to appropriate from undesignated fund balance (surplus) to meet the unanticipated needs of the community that occur during the fiscal year and/or to adjust the tax rate as the Select Board deem advisable, an amount not to exceed \$75,000.

Select Board recommends Article 8
Budget-Finance Committee recommends Article 8

ARTICLE 9: Referendum Question G: To see if the Town will vote to authorize the Select Board to transfer funds between appropriation accounts as long as the grand total of all appropriation is not exceeded, any such transfers to be approved only at a properly called public meeting of the Select Board.

Select Board recommends Article 9
Budget-Finance Committee recommends Article 9

ARTICLE 10: Referendum Question H: To see if the Town will vote to authorize the Select Board to:

- Allow Town Staff to make application for and execute any documents related to a grant;
- Accept or reject grants, donations and/or gifts of money to the Town of Raymond; and
- Authorize the expenditure of monies awarded, donated and/or gifted for the purposes specified in the grant, donation, and/or gift.

Select Board recommends Article 10
Budget-Finance Committee recommends Article 10

ARTICLE 11: Referendum Question I: To see if the Town will vote to authorize the Select Board to appropriate from undesignated fund balance (surplus) to reduce the property tax commitment as the Select Board deem advisable an amount not to exceed \$300,000.

Select Board recommends Article 11
Budget-Finance Committee recommends Article 11

ARTICLE 12: Referendum Question J: To see if the Town will vote to appropriate **\$283,164** from the tax increment of the Pipeline/RT 302 Tax Increment Financing District for FY 2020-2021 project proposed in the Tax Increment Financing District Development Program (*for details see Addendum 1*).

Select Board recommends Article 12
Budget-Finance Committee recommends Article 12

ARTICLE 13: Referendum Question K: To see if the Town will vote to appropriate from the Tassel Top Park Enterprise fund the amount of **\$50,195** for the administration of activities at the Park, and to allocate all revenues generated by Park operations to be recorded in and retained by the Tassel Top Park Enterprise fund.

Select Board recommends Article 13
Budget-Finance Committee recommends Article 13

ARTICLE 14: Referendum Question L: To see if the town will vote to raise and appropriate **\$317,800** for Debt Services.

The budget figures will be assigned as follows:

<i>2013 Public Works Road Construction Bond</i>	<i>\$220,000</i>
<i>2015 Bond Payment</i>	<i>\$97,800</i>

Select Board recommends Article 14
Budget-Finance Committee recommends Article 14

ARTICLE 15: Referendum Question M: To see if the town will vote to raise and appropriate **\$698,000** for the Capital Improvement Program.

The budget figures will be assigned as follows:

<i>Public Works Equipment Reserve</i>	<i>\$215,000</i>
<i>Public Works Paving/Road Reserve</i>	<i>\$260,000</i>
<i>Municipal Facilities Improvements</i>	<i>\$35,000</i>
<i>Technology</i>	<i>\$68,000</i>
<i>Fire Department Equipment/Facilities</i>	<i>\$75,000</i>
<i>Playground Improvements</i>	<i>\$35,000</i>
<i>Land Improvements</i>	<i>\$10,000</i>

Select Board recommends Article 15
Budget-Finance Committee recommends Article 15

ARTICLE 16: Referendum Question N: To see whether the Town will vote to carry forward any existing fund balance in the Capital Improvement Program (C.I.P.) accounts, the Healthcare Reimbursement Accounts (H.R.A.), RSU Withdrawal Legal, Elections, and the Employee Compensation Account.

Select Board recommends Article 16
Budget-Finance Committee recommends Article 16

ARTICLE 17: Referendum Question O: To see if the Town will vote to raise and appropriate **\$784,426** for the County Tax.

Select Board recommends Article 17
Budget-Finance Committee recommends Article 17

ARTICLE 18: Referendum Question P: To see if the Town will vote to raise and appropriate **\$69,000** for Raymond Village Library, Provider Agencies, and Regional Transportation.

The budget figures will be assigned as follows:

<i>Raymond Village Library</i>	<i>\$66,000</i>
<i>Provider Agencies</i>	<i>\$2,000</i>
<i>Regional Transportation</i>	<i>\$1,000</i>

Select Board recommends Article 18
Budget-Finance Committee recommends Article 18

ARTICLE 19: Referendum Question Q: To see if the Town will vote to appropriate the total sum of **\$1,607,960** from estimated non-property tax revenues to reduce the property tax commitment, together with all categories of funds, which may be available from the federal government, and any other sources.

Select Board recommends Article 19
Budget-Finance Committee recommends Article 19

ARTICLE 20: Referendum Question R: To see if the Town will vote to accept certain State Funds as provided by the Maine State Legislature during the fiscal year beginning July 1, 2020, and any other funds provided by any other entity included but not limited to:

- Municipal Revenue Sharing
- Local Road Assistance
- Emergency Management Assistance
- Snowmobile Registration Money
- Homestead Exemption
- Tree Growth Reimbursement
- General Assistance Reimbursement
- Veteran's Exemption Reimbursement
- Business Equipment Tax Exemption (B.E.T.E.) Reimbursement
- State Grant or Other Funds

Select Board recommends Article 20
Budget-Finance Committee recommends Article 20

ARTICLE 21: Referendum Question S: To see if the Town will vote to authorize the issuance of notes in anticipation of tax collections (T.A.N.s) in an amount up to **\$6,000,000**, and payments of the associated debt service, for the purpose of funding possible tax collection short-falls, with such dates, maturities, denominations, interest rate(s), redemption provisions, and other details as the Select Board shall determine.

Select Board recommends Article 21
Budget-Finance Committee recommends Article 21

ARTICLE 22: Referendum Question T: To see if the Town will vote to authorize the use of Town employees and/or Town owned equipment or independent contractor(s) hire by the Town for maintenance on private roads in special and certain circumstances where in the public's interest.

Select Board recommends Article 22
Budget-Finance Committee recommends Article 22

ARTICLE 23: Referendum Question U: To see if the Town will vote to appropriate the money received from the State for snowmobile registration, not to exceed **\$2,000**, to the Raymond Rattlers Snowmobile Club for maintenance of their network of snowmobile trails, on condition that those trails be open in snow season to the public for outdoor recreation purposes at no charge, and to authorize the municipal officers to enter into an agreement with the Club, under such terms and conditions as the municipal officers may deem advisable, for that purpose.

Select Board recommends Article 23
Budget-Finance Committee recommends Article 23

ARTICLE 24: Referendum Question V: Shall Section 16 (Administration) of the Raymond Shoreland Zoning Provisions, Section G, (Appeals), 2. Variance Appeals (f)(2) as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underlined text as in Addendum 2?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 24
Select Board recommends Article 24

DESCRIPTION:

- Add to item 2. Variance Appeals, f. 2 the words "an existing" for clarification to which type of residential dwelling is principal structure.

ARTICLE 25: Referendum Question W: Shall Article 13 A, and 13 B of the Raymond Land Use Ordinance, (Article 13-Open Space Subdivisions) as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 3?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 25
Select Board recommends Article 25

DESCRIPTION:

- Add new policy language for road connectivity under Article 13 A 1.
- Add new purpose under Article 13 A 2 as item k. describing road connectivity purposes.
- Add and revise Article 13 C 4 d 2 to include safe turning curves where connecting to adjoining lands for possible future Rights of Way, when offering for possible road acceptance.

ARTICLE 26: Referendum Question X: Shall Section 4 (Application Procedures) and Section 5 (Street Design Standards) of the Raymond Street Ordinance as adopted May 18, 2002, and amended through June 4, 2013, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 4?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 26
Select Board recommends Article 26

DESCRIPTION:

Section 4

- Add to Section 4.2 Plans, item G, to include language that all street centerlines shall be field surveyed or if using LIDAR or satellite or aerial topographic imagery that at least 3 separate locations shall be field verified to land survey tied to elevational data of NAVD 88.
- Add item M that all plans shall be provided with a site benchmark for construction with posted elevation using NAVD88 Datum, and the plan shall have at least 3 roadside monuments that are tied to Maine State Grid Coordinates or can be used for GIS mapping.

Section 5

- Revising and adding to the standards table under 5.5 Street Design Standards relating to minimal width of shoulders (grassed, gravel and paved for collector, minor, private streets and backlot driveways).
- Add to section 5.7 Dead End Streets for language for conditions when to allow the Planning Board the ability to waive Right of Way continuation to adjoining lots.
- Adjusting Table in Section 5.10 Street Construction standards to increase pavement thicknesses to accommodate current pavement practices and MDOT specifications.

ARTICLE 27: Referendum Question Y: Shall Article 1 J of the Town of Raymond Subdivision Ordinance as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 5?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 27
Select Board recommends Article 27

DESCRIPTION:

- Add to the Purpose and Review Criteria section under Article 1 J to include compliance with Net Residential Area for determining allowable number of proposed lots.

ARTICLE 28: Referendum Question Z: Shall Article 4 A, C, and D of the Raymond Land Use Ordinance as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 6?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 28
Select Board recommends Article 28

DESCRIPTION:

- *Add Timber Harvesting as an allowed use under Article 4 A Village Residential District, 2. Permitted Uses and adding as “n.”.*
- *Striking the previous language in paragraph under Article 4 A Village Residential District, 4. Spec and Bulk Regulations, b. 2 and 3 and replaced with a new 2 that redefines minimum lot area per dwelling unit for single family duplex and multi-family units.*
- *Add Timber Harvesting as an allowed use under Article 4 C Rural District, 2. Permitted Uses and adding as “k.”.*
- *Add Timber Harvesting as an allowed use under Article 4 D Rural Residential District, 2. Permitted Uses and adding as “k.”.*

ARTICLE 29: Referendum Question AA: Shall Article 12 – Applicability and Definitions of Terms Used in This Ordinance of the Raymond Land Use Ordinance as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 7?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 29
Select Board recommends Article 29

DESCRIPTION:

- *Add to definition of “Accessory Apartments” to include that single family lot density shall not apply to a single family home adding one accessory apartment.*

ARTICLE 30: Referendum Question AB: Shall Section IV Definitions, of the Raymond Peddler’s Ordinance as adopted May 21, 1994, and amended through June 4, 2013, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 8?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 30
Select Board recommends Article 30

DESCRIPTION:

- *Add “mobile unit vendors” to Section IV B as part of the peddler’s definition.*
- *Revise under Section IV C. Size Restriction, strike out “150 sf for occupied space” and revise to “200 sf for size restriction”.*
- *Strike and revise language for Licenses (Section IV F), revise to “Licenses shall be issued by the Board of Selectman, and application must be submitted a minimal of 30 days prior to the regular monthly scheduled Board of Selectmen Meeting.*

ARTICLE 31: Referendum Question AC: Shall Article 5, Section K Fines, of the Raymond Land Use Ordinance as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in ~~strikeout text~~ as in Addendum 9?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 31
Select Board recommends Article 31

DESCRIPTION:

- *Strike out current wording and replace the language that is consistent with language from the Shoreland Zoning Ordinance relating to Fines for consistency.*

ARTICLE 32: Referendum Question AD: Shall Article 6 Board of Appeals, Section C Appeals Procedure of the Raymond Land Use Ordinance as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in ~~strikeout text~~ as in Addendum 10?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 32
Select Board recommends Article 32

DESCRIPTION:

- *Strike out current wording describing scheduling of meeting "on the last Monday of the month" and replace with allowing the Board of Appeals to schedule meetings as necessary.*

ARTICLE 33: Referendum Question AE: Shall Article 9, Section L Fines of the Raymond Land Use Ordinance as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in ~~strikeout text~~ as in Addendum 11?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 33
Select Board recommends Article 33

DESCRIPTION:

- In Section L 2. Signs permit, an application information, strike out current word “content” and replace with “types of message (fixed or electronic)”.
- In Section L 3.a. Remove word/line “political”.
- In Section L 3.i. Remove entire line “Bulletin boards, reader boards, connection with church, etc”
- In Section L 8 Temporary Signs and Temporary Advertising Feature, b. remove entire Temporary Political signs and content under the subsection.
- In Section L 11 Non-conforming Signs, remove subsection e. “section is outdated/appears irrelevant”

ARTICLE 34: Referendum Question AF: Shall a new ordinance entitled “Town of Raymond Business License Ordinance” be enacted?

(A copy of the proposed ordinance is available for review and inspection at the Town Clerk’s Office, on the Town’s website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 34
Select Board recommends Article 34

DESCRIPTION:

- For non-home occupations
- 5-year license with annual review including possible renewal/revoke consideration
- Must be current with all Town fees, taxes, and inspections
- Must be current with all State and Town required licensing

Given under our hands on the 20th day of May AD 2020 and corrected on this 9th day of June AD 2020.

Rolf Olsen, Chair

Marshall Bullock, Vice Chair

I attest that this is a true copy.

Teresa Sadak, Parliamentarian

Susan L Look
Town Clerk

Samuel Gifford

Lawrence Taylor III