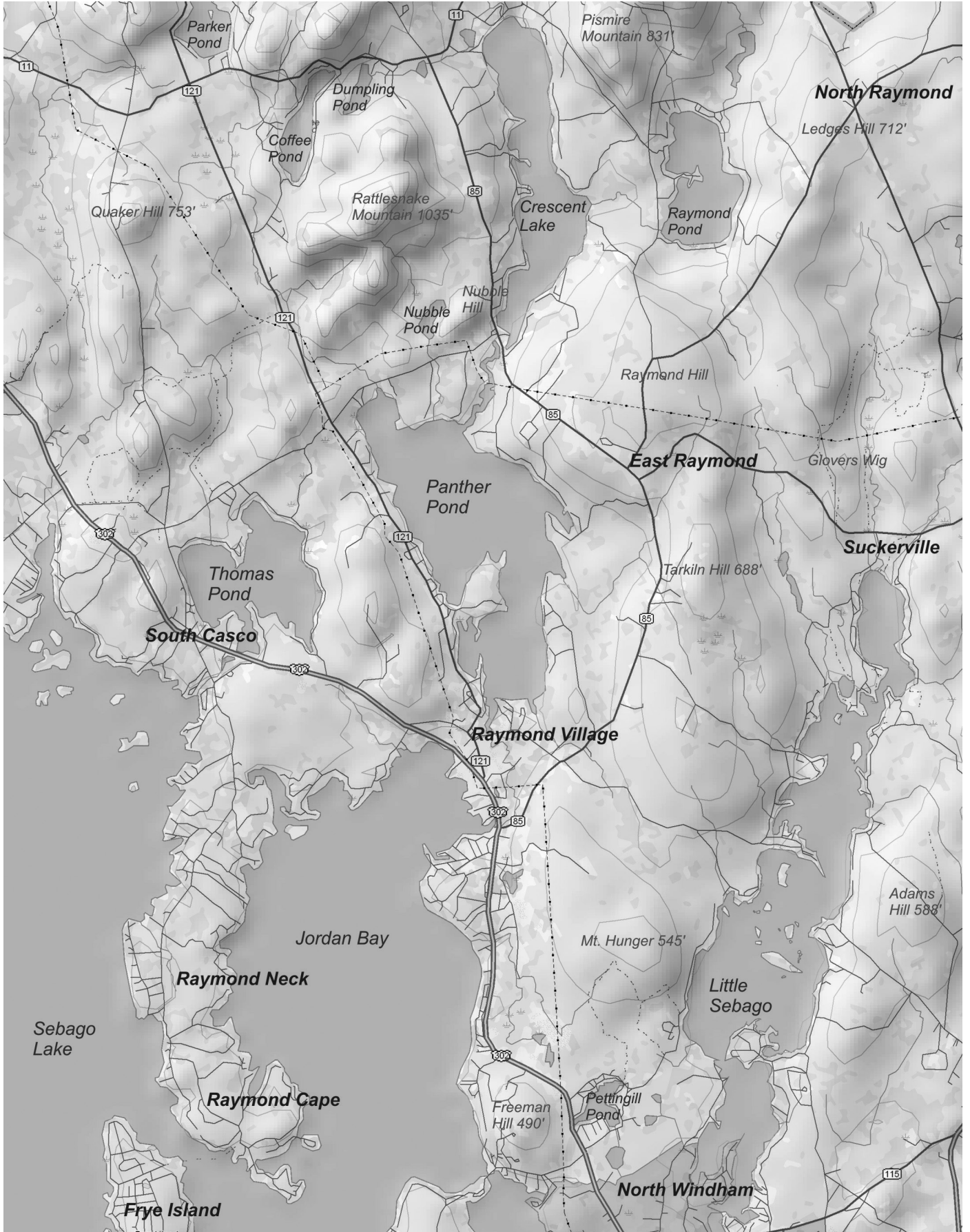

2022 Annual Report Raymond, Maine



Photo courtesy of Camp Wohelo



Raymond, Maine 04071



Welcome

Annual Report of the Town Officers Raymond, Maine

For the fiscal year ending June 30, 2021



Photo courtesy of Cynthia Davenport

NOTE: The Town Report is available online at www.raymondmaine.org where you can view all pictures in color. All Board, Committee, and Staff reports are now only online.

Non-credited wildlife and “around Raymond” photos are all by courtesy of Cynthia Davenport.

TOWN OF RAYMOND

Founded by Joseph Dingley and Dominicus Jordan in 1770

Incorporated June 21, 1803

Town Website: www.raymondmaine.org

Town Office Hours

Saturday & Sunday.....Closed
 Monday.....Closed
 Tuesday.....8:30 am to 7:00 pm
 Wednesday.....8:30 am to 4:00 pm
 Thursday.....8:30 am to 4:00 pm
 Friday.....8:30 am to 4:00 pm

Bulky Waste Disposal Alternatives

Lake Region Bulky Waste Facility..... 627-7585
 Mid-Maine Waste Action Corporation (MMWAC)..... 783-8805
 Riverside Recycling Center 797-6200

Important Telephone Numbers

If you don't get immediate service, please leave your name and number and we will return your call.

Town Manager 655-4742 ext 131
 Town Office – Clerk, Tax Collector, Treasurer..... 655-4742 ext 124
 Code Enforcement Office..... 655-4742 ext 161
 Assessors Office 655-4742 ext 133
 Public Safety Building 655-1187
 Public Works Director 653-3641
 Jordan-Small Middle School 655-4743
 Raymond Elementary School 655-8672
 RSU #14 Superintendent's Office 892-1800
 Cumberland County Sheriff's Department 774-1444
 Cumberland County Dispatch (non-emergency) 1-800-501-1111
 Animal Control Issues..... 1-800-501-1111
 EMERGENCY: FIRE/RESCUE/POLICE 911

Important Dates to Remember for 2022-2023

July 1	Fiscal Year begins
October 15	Begin to issue Dog Licenses
October 31	First half tax payment due
November 8	Gubernatorial Election Day
December 31	Dog License renewal deadline IF & W Licenses expire Boat Registrations expire
April 1, 2023	All property, both real and personal, is assessed to the owner of record as of April 1. Owners must bring in a list of property to the Assessors to be able to make claims for abatement.
April 21	Abatement Application deadline 3:00 pm (tentative)
April 30	Second half tax payment due
June 6, 6:00 pm	Town Meeting (tentative)
June 13	Municipal Elections
June 30	ATV & Snowmobile Registrations expire Fiscal Year ends

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**MAINE MODERATOR'S MANUAL
RULES OF PROCEDURE
(Revised 2005)**

TYPE MOTION	SECOND REQUIRED	DEBATABLE	AMENDABLE	VOTE REQUIRED	RECONSIDERABLE	RANK/NOTES
PRIVILEGED						
Adourn (sine die)	Y	N	N	M	N	1
Recess or Adjourn to Time Certain	Y	Y	Y	M	N	2
SUBSIDIARY						
Previous Question	Y	N	N	2/3	N	3
Limit Debate	Y	N	Y	2/3	Y	4
Postpone to Time Certain	Y	Y	Y	M	Y	5
Amend	Y	Y	Y	M	Y	6
INCIDENTAL						
Appeal	Y	Y	N	M	Y	A, B, D
Fix the Method of Voting	Y	N	N	M	N	B
Withdraw a Motion	N	N	N	M	See Notes	B, C, D
MAIN						
Main Motion	Y	Y	Y	M	Y	
Reconsider	Y	See Notes	N	M	N	A, D, E
Take up Out of Order	Y	Y	N	2/3	N	

Y – Yes, this action is required or permitted

N – No, this action cannot be taken or is unnecessary

M – Majority vote required

A – This motion may be made when another motion has the floor

B – Same rank as motion out of which it arises

C – Only a prevailing negative vote on this motion may be reconsidered

D – This motion has the same rank, and is debatable to the same extent, as the motion being reconsidered

E – Only a person who voted on the prevailing si de may make this motion

None of the motions in the table should interrupt a speaker

This table does not include the statutory procedure for challenge (to question a vote), mentioned in the “Notes for Voters” and discussed in the *Maine Moderator's Manual*.

Dedication

The Town of Raymond has always depended on our many dedicated volunteers, people who are committed to helping make the town the wonderful place it is to live and work. The Select Board were unable to select only one individual this year for recognition and decided to recognize all that are so dearly missed.

<u><i>Decedent Name</i></u>	<u><i>Age</i></u>
<u><i>Adams, Leonard</i></u>	<u><i>82</i></u>
<u><i>Andrews, Judy</i></u>	<u><i>81</i></u>
<u><i>Bigelow, Mary Ellen</i></u>	<u><i>85</i></u>
<u><i>Buck, Richard</i></u>	<u><i>82</i></u>
<u><i>Bunnell, William Sr.</i></u>	<u><i>83</i></u>
<u><i>Charette, Joyce</i></u>	<u><i>86</i></u>

<u><i>Decedent Name</i></u>	<u><i>Age</i></u>
<u><i>Cooper, John "Jack"</i></u>	<u><i>79</i></u>
<u><i>Cummings, Janis</i></u>	<u><i>67</i></u>
<u><i>D'Alessandro, Diane</i></u>	<u><i>74</i></u>
<u><i>Deane, James</i></u>	<u><i>52</i></u>
<u><i>Dorey, Dennis</i></u>	<u><i>73</i></u>
<u><i>Fredette, Marie</i></u>	<u><i>73</i></u>
<u><i>Gardner, Nancy</i></u>	<u><i>85</i></u>
<u><i>Hand, Ward</i></u>	<u><i>74</i></u>
<u><i>Ingraham, Teresa "Tess"</i></u>	<u><i>100</i></u>
<u><i>Jaques, Dennis</i></u>	<u><i>65</i></u>
<u><i>Johnson, Corinne</i></u>	<u><i>87</i></u>
<u><i>Lantz, Edward</i></u>	<u><i>59</i></u>
<u><i>Leviness, Patricia</i></u>	<u><i>76</i></u>
<u><i>Lewis, Concetta</i></u>	<u><i>86</i></u>
<u><i>Lewis, James</i></u>	<u><i>81</i></u>
<u><i>Manning, John Jr.</i></u>	<u><i>71</i></u>
<u><i>Mayer, Donald</i></u>	<u><i>90</i></u>
<u><i>Myers, Barbara</i></u>	<u><i>89</i></u>
<u><i>Nye, Karen</i></u>	<u><i>78</i></u>
<u><i>Palmer, Frank</i></u>	<u><i>62</i></u>
<u><i>Parry, Richard</i></u>	<u><i>86</i></u>
<u><i>Phillips, John</i></u>	<u><i>76</i></u>
<u><i>Phillips, Steven</i></u>	<u><i>68</i></u>
<u><i>Pratt, Hollis Sr.</i></u>	<u><i>69</i></u>
<u><i>Proctor, Jacquelyn</i></u>	<u><i>85</i></u>
<u><i>Proctor, Jeffrey</i></u>	<u><i>57</i></u>
<u><i>Rogers, Anthony</i></u>	<u><i>81</i></u>
<u><i>Sanborn, Cleo</i></u>	<u><i>86</i></u>
<u><i>Sanborn, Richard "Dick"</i></u>	<u><i>87</i></u>
<u><i>Small, Kerry</i></u>	<u><i>57</i></u>
<u><i>Sullivan, Frank Sr.</i></u>	<u><i>70</i></u>
<u><i>Thompson, Eleanor</i></u>	<u><i>92</i></u>
<u><i>Townsend, Timothy</i></u>	<u><i>52</i></u>
<u><i>Tripp, Ann</i></u>	<u><i>81</i></u>
<u><i>Vaillancourt, Jody</i></u>	<u><i>48</i></u>
<u><i>Wallace, Kathryn</i></u>	<u><i>96</i></u>
<u><i>Whitcomb, Donald</i></u>	<u><i>69</i></u>
<u><i>Willis, Adma</i></u>	<u><i>80</i></u>

2022 Scholarships



Isabel Mae Dionne
Hannah Gagne
Cameron Landry
Kaila Mank
Keith Mank
Alice Morrison
Kent A Raymond
Neily Raymond
Eli Rogers
Landon Carter Schmuck



The scholarships are provided by the following funds:

Alva M. Clough Scholarship

Alva Clough was a teacher and resident in Raymond for forty years. Her interest in the education of Raymond's youth was characterized by her dedication and love for her pupils.

Carleton E. Edwards Scholarship Trust Fund

Carleton E. Edwards was a Selectmen for the Town of Raymond for over 50 years, had 6 terms in the State Legislature, as well as being a life-long resident and dairy farmer. The town officials, through donations of many interested citizens and his family, formed this scholarship fund in his memory recognizing his interest in the education of the youth of Raymond. The annual scholarship is to be given to one student with outstanding credentials and needs, and should be enrolled in a four-year college course.

Collins-Day Scholarship

Ruth Day and Anna Collins took an active interest in the youth of Raymond. To perpetuate their ideals of character and scholarship excellence, they left a fund for annual awards to a Raymond resident, graduating from secondary school, who exemplified scholarship and character of the highest order and who wished to continue his or her education in college or technical school.

George E. Wood Memorial Scholarship

The scholarship fund was raised by the many admirers of the late George Wood, who was a well-known selectman, teacher, football coach and musician. As a teacher and coach at the Providence Country Day School, where he taught a major part of his life, he influenced the lives of hundreds of boys. When he retired he moved to his summer home in Raymond and took an active part in the community life. This scholarship is to be awarded to a Raymond student who, having shown interest and ability in mathematics, intends to continue studies in college or in a technical or vocational school.

If you would like to contribute to any of the Raymond Scholarship funds, please contact Cathy Ricker, Finance Director, at the Town Office: (207) 655-4742, Extension 132.

Delinquent Real Estate Taxes

TAX BALANCES AS OF JUNE 30, 2021

(* INDICATES PAYMENT AFTER THAT DATE AND PRIOR TO SEPTEMBER 30,2021)

NAME	ACCT	20/21	*	19/20	*	PRIOR	*
1270 ROOSEVELT TRAIL PROP LLC	2984	\$24.40	*				
1270 ROOSEVELT TRAIL PROP LLC	2985	\$67.96	*				
27 SHORE ROAD LLC	3782	\$251.80	*				
27 SHORE ROAD LLC	3809	\$1,305.72	*				
41 SUNSET CHIMNEYS LLC	3610	\$38,051.41					
AKELEY LEE B	1937	\$1,472.78					
ARKALA LLC	3526	\$1,240.76	*				
ARKALA LLC	3531	\$157.64					
BANKS KAREN F	84	\$858.61					
BENCHMARK HOMES	166	\$2,605.86	*				
BOULLIE ERWIN C	356	\$768.92	*				
BOYLE JAMES	2469	\$1,879.48	*				
BRADFORD SUZANNE W	959	\$18.13	*				
BRIDGES JARRED S	2659	\$2,084.83	*				
BROWN IDA B	679	\$292.95	*				
BROWN JEFFREY S	1900	\$653.40	*				
BROWN PAUL F	752	\$1,292.79	*				
BROWN PAUL F	1805	\$2,039.94	*				
BROWN PAUL F	1826	\$441.43	*				
BROWN RICHARD	1186	\$650.77					
BRUM WHITNEY A	296	\$3,533.54		\$1,700.38			
BRYANT JERRE R	2096	\$1.38	*				
BUCKOFF JANE E	1838	\$456.17	*				
BURNHAM JONATHAN N	3176	\$1,550.67	*				
BUTTERFIELD KEITH P	2143	\$5,405.63	*				
BUXTON MARK A	964	\$764.46					
CARD CRYSTAL	68	\$445.47	*				
CHAPMAN WILLIAM						\$2,559.79	
CHUTE DEBORAH	1575	\$820.26		\$890.76			
COBB PAUL D	2334	\$252.31	*				
COLE PATRICIA	1171	\$114.39		\$176.63		\$185.67	
CONLEY ROBERT N PERSON IN	1310	\$1,715.85		\$1,796.83		\$8,043.73	
COOK J RUSSELL	2471	\$641.64					
COOPERSMITH PAULA	2965	\$13.22	*				
CORSON TRAVIS	2434	\$246.92	*				
COWENS DAVID W	3203			\$294.31	*		
COX JEFFREY PERSON IN	3092	\$6,499.30		\$6,636.29		\$18,290.71	
CRAWFORD KAREN L	1205	\$1.45	*				
CULLENS JEFFREY S	668	\$1,245.03	*				
CULPOVICH ANDREW J	1638	\$1,262.47	*				
CURTIS FRANK P II PIP	1273	\$3,569.81		\$3,672.49		\$1,925.25	
DANIE VERONICA L	2609	\$2,137.14		\$204.81			
DANIELLE EMERSON	172	\$997.43		\$803.03			
DAVIS AMY	854	\$529.05	*				
DELUCA ANTHONY	3693	\$2,072.97	*				
DEPENDABLE BUILDERS GROUP LLC	201	\$581.01					
DEPENDABLE BUILDERS GROUP LLC	202	\$601.24					
DEPENDABLE BUILDERS GROUP LLC	203	\$1,085.31					
DEPENDABLE BUILDERS GROUP LLC	204	\$1,076.94					
DEWACHTER JAMES E	1882	\$1.89	*				

TAX BALANCES AS OF JUNE 30, 2021

(* INDICATES PAYMENT AFTER THAT DATE AND PRIOR TO SEPTEMBER 30,2021)

NAME	ACCT	20/21	*	19/20	*	PRIOR	*
DIPIETRO STEVEN	3198	\$3,758.13		\$3,863.02			
DIPRIZIO FAMILY IRREVOCABLE TRUST	3514	\$13.54	*				
DIPRIZIO FAMILY IRREVOCABLE TRUST	3536	\$1.61	*				
DOLLOFF C RICHARD	575	\$1,499.41					
DRESSER DANA W	124	\$9,661.77		\$9,498.46			
DRESSER II DANA W	3857	\$12,308.09		\$9,835.76	*		
DREW FRANKLIN D SR	347	\$434.54					
DUDLEY SHAUN R	627	\$634.72	*	\$60.16	*		
EARLE ENTERPRISES LLC	2431	\$3,467.97	*				
ELDRIDGE LINDA M	3072	\$2,746.75	*	\$182.66	*		
ELOVECKY DAVID	419	\$984.87	*				
EVANS CHARLES TRUST	1399	\$4,339.88	*				
FIORI RACHAEL H	1433	\$2,678.40	*				
FLAHIVE LINDA C	3378	\$297.73	*				
FLOYD JAMES E	603	\$2,771.17		\$2,924.49		\$10,601.45	
FORTIN CONSTRUCTION INC	3861	\$885.30	*				
FURLONG WILLIAM H	1605	\$2,250.83		\$2,385.27			
GARDNER RANDY JAMES	687	\$319.45	*				
GARDNER SCOTT RUSSELL	682	\$648.67	*	\$716.42			
GLENN JENNIFER L	3421	\$562.18					
GODWIN PAUL R	1136	\$1,253.33					
GOERGEN VALERIE A	3657	\$182.09	*				
GORDON MICHELLE A	1911	\$1,449.40	*				
GRAF DANIEL & JANET GRAF	3383	\$1.81	*				
GRANDE GAETANO C TRUSTEE	3447	\$174.90	*				
GRANT RAY W	3109	\$2,413.35	*				
HAYWARD JUSTIN L	704	\$552.51					
HEATH ERIC S	1210	\$285.27	*				
HEIRS OF DAVIS RUBY GEAN	2101	\$1,042.06					
HILL DAVID GARDNER	3106	\$10.12					
HINES COMMUNITY PROPERTIES LLC	3094	\$1,673.30					
HUNOLD PETER H	2325	\$6,343.53					
HURD BETH-ANN	1334	\$1,189.24		\$1,324.05			
IRVIN LINDA K	2418	\$1,418.14					
IRVING ROY S	3524	\$1,381.05	*				
JACOBSON CARY	429	\$2,258.50	*				
JBS HOLMES TRUSTEE	3325	\$124.33	*				
JENNIFER DAVIS	2074	\$2,653.29					
JODAKE LLC	3629	\$1,051.13					
JOSEPH B PALMER LIVING TRUST1/28/15	3156	\$5,247.29	*				
JOSEPH B PALMER LIVING TRUST1/28/15	3157	\$4,446.56	*				
JOSEPH B PALMER LIVING TRUST1/28/15	3155	\$5,556.98	*				
JTM PROPERTIES LLC	3110	\$2,399.88	*				
K J BANCROFT LLC/PLUMMER RALPH A	335	\$154.14					
KEARNEY FAMILY TRUST - 2013	3510	\$2,491.47	*				
KEARNEY FAMILY TRUST - 2013	3538	\$182.05	*				
KEITH RUSSELL R	2419	\$6,837.59	*				
KENDALL PENELOPE A	1354	\$1,757.00		\$94.62			
KEY WEST NORTH LLC	3374	\$732.37	*				
KITCHENS SHARON	2733	\$1,052.18	*				

TAX BALANCES AS OF JUNE 30, 2021

(* INDICATES PAYMENT AFTER THAT DATE AND PRIOR TO SEPTEMBER 30,2021)

NAME	ACCT	20/21	*	19/20	*	PRIOR	*
KITCHENS SHARON	2735	\$270.63	*				
KNIGHT CHARLES B JR	968	\$968.06					
KNOWLTON SAMUEL H	2668	\$172.98					
KNOWLTON SAMUEL H	2689	\$3,307.54	*				
KPKV REALTY TRUST	2095	\$1,682.40	*				
KRAUTER MARTIN	734	\$1,910.17		\$1,575.50			
LABONTE RAYMOND	3064	\$3,861.58					
LAMONTANGE JAN M	74	\$1,338.85	*				
LARRABEE MICHELLE M	1639	\$765.50	*				
LEVINESS MYRA I	1734	\$333.82	*				
LEWIS BONNIE L	94	\$12,142.78		\$2,087.13			
LIBBY RUSSEL A	596	\$1,426.04	*				
LIBBY SCOTT A	2371	\$1,570.07	*				
LIPTON MCKENNA CATHERINE	1674	\$3,402.41		\$3,503.13		\$7,793.53	
LLM LLC	697	\$682.15	*				
LOLLEY JAMES R	1880	\$711.20					
LORING HAROLD G	362	\$287.37	*				
LOVETT ERNEST (2/3)	2452	\$1,366.40	*				
LOWELL RETREAT LLC	3428	\$3,067.99	*				
MADSEN DAVID L	1248	\$2,405.67					
MARIER PIERRE M	825	\$1,963.46		\$396.29	*		
MARSTON JARED J PERSON IN	1695	\$2,409.17		\$2,498.27		\$8,736.66	
MARTIN DUSTIN	2641	\$168.78	*				
MARTIN ROBERT	2642	\$1,761.88					
MASH NANCY L	3749	\$1,493.94					
MASON SEAN P	2552	\$99.99	*				
MASTRANGELO JAMES TRUSTEE	3731	\$139.14	*				
MASTRANGELO JAMES TRUSTEE	3685	\$875.45	*				
MCCOURT JEFFREY S	678	\$1,741.31	*				
MCELHINNY APEIL L & DAVID A TRUSTEE	120	\$42.22	*				
MESERVE NORMA J	1722	\$1,205.28		\$226.02	*		
MESERVE ROBERTA	1724	\$100.60	*				
MEYER DEVELOPMENT SOLUTIONS INC	1644	\$715.64	*				
MEYER MICHAEL	2303	\$471.51	*				
MEYER MICHAEL A	83	\$10,324.39	*				
MEYER REALTY INVESTMENTS, INC.	3021	\$8,262.58	*				
MILLER WILLIAM P	1032	\$2,475.71	*				
MILLETT LEWIS A JR	727	\$306.20	*				
MITCHELL ROBERT A	147	\$35.27	*				
MIZNER JAMES SCOTT	777	\$54.76	*				
MONTALVO SARAH R	1180	\$765.85	*				
MORRILL RUBERT	1497	\$219.02	*				
MORRIS DEBORAH	1764	\$471.59	*				
MURRAY MARTHA PERSON IN	2929	\$1,651.68		\$1,731.91		\$386.38	
MURRAY ROBERT F	3785	\$700.29		\$769.38		\$774.11	
NAPOLITANO ANTHONY M/ NAPOLITANO GR	1939	\$283.40	*				
NEWTON CURTIS JR CAMPBELL MELISSA	2110	\$360.19	*				
OBRIEN CAROL	1940	\$1,403.37	*				
PALMER THOMAS W	353	\$291.54	*				
PAYNE ROBERT A JR	1576	\$543.35	*				

TAX BALANCES AS OF JUNE 30, 2021

(* INDICATES PAYMENT AFTER THAT DATE AND PRIOR TO SEPTEMBER 30,2021)

NAME	ACCT	20/21	*	19/20	*	PRIOR	*
PETERSON VICTOR M	1577	\$1,725.96	*				
PLUMMER JOHN & GAYLE (50%)	1343	\$1,544.27	*				
PLUMMER RICHARD C	1564	\$706.57	*				
POWELL ANDREA D	2444	\$2,847.20		\$2,941.43			
PRENTICE KATHERINE	3599	\$527.69					
PRIOR SANDRA PIERSON	33	\$9.10	*				
PROCTOR JEFFREY L	1528	\$1,375.47		\$1,452.47		\$5,162.72	
PULSONI MARK PERSONAL REP	3797	\$618.63	*				
RAYMOND CAMP LLC	2006	\$2,128.07	*				
RAYMOND KENDRA WARNER (50%)	3578	\$9,557.56	*				
RAYMOND KENDRA WARNER (50%)	3579	\$244.03	*				
RAYMOND MARINE & RECREATION LLC	241	\$4,094.33	*				
RIDEOUT LAWRENCE M	1512	\$1,099.26		\$1,173.02		\$1,468.28	
RINALDI ANTHONY MICHAEL	3821			\$838.55		\$714.73	
RINES/THOMPSON SEBAGO REALTY TRUST	3619	\$1.04	*				
ROBERT G DILLENBACK III TRUSTEE (50%)	3473	\$3,983.42	*				
ROBINSON ann	977	\$4.79	*				
RUSSELL EBEN K	3281	\$7.18	*				
RUSSELL RICHARD & LAROSE WENDY	3278	\$1,015.61	*				
RUSSELL RICHARD & WENDY LAROSE	3280	\$1,647.79	*				
SANBORN MATTHEW T	1676	\$364.10		\$429.26	*		
SAVOIE JAMES M	2780	\$276.21	*				
SAYWARD JO ANNE	3423	\$1.44	*				
SCHERMERHORN ROBERT M	3700	\$2,855.56		\$2,559.17			
SCHWARTZ FREDERIC N	3191	\$10,345.32	*				
SCRIPTURE GERALD	1133	\$2,621.43	*				
SMALL JENNIFER M	967	\$456.86	*				
SIMPSON JENNIFER L	2668		*	\$235.90			
SIMPSON JENNIFER L	2689		*	\$73.42	*		
SNEE DIANA W	3589	\$13.86	*				
SORENSON WALTER F JR	2750	\$3,137.37					
SOUTHERN MAINE CONSTRUCTION LLC PIP	3821	\$768.65					
SPARROW SHARON L	3056	\$149.56					
SPAULDING EARLE	758	\$756.26	*				
SPX CORPORATION	337	\$289.31					
STANLEY SUSAN	1309	\$1,773.74		\$1,915.39		\$3,917.26	
STROUT DALE	1125	\$4.19	*				
STROUT ROGER A	1109	\$922.27	*				
STUART CLARK D	382	\$2,472.63	*				
STUART CLARK D	836	\$121.37	*				
TARBOX SEAN J	1910	\$2.54					
TAYLOR MARIA	2075	\$770.04					
TELEMARK HOLDINGS INC	3042	\$53.96					
TETREAUULT LEO G	3532	\$1.62	*				
THE 25 BIRCH DRIVE TRUST	3041	\$725.40	*				
THE JOHN FRANCIS FAMILY 2011 TRUST	131	\$3,335.45	*	\$3,435.40	*		
THORNE SIDNEY A JR PERSON IN	1401	\$5,688.81		\$5,816.30		\$14,425.96	
THORNE SIDNEY A JR PERSON IN	3074	\$853.74		\$924.63		\$2,869.74	
TODER LORETTA & MICHELLE TRUSTEES	3722	\$690.53	*				
TOMAASINO JOAN TRUST	3041			\$794.79	*		

TAX BALANCES AS OF JUNE 30, 2021

(* INDICATES PAYMENT AFTER THAT DATE AND PRIOR TO SEPTEMBER 30,2021)

NAME	ACCT	20/21	*	19/20	*	PRIOR	*
TOWNSEND SUZANNE Y	2214	\$11.26					
TREBILCOCK SCOTT E	1214	\$1,418.16	*				
VARNEY RANDALL S	3136	\$72.89	*				
VARNEY RANDI-LYNN	887	\$3,878.10		\$3,984.40			
VOGEL BETH M	1156	\$393.39	*				
WALLACE FAMILY LAND TRUST	3704	\$3,561.43	*				
WALLACE FAMILY LAND TRUST	3715	\$1,623.78	*				
WEEKS RUTH M	2127	\$3,158.28		\$3,256.15		\$9,129.71	
WHITCRAFT STEVEN T	1029	\$152.05	*				
WHITCRAFT STEVEN T	2168	\$5,372.15	*				
WILLIAMSON JOHN J	1979	\$1,508.80					
WOODMAN BARBARA MOSER	308	\$1,191.46					
ZADE BARBARA J	3247	\$200.59	*				
ZADE BARBARA J	3277	\$6,089.76	*				
Totals		\$ 384,595.86		\$89,678.35		\$96,985.68	

Delinquent Personal Property Taxes

TAX BALANCES AS OF JUNE 30, 2021

(* INDICATES PAYMENT AFTER THAT DATE AND PRIOR TO SEPTEMBER 30, 2021)

NAME	ACCT	20/21		19/20		PRIOR
ANGEL NAILS	8	\$40.46				
CAVANAUGH PATRICK & CHERYL	26	\$76.72	*	\$76.67	*	
COLARUSSO WILLIAM & KELLY	30	\$78.12		\$78.01		\$423.90
COLBY JANICE	31	\$115.79				
COOK DONALD	211	\$75.33				
COPPERSMITH PAULA	43	\$2.53				
CREATIVE KIDS DAYCARE	205	\$33.48		\$2.17		
LUXTON SCOTT & STATIE	114	\$103.23		\$119.71		
MOBILE MINI INC	246	\$13.95	*			
MOORE MURIEL	117	\$80.91				
POULIN MIKE & MELISSA	89	\$122.76		\$122.40		
PRETICE FRAN	19	\$78.12				
RAYMOND SERVICE CENTER	94	\$65.57				
ROSADO ORLANDO	144	\$104.62				
SHANNON OLIVER	219	\$33.48				
THE HEALING TREE	233	\$33.48				
VANDEVENTER ELEANOR & JEFF	172	\$309.24	*			
VOZZELLA BUTCH & TERRI	176	\$5.59				
WARNER BRUCE & MICHELLE	177	\$193.90				
WHINES ENT INC	182	\$184.14				
Totals		\$1,751.42		\$398.96		\$423.90

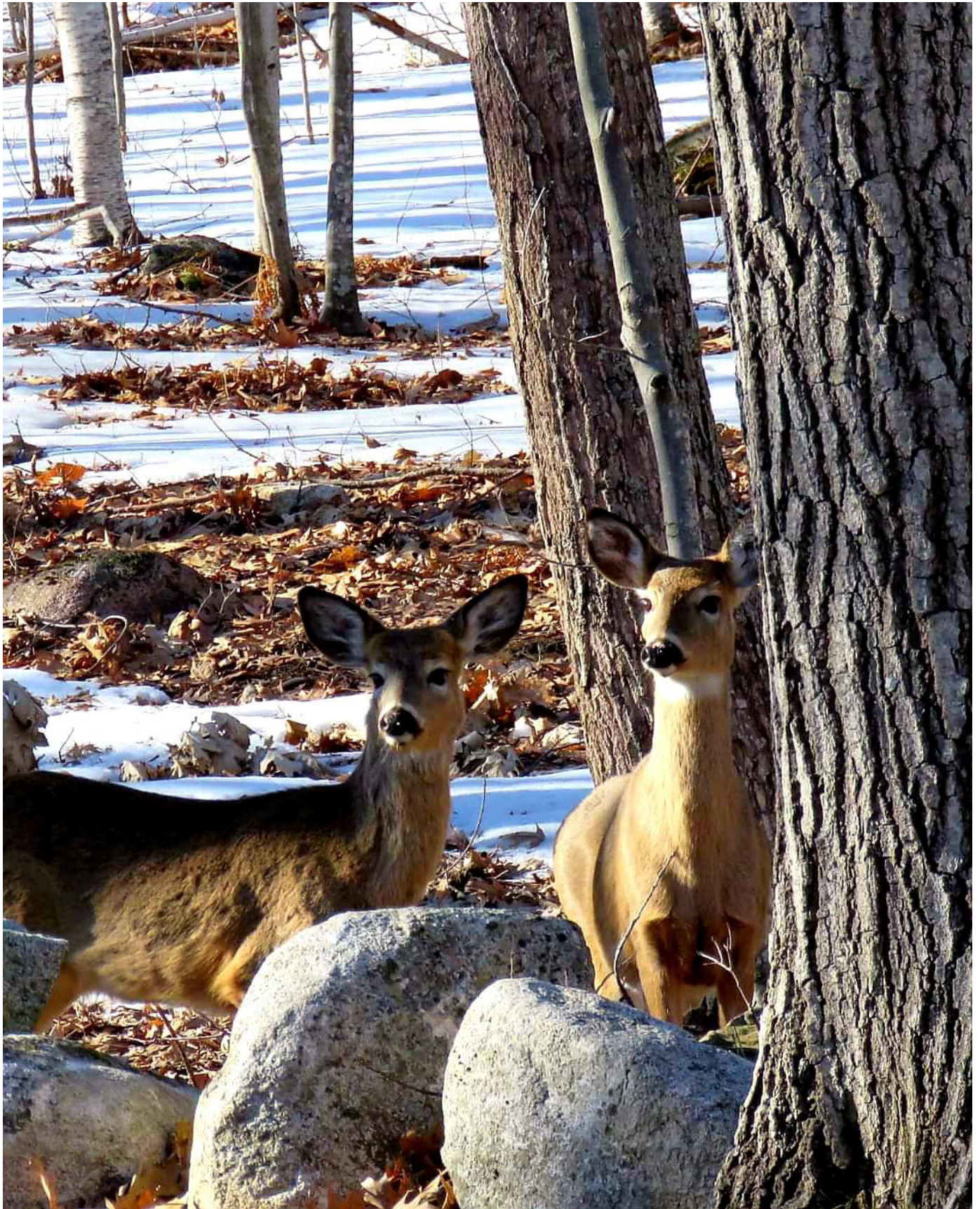


Photo courtesy of Cynthia Davenport

Annual Town Meeting Warrant

Town of Raymond
June 14, 2022
ANNUAL TOWN MEETING WARRANT

TO: Nathan White, a constable of the Town of Raymond, in the County of Cumberland and State of Maine.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Raymond, qualified by law to vote in Town affairs, to assemble in the Jordan-Small Middle School Gymnasium of said town on Tuesday, the 14th day of June, A.D. 2022 at seven (7:00) o'clock in the forenoon, then and there to act on the articles listed below.

The polls will open as soon as Article 1 has been acted upon and will remain open to vote on Articles 2 through 36 until eight (8:00) o'clock in the evening.

The Registrar hereby gives notice that the Town Clerk's Office will be open for the purpose of registering voters and correcting the list of voters on Friday, June 3, 2022, from 8:30 a.m. to 4:00 p.m.; Tuesday, June 7, 2022, from 8:30 a.m. to 7:00 p.m.; and Wednesday, June 8, 2022, from 8:30 a.m. to 4:00 p.m.; Thursday, June 9, 2022, from 8:30 a.m. to 5:00 p.m.; and Friday, June 10, 2022, from 8:30 a.m. to 5:00 p.m. The Registrar will be in the Jordan-Small Middle School Gymnasium on Election Day, June 14, 2022, until the closing of the polls to register voters and to correct names and addresses.

<p>ARTICLE 1: To elect a moderator by written ballot.</p>
<p>ARTICLE 2: To elect by secret ballot the following Town Officials, namely two (2) Select Board members, for three-year terms; three (3) members for the Budget-Finance Committee, for three-year terms; one (1) member of the RSU School Board of Directors, for a one-year term; and one (1) member for the RSU School Board of Directors, for a three-year term.</p>

ARTICLE 3: Referendum Question A: To see if the Town will vote to:

1. Set the date the 1st half of taxes due to October 31, 2022, and the 2nd half of taxes due to April 30, 2023;
2. Set the interest rate for unpaid balances and for abated taxes at four percent (4%) for the fiscal year;
3. Authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. §506, with no interest; and
4. Authorize the Select Board on behalf of the Town to sell and dispose of any property acquired by the Town for nonpayment of taxes pursuant to the policy adopted by the Select Board, as may be amended from time to time, the policy to remain consistent with State statutes and laws; in all cases conveyance to be made by municipal quitclaim deed.

Select Board recommends Article 3
Budget-Finance Committee recommends Article 3

ARTICLE 4: Referendum Question B: To see if the Town will vote to raise and appropriate \$2,166,464 for General Government Services (Administration; Employee Compensation and Training; Insurances, Worker Comp and Benefits; Assessing; Code Enforcement; Parks & Recreation; Technology; and General Assistance).

The budget figures will be assigned as follows:

<i>Administration</i>	<i>\$516,490</i>
<i>Employee Compensation and Training</i>	<i>\$55,000</i>
<i>Insurances, Worker Comp, and Benefits</i>	<i>\$934,087</i>
<i>Assessing</i>	<i>\$79,481</i>
<i>Code Enforcement</i>	<i>\$213,412</i>
<i>Parks & Recreation</i>	<i>\$153,334</i>
<i>Technology</i>	<i>\$204,660</i>
<i>General Assistance</i>	<i>\$10,000</i>

Select Board recommends Article 4
Budget-Finance Committee recommends Article 4

ARTICLE 5: Referendum Question C: To see if the Town will vote to raise and appropriate \$1,353,910 for Public Works.

The budget figures will be assigned as follows:

<i>Public Works</i>	<i>\$891,519</i>
<i>Town Buildings</i>	<i>\$37,000</i>
<i>Solid Waste</i>	<i>\$381,000</i>
<i>Cemeteries</i>	<i>\$44,391</i>

Select Board recommends Article 5
Budget-Finance Committee recommends Article 5

ARTICLE 6: Referendum Question D: To see if the Town will vote to raise and appropriate \$1,207,714 for Public Safety.

The budget figures will be assigned as follows:

<u>Fire/Rescue Department</u>	<u>\$1,168,669</u>
<u>Animal Control</u>	<u>\$39,045</u>

Select Board recommends Article 6
Budget-Finance Committee recommends Article 6

ARTICLE 7: Referendum Question E: To see if the Town will vote to authorize the Select Board to dispose of Town owned personal property with value not to exceed \$35,000.

Select Board recommends Article 7
Budget-Finance Committee recommends Article 7

ARTICLE 8: Referendum Question F: To see if the Town will vote to authorize the Select Board to appropriate from undesignated fund balance (surplus) to meet the unanticipated needs of the community that occur during the fiscal year and/or to adjust the tax rate as the Select Board deem advisable, an amount not to exceed \$75,000.

Select Board recommends Article 8
Budget-Finance Committee recommends Article 8

ARTICLE 9: Referendum Question G: To see if the Town will vote to authorize the Select Board to transfer funds between appropriation accounts as long as the grand total of all appropriation is not exceeded, any such transfers to be approved only at a properly called public meeting of the Select Board.

Select Board recommends Article 9
Budget-Finance Committee recommends Article 9

ARTICLE 10: Referendum Question H: To see if the Town will vote to authorize the Select Board to:

- Allow Town Staff to make application for and execute any documents related to a grant;
- Accept or reject grants, donations and/or gifts of money to the Town of Raymond; and
- Authorize the expenditure of monies awarded, donated and/or gifted for the purposes specified in the grant, donation, and/or gift.

Select Board recommends Article 10
Budget-Finance Committee recommends Article 10

ARTICLE 11: Referendum Question I: To see if the Town will vote to authorize the Select Board to appropriate from undesignated fund balance (surplus) to reduce the property tax commitment as the Select Board deem advisable an amount not to exceed \$200,000.

Select Board recommends Article 11
Budget-Finance Committee recommends Article 11

ARTICLE 12: Referendum Question J: To see if the Town will vote to appropriate \$420,000 from the tax increment of the Pipeline/RT 302 Tax Increment Financing District for FY 2022-2023 project proposed in the Tax Increment Financing District Development Program (*for details see Addendum 1*).

Select Board recommends Article 12
Budget-Finance Committee recommends Article 12

ARTICLE 13: Referendum Question K: To see if the Town will vote to appropriate from the Tassel Top Park Enterprise fund the amount of \$109,210 for the administration of activities at the Park, and to allocate all revenues generated by Park operations to be recorded in and retained by the Tassel Top Park Enterprise fund.

Select Board recommends Article 13
Budget-Finance Committee recommends Article 13

ARTICLE 14: Referendum Question L: To see if the town will vote to raise and appropriate \$299,550 for Debt Services.

The budget figures will be assigned as follows:

<u>2013 Public Works Road Construction Bond</u>	<u>\$212,000</u>
<u>2015 Bond Payment</u>	<u>\$87,550</u>

Select Board recommends Article 14
Budget-Finance Committee recommends Article 14

ARTICLE 15: Referendum Question M: To see if the Town will vote to:

1. Authorize the Select Board to enter into a lease purchase agreement for an amount not to exceed \$500,000 on such terms as they deem advisable for the purpose of purchasing a new Rescue Pumper truck, and
2. Raise and appropriate an amount not to exceed \$58,064 for the payment due in fiscal year 2022-2023.

Treasurer's Statement

Total Indebtedness as of June 30, 2022:

<i>Outstanding Principal Balance</i>	\$ 855,000
<i>Authorized but unissued debt</i>	\$ 0
<i>New Debt to be issued if Article 15 passes</i>	<u>\$ 500,000</u>
<i>Total Debt Outstanding if Article 15 passes</i>	<u>\$1,355,000</u>

Costs

The projected interest rate is a maximum rate of 3.49% per annum and for a (10) ten-year term the estimated costs of this lease purchase will be as follows:

<i>Principal</i>	<u>\$500,000</u>
<i>Interest</i>	<u>\$ 80,634</u>
<i>Total Debt Service</i>	<u>\$580,634</u>

Validity Disclaimer

The validity and voters' ratification of the new debt may not be affected by any errors in the above estimates. If the actual amount of the new debt varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the new debt is not affected by reason of the variance.

Respectfully,

Charisse A. Keach

Charisse A. Keach
Finance Director

Select Board recommends Article 15
Budget-Finance Committee recommends Article 15

ARTICLE 16: Referendum Question N: To see if the town will vote to raise and appropriate **\$890,000** for the Capital Improvement Program.

The budget figures will be assigned as follows:

<i>Public Works Equipment Reserve</i>	<i>\$225,000</i>
<i>Public Works Paving/Road Reserve</i>	<i>\$410,000</i>
<i>Municipal Facilities Improvements</i>	<i>\$50,000</i>
<i>Technology</i>	<i>\$30,000</i>
<i>Revaluation Reserve</i>	<i>\$100,000</i>
<i>Public Safety Fire Apparatus</i>	<i>\$75,000</i>

Select Board recommends Article 16

Budget-Finance Committee recommends Article 16

ARTICLE 17: Referendum Question O: To see whether the Town will vote to carry forward any existing fund balance in the Capital Improvement Program (C.I.P.) accounts, the Healthcare Reimbursement Accounts (H.R.A.), and the Employee Compensation Account.

Select Board recommends Article 17

Budget-Finance Committee recommends Article 17

ARTICLE 18: Referendum Question P: To see if the Town will vote to raise and appropriate **\$817,347** for the County Tax.

Select Board recommends Article 18

Budget-Finance Committee recommends Article 18

ARTICLE 19: Referendum Question Q: To see if the Town will vote to raise and appropriate **\$3,000** for Provider Agencies and Regional Transportation.

The budget figures will be assigned as follows:

<i>Provider Agencies</i>	<i>\$2,000</i>
<i>Regional Transportation</i>	<i>\$1,000</i>

Select Board recommends Article 19

Budget-Finance Committee recommends Article 19

ARTICLE 20: Referendum Question R: To see if the Town will vote to appropriate the total sum of \$1,631,800 from estimated non-property tax revenues to reduce the property tax commitment, together with all categories of funds, which may be available from the federal government, and any other sources.

Select Board recommends Article 20
Budget-Finance Committee recommends Article 20

ARTICLE 21: Referendum Question S: To see if the Town will vote to accept certain State Funds as provided by the Maine State Legislature during the fiscal year beginning July 1, 2022, and any other funds provided by any other entity including but not limited to:

- Municipal Revenue Sharing
- Local Road Assistance
- Emergency Management Assistance
- Snowmobile Registration Money
- Homestead Exemption
- Tree Growth Reimbursement
- General Assistance Reimbursement
- Veteran's Exemption Reimbursement
- Business Equipment Tax Exemption (B.E.T.E.) Reimbursement
- State Grant or Other Funds

Select Board recommends Article 21
Budget-Finance Committee recommends Article 21

ARTICLE 22: Referendum Question T: To see if the Town will vote to authorize the use of Town employees and/or Town owned equipment or independent contractor(s) hired by the Town for maintenance on private roads in special and certain circumstances where in the public's interest.

Select Board recommends Article 22
Budget-Finance Committee recommends Article 22

ARTICLE 23: Referendum Question U: To see if the Town will vote to appropriate the money received from the State for snowmobile registration, not to exceed \$2,000, to the Raymond Rattlers Snowmobile Club for maintenance of their network of snowmobile trails, on condition that those trails be open in snow season to the public for outdoor recreation purposes at no charge, and to authorize the municipal officers to enter into an agreement with the Club, under such terms and conditions as the municipal officers may deem advisable, for that purpose.

Select Board recommends Article 23
Budget-Finance Committee recommends Article 23

ARTICLE 24: Referendum Question V: To see if the Town will:

1. Accept as a conditional gift from the Raymond Village Library (“RVL”) the assets of RVL including the land, building, books and all personal property, and all monetary assets as of June 30, 2022, minus \$15,000 for start-up costs (total net estimated as of April 4, 2022, is approximately \$195,000), as outlined in the Memorandum of Understanding between RVL and the Town of Raymond signed 10/12/2021 (available for view at the Raymond Town Office upon request), such funds to be set aside in a non-lapsing Town account separate from the general fund and to be used for library purposes only;
2. Establish the Library as a Town Department;
3. Appropriate \$60,000 from the non-lapsing Town library account to be used for fiscal year 2022-2023 for the new Library Department; and
4. Also, to raise and appropriate \$135,876 for the new Library Department.

Select Board recommends Article 24

Budget-Finance Committee recommends Article 24

ARTICLE 25: Referendum Question W: To see if the Town will raise and appropriate \$66,000 for the Raymond Village Library, such funds to be raised and appropriated ONLY in the event Article 24 does not pass?

Select Board recommends Article 25

Budget-Finance Committee recommends Article 25

ARTICLE 26: Referendum Question X: LD1: To see if the Town will vote to increase the property tax levy limit of \$3,401,749.27 established for the Town of Raymond by State law in the event that the municipal budget approved under the preceding articles will result in a tax commitment that is greater than that property tax levy limit.

Select Board recommends Article 26

Budget-Finance Committee recommends Article 26

ARTICLE 27: Referendum Question Y: Non-binding referendum. Do you support allowing adult use and medical marijuana establishments to operate in the Town of Raymond and the development of an ordinance to regulate the location and operation of those uses?

ARTICLE 28: Referendum Question Z: Shall Article 6(B)(1)(b) "Powers and Duties" and Article 6(D) "Reduction from Minimum Setbacks" of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 16(G)(2) "Variance Appeals" of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 2?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 28

Select Board recommends Article 28

DESCRIPTION: Removal of the Setback Reduction Variance Option

ARTICLE 29: Referendum Question AA: Shall Article 9 "Minimum Standards" and Article 12 "Applicability and Definition of Terms Used in this Ordinance" of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 17 "Definitions" of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 3?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 29

Select Board recommends Article 29

DESCRIPTION: Adoption of Language Specific to Solar Energy Systems

ARTICLE 30: Referendum Question AB: Shall Article 9(A) "Conditional Uses" and Article 12 "Applicability and Definition of Terms Used in this Ordinance" of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 4?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 30

Select Board recommends Article 30

DESCRIPTION: Defining Outdoor Sales and Service, and Amending the Conditional Use Standards

ARTICLE 31: Referendum Question AC: Shall Article 12 “Applicability and Definition of Terms Used in this Ordinance” of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 17 “Definitions” of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021; and Article 3 “Definitions” of the Subdivision Regulations, as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 5?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 31

Select Board recommends Article 31

DESCRIPTION: Correcting Inconsistencies with the Definition of “Structure” and “Setback” Across Multiple Ordinances

ARTICLE 32: Referendum Question AD: Shall Article 10(3)(B)(5)&(6) “Layout” of the Subdivision Regulations, as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 6?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 32

Select Board recommends Article 32

DESCRIPTION: Correcting an Error that Creates Confusion Pertaining to Which Subsection a Twenty-five (25) Unit Subdivision Would Need to Adhere To

ARTICLE 33: Referendum Question AE: Shall Article 4 “District Regulations” of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 14 “Table of Land Uses” of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 7?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 33

Select Board recommends Article 33

DESCRIPTION: Adding the Permission of Solar Energy System Use in Certain Districts

ARTICLE 34: Referendum Question AF: Shall Article 12 "Applicability and Definition of terms Used in this Ordinance" of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 17 "Definitions" of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 8?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 34
Select Board recommends Article 34

DESCRIPTION: Defining the Term of Outdoor Storage

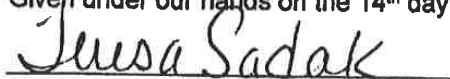
ARTICLE 35: Referendum Question AG: Shall Article 13(C)§4 "Space Standards" of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 9?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Planning Board recommends Article 35
Select Board recommends Article 35


DESCRIPTION: Reducing the Cluster Subdivision Minimum Lot Size from 21,780 Square Feet to 20,000 Square Feet

Given under our hands on the 14th day of April AD 2022.


Teresa Sadak, Chair

Rolf Olsen, Vice Chair


Joseph Bruno, Parliamentarian


Samuel Gifford

Lawrence Taylor III

I attest that this is a true copy.


Susan L Look
Town Clerk



Town of Raymond Annual Town Meeting Warrant Addendum

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Addendum 1 - TIF

Tax Increment Financing District (TIF) Details

Salaries	\$ 7,700.00
Mapping & GIS	\$ 15,000.00
Planning Services	\$ 30,000.00
Streetlight Fixtures	\$ 6,500.00
Advertising	\$ 4,100.00
Historical Society	\$ 1,800.00
RWPA Milfoil	\$ 15,000.00
Street Flag Replacement	\$ 1,100.00
Hawthorne House	\$ 1,000.00
Undesignated TIF Projects	\$ 100,000.00
Rte 302 Maintenance	\$ 37,000.00
Hydrant Rental	\$ 7,000.00
Supplies General	\$ 3,000.00
Streetlights	\$ 4,800.00
Paving/Roads	\$ 60,000.00
Fiber Network Infrastructure CIP	\$ 100,000.00
Network Hardware Upgrades (PS)	\$ 16,000.00
Comprehensive Plan Update	\$ 10,000.00
Total	\$ 420,000.00

Land Use & Shoreland Zoning Ordinance Changes Summary

2022 ZONING AMENDMENTS

22-01

Land Use Ordinance, Article 6(B)(1)(b) – Powers and Duties
Land Use Ordinance, Article 6(D) – Reductions From Minimum Setbacks
Shoreland Zoning Provisions, Section 16(G)(2) – Variance Appeals
Removal of the Setback Reduction Variance option

22-02

Land Use Ordinance, Article 9 – Minimum Standards
Land Use Ordinance, Article 12 – Applicability and Definition of Terms Used in this Ordinance
Shoreland Zoning Provisions, Section 17 – Definitions
Adoption of language specific to Solar Energy Systems

22-03

Land Use Ordinance, Article 9(A) – Conditional Uses
Land Use Ordinance, Article 12 – Applicability and Definition of Terms Used in this Ordinance
Defining Outdoor Sales and Service, and amending the Conditional Use Standards

22-04

Land Use Ordinance, Article 12 – Applicability and Definition of Terms Used in this Ordinance
Shoreland Zoning Provisions, Section 17 – Definitions
Subdivision Regulations, Article 3 – Definitions
Correcting inconsistencies with the definition of “structure” and “setback” across multiple ordinances

22-05

Subdivision Regulations, Article 10(3)(B)(5)&(6) – Layout
Correcting an error that creates confusion as to which subsection a twenty-five (25) unit subdivision would need to adhere to

22-06

Land Use Ordinance, Article 4 – District Regulations
Shoreland Zoning Provisions, Section 14 – Table of Land Uses
Adding the permission of Solar Energy System use in certain districts

22-07

Land Use Ordinance, Article 12 – Applicability and Definition of Terms Used in this Ordinance
Shoreland Zoning Provisions, Section 17 – Definitions
Defining the term Outdoor Storage

22-08

Land Use Ordinance, Article 13(C) § 4 – Space Standards
Reducing the cluster subdivision minimum lot size from 21,780 square feet to 20,000 square feet

Addendum 2 - Setback Variance Hardship Criteria

22-01

PROPOSED AMENDMENT OF

the
**LAND USE ORDINANCE
FOR THE TOWN OF RAYMOND, MAINE**

ARTICLE 6(B)(1)(b) – POWERS AND DUTIES
ARTICLE 6(D) – REDUCTIONS FROM MINIMUM SETBACKS

&

The
**SHORELAND ZONING PROVISIONS
FOR THE TOWN OF RAYMOND, MAINE**

SECTION 16(G)(2) – VARIANCE APPEALS
SECTION 16(G)(2) – VARIANCE APPEALS

Summary of Changes: This amendment to the Land Use Ordinance and Shoreland Zoning Provisions would require all applicants for a setback variance to meet the hardship requirements of a variance. The much more forgiving setback reduction option would be removed from both ordinances. A setback variance with less strict hardship criteria would replace the setback reduction in the Shoreland Zoning Provisions. This less strict variance already exists in the Land Use Ordinance.

The proposed text is shown in red with an underline, and revised or removed language is shown in ~~red with a strikethrough~~.

LAND USE ORDINANCE

Article 6(B)(1)(b) – Powers and Duties

b. Subject to the provisions of this Ordinance, to hear and grant or deny applications for variances from the terms of the Land Use Ordinance. A variance may be granted for lot areas, lot coverage by structure, and setbacks. A variance shall not be granted to permit a use or structure otherwise prohibited, except for nonconforming uses, structures, and lots as described in Subsection d. below. Except as provided in Subsection c below, Aa variance can only be granted where undue hardship is proven. Undue hardship is defined to mean:

LAND USE ORDINANCE

Article 6(D) – ~~Reductions From Minimum Setbacks~~Reserved

~~The Board of Appeals may grant reductions from the minimum setback requirements set forth in Article 4 of this Ordinance according to all of the following criteria:~~

1

- ~~1. Setback reduction appeals are only available to reduce the minimum requirements for setbacks of structures from lot boundary lines. Setback reduction appeals shall not be used, and are not available from bodies of water as provided in this Ordinance.~~
- ~~2. Setback reduction appeals may only be granted and are only available for lots with a residential dwelling as the principal structure.~~
- ~~3. The Board of Appeals may grant a setback reduction appeal if the Board finds that granting the setback reduction will not result in unreasonable interference with the privacy interests of the abutting landowners.~~
- ~~4. In granting a setback reduction the Board of Appeals may attach reasonable conditions, which it may deem necessary to serve the purposes of this Ordinance.~~
- ~~5. A setback reduction appeal shall not be granted to enable construction or renovation that will create additional dwelling units.~~
- ~~6. A setback reduction appeal shall not be granted to enable construction or renovation that will result in more than one garage on the lot that is the subject of the appeal.~~
- ~~7. No setback reduction appeal may be granted that will result in impervious surface lot coverage of greater than 15%.~~
- ~~8. Setback reduction appeals may only be granted the minimum extent necessary to accomplish the purpose of the appeal. Setbacks may not be reduced by setback reduction appeal to less than the following absolute minimum setbacks:~~

VR Zone	
Front yard	12 ½ feet
Side yard	10 feet *
Rear yard	10 feet *
R-Zone	
Front yard	20 feet
Side yard	10 feet
Rear yard	10 feet
RR Zone	
Front yard	15 feet
Side yard	10 feet
Rear yard	10 feet

(*) See ordinance. [Adopted 3/18/00] [Amended 5/21/05]

SHORELAND ZONING PROVISIONS

Section 16(G)(2)– Variance Appeals

2. **Variance Appeals** – Except as provided in Section 16(G)(2)(f) below, ~~V~~variances may be granted only under the following conditions:
- a. Variance may be granted only from dimensional requirements including but not limited to, lot width, structure height, percent of lot coverage, and setback requirements.
 - b. Variances shall not be granted for the establishment of any uses otherwise prohibited by these ordinance provisions.
 - c. The Board shall not grant a variance unless it finds that:
 - 1) The proposed structure or use would meet the provisions of Section 15 after for the specific provision which has created the non-conformity and from which relief is sought; and
 - 2) The strict application of the terms of these ordinance provisions would result in undue hardship. The term "undue hardship" shall mean:
 - i. that the land in question cannot yield a reasonable return unless a variance is granted;
 - ii. that the need for a variance is due to the unique circumstances of the property and not to the general conditions in the neighborhood;
 - iii. that the granting of a variance will not alter the essential character of the locality; and
 - iv. that the hardship is not the result of action taken by the applicant or a prior owner.

SHORELAND ZONING PROVISIONS

Section 16(G)(2)(f) – Minimum Setback Variance Appeals

- f. To grant a setback variance for a single-family dwelling only when strict application of the Shoreland Zoning Provisions to the applicant and the applicant's property would cause undue hardship. The term "undue hardship" as used in this subsection means: The Board of Appeals may grant reductions from the minimum setback requirements set forth

~~in Section 15 (A) of these provisions according to all of the following criteria:~~

- 1) ~~The need for the variance is due to the unique circumstances of the property and not to the general conditions of the neighborhood; Setback reduction appeals are only available to reduce the minimum requirements for setbacks of structures from lot boundary lines. Setback reduction appeals shall not be used, and are not available from bodies of water as provided in these provisions.~~
- 2) ~~The granting of the variance will not alter the essential character of the locality; Setback reduction appeals may only be granted and are only available for lots with an existing residential dwelling as the principal structure. [Amended 07/14/2020]~~
- 3) ~~The hardship is not the result of action taken by the applicant or a prior owner; The Board of Appeals may grant a setback reduction appeal if the Board finds that granting the setback reduction will not result in unreasonable interference with the privacy interests of the abutting landowners.~~
- 4) ~~The granting of the variance will not substantially reduce or impair the use of abutting property; In granting a setback reduction the Board of Appeals may attach reasonable conditions, which it may deem necessary to serve the purposes of these provisions.~~
- 5) ~~That the granting of a variance is based upon demonstrated need, not convenience, and no other feasible alternative is available. A setback reduction appeal shall not be granted to enable construction or renovation that will create additional dwelling units.~~
- 6) ~~This variance is strictly limited to permitting a variance from a set-back requirement for a single-family dwelling that is the primary year-round residence of the petitioner. A variance under this subsection may not exceed 20% of a setback requirement and may not be granted if the variance would cause the area of the dwelling to exceed the maximum permissible lot coverage. A setback reduction appeal shall not be granted to enable construction or renovation that will result in more than one garage on the lot that is the subject of the appeal.~~
- 7) ~~No setback reduction appeal may be granted that will result in impervious surface lot coverage of greater than 15%.~~
- 8) ~~Setback reduction appeals may only be granted the minimum extent necessary to accomplish the purpose of the appeal. Setbacks may not be reduced by setback reduction appeal to less than the following absolute minimum setbacks:~~

~~Front Yard 15 feet~~

~~Side Yard 10 feet~~

Rear Yard 15 feet

Addendum 3 - Solar Energy Systems Performance Standards

22-02

PROPOSED AMENDMENT OF
The
**LAND USE ORDINANCE
FOR THE TOWN OF RAYMOND, MAINE**

ARTICLE 9 – MINIMUM STANDARDS

&

ARTICLE 12 – APPLICABILITY AND DEFINITION OF TERMS USED IN THIS
ORDINANCE

&

The
**SHORELAND ZONING PROVISIONS
FOR THE TOWN OF RAYMOND, MAINE**

SECTION 17 – DEFINITIONS

Summary of Changes: This amendment of the Land Use Ordinance and Shoreland Zoning Provisions would create specific performance standards for solar energy systems.

The proposed text is shown in red with an underline.

LAND USE ORDINANCE
ARTICLE 9 – MINIMUM STANDARDS

AA. Solar Energy Systems

- 1. Purpose - Solar energy is a renewable and nonpolluting energy resource that can prevent fossil fuel emissions and reduce energy loads. Energy generated from Solar Energy Systems can be used to offset energy demand on the regional grid where excess solar power is generated. The use of solar energy equipment for the purpose of providing renewable energy sources is a power generation priority and is a necessary component of the latest State and Federal energy policies. The standards that follow enable the accommodation of Solar Energy Systems, and equipment to be installed in a safe manner with minimal impacts on the environment and to neighbors. This article shall not apply to solar systems for individual landowners or residents, which can be reviewed and permitted by the Code Enforcement Officer without the need for Site Plan Review.**
- 2. Submission Requirements - In addition to the submission requirements of Article 10, all Solar Energy Systems are subject to Site Plan Review and must submit materials as**

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outlined below:

- a. Plan and elevation depictions of a typical panel and mounting and any other structures proposed as part of the Solar Energy System.
- b. General specifications of the system including dimensions and number of panels, estimated power generation, description of mountings, and any other information needed to evaluate compliance with this ordinance.
- c. Certification that the Solar Energy System is compliant with the National Electrical Code and State Electrical Code as applicable.
- d. A site plan that meets the requirements of Article 10 of the Land Use Ordinance for the Town of Raymond, Maine with the added requirement of:
 - i. The location of the proposed Solar Energy System and any, fencing, screening, access roads and turnout locations, substations(s), accessory equipment to the system, and all electrical cabling from the system to other structures, substations, or utility grid connections
- e. The applicant shall provide a copy of the site plan review application including a project summary, electrical schematic, and site plan, to the Fire Chief or his/her designee for review and approval. The Fire Chief shall base any recommendation for approval or denial of the application upon review of the fire safety of the proposed system. Based upon the size, location, or on-site fire and life safety hazards, a fire protection water supply may be required at the discretion of the Fire Chief or his/her designee. Upon request, the owner or operator shall cooperate with the Fire Department in developing an emergency response plan.
- f. Any other approvals from local, regional, State, or Federal agencies that may be required. Letters, permits, or approvals from these agencies shall be included as a part of the application and/or review. The Planning Board may choose to accept copies of applications awaiting approval. In this case, any local approval granted by the Planning Board shall be conditioned such that no construction or building permits will be issued until all outstanding approvals have been granted.
- g. Ground Mounted Solar Energy Systems with a physical size based on a projected total surface coverage area that is greater than 10,000 square feet shall also submit a decommissioning plan including an estimated cost and a guarantee suitable to ensure decommissioning comparable with the performance guarantee format Article 10 § C(6) of this ordinance. The Planning Board may waive this requirement.

3. Required Notification

- a. All Solar Energy Systems located within 2 miles of any public or private aircraft launch locations must notify the airport via certified mail that an application has been submitted to the town. This notification must include the location and size of the proposed system.
- b. All Ground Mounted Solar Energy Systems with a physical size based on a projected total surface coverage area that is greater than 10,000 square feet shall notify abutters in accordance with the requirements of Article 10 § C(1)(G) Public hearings and notification.

4. Visual Impact Assessment - When necessary, based on the project's overall size, location, surrounding uses, or other characteristics of the proposed use or site, the Planning Board may require the submittal of a Visual Impact Assessment. The study shall be prepared by a Maine licensed landscape architect or other professionals with experience with visual impact assessments. The Visual Impact Assessment shall at a minimum include the following elements:

- a. A visual description of the project covering all physical elements that may be visible from public viewpoints.
- b. Identification and characterization of publicly accessible scenic resources near, or potentially impacted, by the proposed project. This should include any resources of local, state, or national significance.
- c. Determination of the type and extent of any impact on the identified scenic or historic resources. If a project is deemed to be visible from a scenic resource the Planning Board may require a visualization of the project from a representative point within the resource.
- d. Description of any proposed mitigation measures such as berms, landscaping screens, and buffers, or low visibility materials that may be used to minimize potential visual impacts from the project.

5. Dimensional Standards

- a. Height
 - i. Building Mounted Solar Energy Systems shall not be considered as contributing to building height provided that they are erected only to such height as reasonably necessary.

- ii. Ground Mounted Solar Energy Systems shall not exceed the maximum building height restrictions for the zone in which they are located.
- b. Setbacks - Solar Energy Systems shall meet the structure setbacks of the zone in which they are located except when no other appropriate place on the site exists for the Solar Energy System to operate as determined by the Planning Board. If no other appropriate location on the site for the system exists setbacks shall be:
 - i. Setbacks of 5 feet from a side or rear lot line shared with a right of way or utility corridor provided the system will not impact visibility along a travel way or;
 - ii. Half the required setback in that zone
- c. Impervious Surface Ratio - All structures, roads, and other impervious surfaces associated with a Solar Energy System shall count towards the maximum Impervious Surface Ratios of the zone in which the system is located. Building Mounted Solar Energy panels do not change the impervious surface of the building to which they are attached. Ground Mounted Solar Panels will not be considered impervious surfaces provided that they meet the following criteria:
 - i. Panels must be positioned to allow water to run off their surfaces.
 - ii. Soil with adequate vegetative cover must be maintained under and around the panels.
 - iii. The area around the panels must be adequate to ensure proper vegetative growth under and around the panels.

6. Other Standards

- a. A licensed electrician shall connect Solar Energy Systems to transmission lines, electrical equipment, or any residence or other structure to which power is being provided.
- b. Solar Energy Systems must meet all applicable Building and Fire Codes.
- c. Solar panels are designed to absorb (not reflect) sunlight; and, as such, solar panels are generally less reflective than other varnished or glass exterior housing pieces. However, Solar Energy System design and placement should be prioritized to minimize or negate any solar glare onto nearby properties, roadways, or flight paths to the extent practical.

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- d. Exterior lighting shall be limited to fully shielded or cutoff style fixtures, so as not to contribute to light pollution, sky glow, and glare.
 - e. For Ground Mounted Solar Energy Systems, all on-site electrical wires connecting the system to other structures or to utility connections shall be installed underground except for 'tie-ins' to public utility company transmission poles, towers, and lines. This standard may be modified by the Planning Board during site plan review if the project terrain is determined to be unsuitable due to reasons of need such as excessive excavation, grading, or similar factors.
 - f. For Ground Mounted Solar Energy Systems all means of shutting down the system shall be clearly marked. The owner or operator shall provide to the Code Enforcement Officer and the Fire Department the name and contact information of a responsible person for public inquiries throughout the life of the installation. The owner or operator shall cooperate with the Fire Department to ensure there is safe emergency access to the site.

7. Decommissioning and Abandonment

- a. A Ground Mounted Solar Energy System with a physical size based on a projected total surface coverage area that is greater than 10,000 square feet, that has reached the end of its useful life or has been abandoned consistent with this ordinance shall be removed. The owner or operator shall physically remove the installation no more than 180 days after the date of discontinued operations. The owner or operator shall notify the Code Enforcement Officer by certified mail of the proposed date of discontinued operations and plans for removal. The Code Enforcement Officer may grant a one-time extension of up to an additional 180 days at the request of the owner or operator of the system.
- b. Decommissioning shall consist of:
 - i. Physical removal of all Solar Energy Systems, structures, equipment, security barriers, and transmission lines from the site that will not be used by other approved uses on the site.
 - ii. Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
 - iii. Stabilization and/or re-vegetation of the site as necessary to minimize erosion. The Code Enforcement Officer may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.

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- c. A Ground Mounted Solar Energy System with a physical size based on a projected total surface coverage area that is greater than 10,000 square feet shall be considered abandoned when it fails to operate for more than one year. The Planning Board may extend this initial period for an additional twenty-four (24) months at the request of the owner of the system and with the consent of the landowner and/or operator, if different from the system owner.
- d. Unless waived by the Planning Board as allowed under Article 10 § C(6), an applicant for Site Plan Review of a Ground Mounted Solar Energy System with a physical size based on a projected total surface coverage area that is greater than 10,000 square feet shall submit a method for ensuring the decommissioning of the system. This may take one of the following forms:
- i. A performance guarantee in the amount of 125% of the expected decommissioning costs, including inflation over the expected life of the system, in the form of a certified check payable to the Town of Raymond, a performance bond running to the Town of Raymond, an irrevocable letter of credit in the name of the Town of Raymond, or some other form of surety that is acceptable to the Town Manager.
 - ii. A binding, contractual guarantee such as in a lease agreement between a system owner and landowner which requires that the Solar Energy System be decommissioned in accordance with this ordinance and identifies a party responsible for the decommissioning.
 - iii. Other legally enforceable agreements acceptable to the Planning Board.
- e. If the owner or operator of the Solar Energy System fails to remove the installation in accordance with the requirements of this section within 180 days of abandonment or the proposed date of decommissioning as approved by the Code Enforcement Officer, the Town retains the right to use the performance guarantee or other available means to cause an abandoned, hazardous, or decommissioned Ground Mounted Solar Energy System to be removed.

LAND USE ORDINANCE

ARTICLE 12 – APPLICABILITY AND DEFINITION OF TERMS USED IN THIS ORDINANCE

Solar Energy System – A device or structural design feature principally used to capture solar energy and convert it to electrical or thermal power. A Solar Energy System consists of one or more free-standing ground-mounted, or building-mounted, solar arrays or modules, or solar-related equipment.

Solar Energy System, Ground-Mounted – A Solar Energy System that is structurally mounted to the ground and is not attached to a permitted building.

Solar Energy System, Building-Mounted – A Solar Energy System that is mounted to the roof or sides of a building.

SHORELAND ZONING PROVISIONS
SECTION 17 – DEFINITIONS

Solar Energy System – A device or structural design feature principally used to capture solar energy and convert it to electrical or thermal power. A Solar Energy System consists of one or more free-standing ground-mounted, or building-mounted, solar arrays or modules, or solar-related equipment.

Solar Energy System, Ground-Mounted – A Solar Energy System that is structurally mounted to the ground and is not attached to a permitted building.

Solar Energy System, Building-Mounted – A Solar Energy System that is mounted to the roof or sides of a building.

Addendum 4 - Definition of Outdoor Sales & Service

22-03

PROPOSED AMENDMENT OF

The
**LAND USE ORDINANCE
FOR THE TOWN OF RAYMOND, MAINE**

ARTICLE 12 – APPLICABILITY AND DEFINITION OF TERMS USED IN THIS
ORDINANCE

&

ARTICLE 9(A) – CONDITIONAL USES

Summary of Changes: Article 9, Section A(3) indicates that a conditional use being applied for will not generate noise, vibrations, fumes, odors, dust, or glare which are detectable at the lot boundaries, and all aspects of the conditional use will be carried on within the structure;

The conditional use of "outdoor sales and service" found in Article 4, Section F(3) for the Commercial District does not have a definition in the ordinance. The proposed amendment will define "outdoor sales and service" and update the ordinance to allow condition uses outside of a structure.

The proposed text is shown in red with an underline and revised or removed language is shown in ~~red with a strikethrough~~.

LAND USE ORDINANCE

Article 12 – Applicability and Definition of Terms Used in this Ordinance

Outdoor Sales and Service: The regular display by a retailer of stock-in-trade outside of an enclosed structure. The term includes, but is not necessarily limited to, businesses that involve an outside parking or display area for the sale of cars, trucks, motorcycles, campers, farm equipment, recreational vehicles, boats, boat trailers, aquatic recreational vehicles and equipment, or mobile homes; businesses involved in the outdoor sale of used merchandise, other than at flea markets, which is separately defined; and similar outdoor sales activities. For purposes of this chapter, the serving of food by an eating and drinking place at outside tables shall not constitute outdoor sales.

LAND USE ORDINANCE

Article 9 - Minimum Standards

A. Conditional Uses

The Board of Appeals shall approve, deny, or approve with conditions all applications for a conditional use permit. The applicant shall have the burden of proving that his/her application is

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in compliance with the requirements of this Ordinance. After the submission of a complete application, the Board of Appeals shall approve an application or approve it with conditions if it makes a positive finding based on the information presented that the proposed use:

1. Will not depart from the general purpose and intent of the Ordinance, nor from the Town's Comprehensive Plan;
2. Will be compatible with permitted uses within the zone as determined by population; density; design; scale and bulk of any proposed new structures; and intensity of use;
3. Will not generate noise, vibrations, fumes, odors, dust, or glare which are detectable at the lot boundaries, and all aspects of the conditional use will be carried on within the structure; Outdoor Sales and Service may take place outside of a structure as long as all other applicable sections of the ordinance can be met, and the use does not generate noise, vibrations, fumes, odors, dust, or glare which are detectable at the lot boundaries.
4. Will not cause water pollution, sedimentation, erosion, contaminate any water supply, nor reduce the capacity of the land to hold water, so that a dangerous or unhealthy condition may result;
5. Will not adversely impact any deer wintering area or other important plant or wildlife habitat or scenic areas such as views of Sebago Lake or mountains from public places;
6. Will not deny light and air to surrounding properties;
7. Will not depreciate the economic value of surrounding properties;
8. Will have sufficient potable water available for its needs;
9. Will not create a hazard to either pedestrian or vehicular traffic on the roads and sidewalks serving the proposed use as determined by the size and condition of such roads and sidewalks, lighting, drainage, intensity of use by both pedestrians and also vehicles, and the visibility afforded to pedestrians and the operators of motor vehicles;
10. Will not overburden police, fire, and rescue services, as determined by response time, accessibility to the site of the proposed use, and numbers and types of emergency personnel and equipment presently serving the community. All conditional use applications shall be reviewed and approved by the Fire Rescue Department for compliance with all applicable Fire and Life Safety Codes and Ordinances.

Addendum 5 - Correct Inconsistent Definitions

22-04

PROPOSED AMENDMENT OF

The
**LAND USE ORDINANCE
FOR THE TOWN OF RAYMOND, MAINE**

ARTICLE 12 – APPLICABILITY AND DEFINITION OF TERMS USED IN THIS
ORDINANCE

&

The
**SHORELAND ZONING PROVISIONS
FOR THE TOWN OF RAYMOND, MAINE**

SECTION 17 – DEFINITIONS

&

The
**SUBDIVISION REGULATIONS
FOR THE TOWN OF RAYMOND, MAINE**

ARTICLE 3 – DEFINITIONS

Summary of Changes: This amendment to the Land Use Ordinance, Shoreland Zoning Provisions, and Subdivision Regulations, would match the definition for structure and setback, or similar definitions, across all documents to avoid any inconsistencies.

The proposed text is shown in red with an underline, and revised or removed language is shown in ~~red with a strikethrough~~.

LAND USE ORDINANCE

ARTICLE 12 – APPLICABILITY AND DEFINITION OF TERMS USED IN THIS
ORDINANCE

Accessory Structure – See structure.

Accessory Use ~~or Structure~~ - A use ~~or structure~~ which is incidental and subordinate to the principal use ~~or structure~~. Accessory uses, when aggregated, shall not subordinate the principal use of the lot. [Amended 06/03/15]

Building - Any structure having a roof supported by columns or walls and intended for the shelter, housing, or enclosure of persons, animals, or chattel. See also “Structure.”

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Corner Lot - A lot situated at the intersection of two (2) streets/roads.

Lot Frontage - The distance along the front lot lines of a lot, or in the case of an irregular or curved front lot line, the distance along an imaginary straight line connecting the two (2) ends of the front lot line; or in the case of a back lot the frontage shall be measured as described in the definition of Back Lot Driveway and in Article 9 Section T.3 of the Land Use Ordinance.

~~That~~**The** side of a lot facing a major public water body shall be known as the waterfront, and the side or sides facing a street shall be known as the street front. **For corner lots, or lots abutting a street/road on two (2) or more sides, the front of the lot shall be the property line on the street/road for which the lot will have its driveway or access.**

Principal Structure – See structure.

Setback - A line that is a required minimum distance from any lot line or right of way line that establishes the area within which principal and accessory buildings or structures must be erected or placed. Setbacks are measured from the nearest horizontal distance from lot lines, right-of-way lines, the normal high-water line of a water body or tributary stream, and the upland edge of a wetland, to the nearest part of a structure, road, parking space, or other regulated object or area.

Setback, front - A line that is a required minimum distance from any front lot line or right of way line used as lot frontage and the nearest part of a structure, or other regulated object or area. **For corner lots, the front setback shall apply to any lot line abutting a street or road.**

Structure - Anything built for the support, shelter, or enclosure of persons, animals, goods, or property of any kind, ~~together with anything constructed or erected with a fixed location on or in the ground, exclusive of vegetation, boundary walls four feet (4') or less in height, fences, mailboxes, lampposts, birdhouses, doghouses, tree houses designed for children's use, bus shelters, subsurface wastewater disposal systems as defined in Title 30-A, § 4201, subsection 5, geothermal heat exchange wells as defined in Title 32, § 4700-E, subsection 3-C, wells or water wells as defined in Title 32, § 4700-E, subsection 8, or other similar construction. The term includes but is not limited to structures temporarily or permanently located, such as decks, carports, satellite dishes, communications systems, ground-mounted solar energy systems, antennas, pools, etc. For the purpose of this Ordinance, fences and structures such as doghouses, tree houses designed for children's use and bus shelters shall not be considered structures. Antennas shall be considered structures. Utility poles shall be considered structures. Utility poles, wiring, and the aerial equipment normally associated with service drops, including guy wires and guy anchors, shall not be considered structures, for the purpose of however, they must meet the minimum~~ required setbacks from the high-water mark of any pond, lake, stream, or river. [Adopted 5/16/87]

Structure Terms:

1. Principal Structure - The structure in which the primary use of the lot is conducted.
2. Accessory Structure - A structure of a nature customarily incidental or subordinate to that of the principal structure or the primary use to which the premises are devoted. A deck or

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- similar extension of the principal structure or a garage attached to the principal structure by a roof, or a common wall is considered part of the principal structure.
3. Temporary piers, docks, wharves, breakwaters, causeways, marinas and uses projecting into water bodies. Structures that remain in the water for less than seven (7) months in any period of twelve (12) consecutive months.
 4. Permanent piers, docks, wharves, breakwaters, causeways, marinas and uses projecting into water bodies. Structures that are not removed from the water annually.
 5. Single-family dwelling - A structure containing not more than one (1) dwelling unit. [Adopted 5/16/87]
 6. Multi-family dwelling - A structure containing two (2) or more dwelling units. [Adopted 5/16/87]
 7. In the Shoreland Zone, Retaining walls that are not necessary for erosion control shall meet the structure setback requirement, except for low retaining walls and associated fill provided all of the conditions of Shoreland Zoning Provisions Section 15 § B(7) are met.
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SHORELAND ZONING PROVISIONS

SECTION 17 – DEFINITIONS

Accessory structure – See “Structure.”

Accessory ~~structure or~~ use - a use ~~or structure~~ which is incidental and subordinate to the principal use ~~or structure~~. Accessory uses, when aggregated, shall not subordinate the principal use of the lot. ~~A deck or similar extension of the principal structure or a garage attached to the principal structure by a roof or a common wall is considered part of the principal structure.~~

Building - Any structure having a roof supported by columns or walls and intended for the shelter, housing, or enclosure of persons, animals, or chattel. See also “Structure.”

Corner Lot - A lot situated at the intersection of two (2) streets/roads.

Lot Frontage - The distance along the front lot lines of a lot, or in the case of an irregular or curved front lot line, the distance along an imaginary straight line connecting the two (2) ends of the front lot line; or in the case of a back lot the frontage shall be measured as described in the definition of Back Lot Driveway and in Article 9 Section T.3 of the Land Use Ordinance.

~~That~~**The** side of a lot facing a major public water body shall be known as the waterfront, and the side or sides facing a street shall be known as the street front. For corner lots, or lots abutting a street/road on two (2) or more sides, the front of the lot shall be the property line on the street/road for which the lot will have its driveway or access.

Principal structure – ~~a structure other than one which is used for purposes wholly incidental or accessory to the use of another structure or use on the same lot. See structure.~~

Setback - A line that is a required minimum distance from any lot line or right of way line that establishes the area within which principal and accessory buildings or structures must be erected or placed. Setbacks are measured from the nearest horizontal distance from lot lines, right-of-

way lines, the normal high-water line of a water body or tributary stream, ~~and the~~ upland edge of a wetland, to the nearest part of a structure, road, parking space, or other regulated object or area.

Setback, front - A line that is a required minimum distance from any front lot line or right of way line used as lot frontage and the nearest part of a structure, or other regulated object or area. For corner lots, the front setback shall apply to any lot line abutting a street or road.

Structure – ~~Anything built for the support, shelter, or enclosure of persons, animals, goods, or property of any kind, together with anything constructed or erected with a fixed location on or in the ground, exclusive of vegetation, boundary walls four feet (4') or less in height, fences, mailboxes, lampposts, birdhouses, doghouses, tree houses designed for children's use, bus shelters, subsurface wastewater disposal systems as defined in Title 30-A, § 4201, subsection 5, geothermal heat exchange wells as defined in Title 32, § 4700-E, subsection 3-C, wells or water wells as defined in Title 32, § 4700-E, subsection 8, or other similar construction. The term includes but is not limited to structures temporarily or permanently located, built, constructed or erected for the support, shelter or enclosure of persons, animals, goods or property of any kind, together with anything constructed or erected on or in the ground. The term includes structures temporarily or permanently located, such as decks, carports, patios, and satellite dishes, communication systems, ground-mounted solar energy systems, antennas, pools, etc. Utility poles, wiring, and the aerial equipment normally associated with service drops, including guy wires and guy anchors, shall not be considered structures, however, they must meet the minimum required setbacks from the high-water mark of any pond, lake, stream, or river. Structure does not include fences; poles and wiring and their aerial equipment normally associated with service drops, including guy wires and guy anchors; subsurface wastewater disposal systems as defined in Title 30-A, § 4201, subsection 5; geothermal heat exchange wells as defined in Title 32, § 4700-E, subsection 3-C; or wells or water wells as defined in Title 32, § 4700-E, subsection 8.~~

Structure Terms:

1. Principal Structure - The structure in which the primary use of the lot is conducted.
2. Accessory Structure - A structure of a nature customarily incidental or subordinate to that of the principal structure or the primary use to which the premises are devoted. A deck or similar extension of the principal structure or a garage attached to the principal structure by a roof, or a common wall is considered part of the principal structure.
3. Temporary piers, docks, wharves, breakwaters, causeways, marinas and uses projecting into water bodies. Structures that remain in the water for less than seven (7) months in any period of twelve (12) consecutive months.
4. Permanent piers, docks, wharves, breakwaters, causeways, marinas and uses projecting into water bodies. Structures that are not removed from the water annually.
5. Single-family dwelling - A structure containing not more than one (1) dwelling unit.
6. Multi-family dwelling - A structure containing two (2) or more dwelling units.
7. In the Shoreland Zone, Retaining walls that are not necessary for erosion control shall meet the structure setback requirement, except for low retaining walls and associated fill provided all of the conditions of Shoreland Zoning Provisions Section 15 § B(7) are met.

SUBDIVISION REGULATIONS
ARTICLE 3 – DEFINITIONS

Structure - ~~Anything built for the support, shelter or enclosure of persons, animals, goods or property of any kind. For the purposes of this Ordinance, fences and structures such as doghouses, treehouses designed for children's use and bus shelters shall not be considered structures. Antennas shall be considered structures.~~ Anything built for the support, shelter, or enclosure of persons, animals, goods, or property of any kind, together with anything constructed or erected with a fixed location on or in the ground, exclusive of vegetation, boundary walls, fences, mailboxes, lampposts, birdhouses, doghouses, tree houses designed for children's use, bus shelters, subsurface wastewater disposal systems as defined in Title 30-A, § 4201, subsection 5, geothermal heat exchange wells as defined in Title 32, § 4700-E, subsection 3-C, wells or water wells as defined in Title 32, § 4700-E, subsection 8, or other similar construction. The term includes but is not limited to structures temporarily or permanently located, such as decks, carpports, patios, ~~and~~ satellite dishes, communication systems, ground-mounted solar energy systems, antennas, pools, etc. Utility poles, wiring, and the aerial equipment normally associated with service drops, including guy wires and guy anchors, shall not be considered structures, however, they must meet the minimum required setbacks from the high-water mark of any pond, lake, stream, or river.

Structure Terms:

1. Principal Structure - The structure in which the primary use of the lot is conducted.
2. Accessory Structure - A structure of a nature customarily incidental or subordinate to that of the principal structure or the primary use to which the premises are devoted. A deck or similar extension of the principal structure or a garage attached to the principal structure by a roof, or a common wall is considered part of the principal structure.
3. Temporary piers, docks, wharves, breakwaters, causeways, marinas and uses projecting into water bodies. Structures that remain in the water for less than seven (7) months in any period of twelve (12) consecutive months.
4. Permanent piers, docks, wharves, breakwaters, causeways, marinas and uses projecting into water bodies. Structures that are not removed from the water annually.
5. Single-family dwelling - A structure containing not more than one (1) dwelling unit.
6. Multi-family dwelling - A structure containing two (2) or more dwelling units.
7. In the Shoreland Zone, Retaining walls that are not necessary for erosion control shall meet the structure setback requirement, except for low retaining walls and associated fill provided all of the conditions of Shoreland Zoning Provisions Section 15 § B(7) are met.

Addendum 6 - Administrative Correction

22-05

PROPOSED AMENDMENT OF

The
**SUBDIVISION REGULATIONS
FOR THE TOWN OF RAYMOND, MAINE**

ARTICLE 10 – 3(B)(5) & (6)

Summary of Changes: This amendment to the Subdivision Regulations would correct an error in the ordinance that creates confusion as to which subsection a twenty-five (25) unit subdivision would need to adhere to.

The proposed text is shown in red with an underline and revised or removed language is shown in ~~red with a strikethrough~~.

SUBDIVISION REGULATIONS

ARTICLE 10(3)(B) – LAYOUT

- 5) Single-family subdivisions, including single-family open space subdivisions, containing a maximum of fourteen (14) lots may have one dead-end cul-de-sac street, up to 1,000 feet in length, connecting with existing public streets or streets on an approved subdivision plan for which a bond has been filed. Multi-family subdivisions containing more than four (4) units but less than twenty-five (25) dwelling units may have one dead-end cul-de-sac street, up to 1,000 feet in length, connecting with existing public streets or streets on an approved subdivision plan for which a bond has been filed. If two entrances into a multi-family subdivision with twenty-four (24) units or less is planned, such entrances shall meet the spacing requirements set forth in Article 10, Section 3.B.6 of this Ordinance.

- 6) Single-family subdivisions including single-family open space subdivisions, containing fifteen (15) lots or more and multi-family subdivisions containing ~~more than~~ twenty-five (25) or more dwelling units shall have at least two street connections with existing public streets or streets on an approved subdivision plan for which a bond has been filed. The above-referenced street connections shall connect within the subdivision. Entrances onto existing or proposed collector streets shall be a minimum distance apart of 400 feet. Entrances onto existing or proposed arterial streets shall be a minimum distance apart of 1,000 feet.

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Addendum 7 - Solar Energy Systems & Outdoor Storage

22-06

PROPOSED AMENDMENT OF

The
**LAND USE ORDINANCE
FOR THE TOWN OF RAYMOND, MAINE**

ARTICLE 4

&

The
**SHORELAND ZONING PROVISIONS
FOR THE TOWN OF RAYMOND, MAINE**

SECTION 14

Summary of Changes: This proposed amendment would allow newly defined uses, Solar Energy Systems, and Outdoor Storage, within certain districts in town.

The proposed text is shown in red with an underline and revised or removed language is shown in ~~red with a strikethrough~~.

LAND USE ORDINANCE

ARTICLE 4 - DISTRICT REGULATIONS

A. Village Residential District (VR) [Amended 5/21/05]

1. Intent. To provide housing in a compact residential area. The areas encompassed in this district are to be of an urban nature with neighborhood shopping services and facilities to be provided within the district. The district is established to combine the convenience of urban life with the physical amenities of a rural environment. Toward the achievement of these purposes, the following minimum standards are established:
2. Permitted Uses
 - a. One-family dwelling to include modular homes (Type 2 manufactured homes) [Amended 5/21/05]
 - b. Duplex [Adopted 5/21/05]
 - c. Multi-family dwelling
 - d. Schools
 - e. Churches
 - f. Public buildings and facilities
 - g. Agriculture excepting commercial poultry and piggery operations
 - h. Accessory uses and buildings

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- i. Professional building
- j. Nursing homes
- k. Boarding homes
- l. Bed and breakfast inn not to exceed five (5) rentable rooms
- m. Elderly Housing [Adopted 5/21/05]
- n. [Solar Energy Systems](#)

3. Conditional Uses

- a. General store and neighborhood grocery store not to exceed one thousand (1,000) square feet of retail space including storage
- b. Public utilities and communications facilities
- c. Antique shops
- d. Home occupations that conform to the requirements of Article 9, Section B. A home occupation which conforms to Article 9, Section B, and which is specifically permitted by Article 12 of this Ordinance shall be considered a permitted use.

4. Space and Bulk Regulations - The following space and bulk regulations are minimum requirements:

- a. The minimum lot area shall be forty thousand (40,000) square feet. [Amended 5/21/05]
- b. Minimum Lot Area per Dwelling Unit [Amended 5/21/05]
 - 1) One-family dwelling or modular home – Forty thousand (40,000) square feet per unit
 - 2) Duplex – Twenty thousand (20,000) square feet per unit.
 - 3) Multi-Family Dwelling - Forty thousand (40,000) square feet for the first two units on the lot plus an additional fifteen thousand (15,000) square feet per each additional dwelling unit on the lot.
- c. The minimum lot frontage shall be one hundred (100) feet. [Amended 5/21/05]
- d. The minimum building setbacks shall be as follows:
 - 1) Front - 25 feet
 - 2) Side - 10 feet [Amended 5/21/05]
 - 3) Rear - 20 feet

The minimum front setback in those village areas where buildings have traditionally been sited closer to the road may be reduced to

the average setback of existing principal buildings located within 500 feet and which front on the same road. [Amended 8/7/07]

- e. The maximum building height shall be two and one-half (2.5) stories except for barns.
- 5. Off-street Parking - For each of the principal and conditional uses permitted, off-street parking shall be provided in accordance with Article 9, Section C.
- 6. Signs - Signs shall be permitted in accordance with the provisions of Article 9, Section L.
- 7. Wireless communication facilities subject to the standards contained herein.
- 8. Multi-Family Dwellings - Multi-family dwellings shall also meet the standards of Article 9, Section W. [Adopted 5/21/05]

B. Mobile Home Park Overlay District (MHOD) [Adopted 5/21/05]

- 1. Intent. To allow mobile home parks to be developed in a number of environmentally suitable locations within the town.
- 2. Applicability – Properties in the Mobile Home Park Overlay District shall continue to be governed by the regulations applicable in the underlying zoning district, except as specifically modified by this Section.
- 3. Permitted Uses
 - a. Type 1 manufactured housing units in Mobile Home Parks
 - b. Uses allowed in the underlying zoning district
- 4. Space and Bulk Requirements – Mobile home parks shall meet the standards in Article 9, Section K.2, Mobile Home Parks.

C. Rural District (R)

- 1. Intent: The Town of Raymond has historically been a rural Town. It is the intent of this Ordinance to protect and preserve appropriate areas of Town from urban sprawl by designating uses and standards that are appropriate to a rural character.
- 2. Permitted Uses

- a. One-family dwelling to include modular Manufactured Homes (Type 1 and 2 manufactured homes)
- b. Church
- c. Public buildings and facilities
- d. Agriculture including commercial poultry and piggery operations that conform to Article 9 of this Ordinance.
- e. Accessory uses and buildings
- f. Home occupations that conform to the requirements of Article 9, Section B. A home occupation which conforms to Article 9, Section B and which is specifically permitted by Article 12 of this Ordinance shall be considered a permitted use.
- g. Bed and breakfast inn not to exceed five (5) rental rooms and not to serve alcohol.
- h. Boarding homes not to exceed five (5) rentable rooms excluding family living space.
- i. Public utility and communication facilities.
- j. [Solar Energy Systems](#)

3. Conditional Uses

- a. Cemeteries
- b. Mineral extraction that conforms to Article 9, Section E of this Ordinance.
- c. Public and quasi-public recreation buildings and facilities
- d. Neighborhood grocery store not to exceed one thousand (1,000) square feet of retail space including storage.
- e. Contractors, not having more than five (5) vehicles and pieces of equipment that are not screened from view from the surrounding property and street. When a piece of equipment is located on a trailer or truck, the combination shall be considered a vehicle and an additional piece of equipment. [Adopted 5/21/88]

4. Space and Bulk Regulations - The following space and bulk regulations are minimum requirements subject to modification under Article 8, Section B: [Adopted 5/16/87]

- a. The minimum lot area shall be three (3) acres;
- b. The minimum lot frontage shall be two hundred twenty-five (225) feet;
- c. The minimum building setbacks shall be as follows:
 - 1) Front - 40 feet
 - 2) Side - 20 feet

3) Rear - 20 feet

d. The maximum building height shall be two and one-half (2.5) stories except for barns and poultry houses.

5. Off-Street Parking - For each of the principal and secondary uses permitted, off-street parking shall be provided in accordance with Article 9, Section C.
6. Signs - Signs shall be permitted in accordance with the provisions of Article 9, Section L.
7. Wireless Communication Facilities - subject to the standards contained herein.

D. Rural Residential District (RR)

1. Intent: The Town of Raymond recognizes that certain areas of Town will experience residential growth due to rapid population growth in the region. It is the intent of this Ordinance to allow these uses while maintaining the basic rural orientation of the community.

2. Permitted Uses

- a. One-family dwelling to include Manufactured Homes (Type 1 and 2 manufactured homes)
- b. Church.
- c. Schools.
- d. Public buildings and facilities.
- e. Agriculture excluding commercial poultry and piggery operations.
- f. Accessory uses and buildings.
- g. Home occupations that conform to the requirements of Article 9, Section B. A home occupation which conforms to Article 9, Section B and which is specifically permitted by Article 12 of this Ordinance shall be considered a permitted use.
- h. Bed and breakfast inn not to exceed five (5) rentable rooms and not to serve alcohol.
- i. Boarding home not to exceed five (5) rentable rooms excluding family living space.
- j. Public utility and communication facilities.
- k. [Solar Energy Systems](#)

3. Conditional Uses

- a. Nursing home.

- b. Neighborhood Grocery Store not to exceed one thousand (1,000) square feet of retail space including storage.
 - c. Cemeteries.
 - d. Funeral parlors.
 - e. Medical arts buildings.
 - f. Mineral extraction that conforms to Article 9, Section E of this Ordinance.
 - g. Public and quasi-public recreation buildings and facilities.
 - h. Contractors, not having more than five (5) vehicles and pieces of equipment that are not screened from view from the surrounding property and street. When a piece of equipment is located on a trailer or truck, the combination shall be considered a vehicle and an additional piece of equipment. [Adopted 5/21/88]
4. Space and Bulk Regulations - The following space and bulk regulations are minimum requirements subject to modification under Article 13, Section B:
- a. The minimum lot area shall be two (2) acres.
 - b. The minimum lot frontage shall be two hundred twenty-five (225) feet;
 - c. The minimum building setbacks shall be as follows:
 - 1) Front - 30 feet
 - 2) Side - 20 feet
 - 3) Rear - 20 feet
5. The maximum building height shall be two and one-half (2.5) stories except for barns.
6. Off-Street Parking - For each of the principal and secondary uses permitted, off-street parking shall be provided in accordance with Article 9, Section C.
7. Signs - Signs shall be permitted in accordance with the provisions of Article 9, Section L.

E. Shoreland District

A description of the Shoreland districts and Shoreland zoning provisions related to these districts are located in a separate, freestanding portion of this Ordinance.

F. Commercial District (C)

- 1. Intent: The Commercial District is intended to serve as the downtown of Raymond and to provide general retail, wholesale, service, and business facilities in an area convenient to the residents of the Town. This district should efficiently utilize space and resources and provide for connectivity among and between

businesses in a manner that looks and functions as a linear village with lively year-round business and inviting and safe pedestrian spaces and walkways. Route 302, the roadway through this commercial village, is intended to function as a transportation corridor that moves traffic safely and efficiently through the region while also serving as a safe and easy-to-navigate local link between the various sections of the commercial village. Site design, landscaping, screening, building placement, and building design in this district should result in a visually pleasing and cohesive village-like atmosphere. Toward the achievement of these purposes, the following minimum standards are established: [Amended 06/02/09]

2. Permitted Uses:

- a. Retail businesses and service establishments, including warehousing and wholesale distribution-related thereto;
- b. Recreational facilities such as racquetball or tennis centers but excluding amusement parks as defined herein;
- c. Auto repair facilities excluding auto body repair;
- d. Business and professional offices;
- e. Restaurants and drive-in stands;
- f. Hotels, motels, and inns;
- g. Mixed-use buildings provided the lower floor contains only commercial uses. The upper floors may contain dwelling units or commercial uses. As used in this subparagraph (h), the term “commercial uses” means any of the uses listed in subparagraphs (a) through (f) above. [Amended 06/02/09, 06/08/2021]
- h. [Solar Energy Systems](#)

3. Conditional Uses: [Outdoor sales and service](#).

- a. [Outdoor sales and service](#)
- b. [Outdoor Storage](#)

4. Space and Bulk Regulations [Amended 06/02/09] - The following space and bulk regulations are established as minimum standards for mixed-use and commercial buildings:

- a. There shall be no minimum lot area except that the lot shall meet the provisions of Maine Revised Statute Title 12, Chapter 423-A: MINIMUM LOT SIZE; [Amended 06/02/09]
- b. There shall be no minimum street frontage;
- c. There shall be no minimum front yard setback. If the lot is a corner lot, the street most heavily traveled shall be considered the street upon which the lot fronts. There shall be no side street setback. [Amended 06/03/14]

- d. Where a lot in this district abuts a residential district, the commercial use shall provide and maintain a twenty-five (25) foot landscaped buffer strip and visual screening from the abutting residential district boundary. Existing commercial uses shall meet this requirement by June 1, 1990. New commercial uses shall meet this requirement within nine (9) months for the first commercial use of the lot; [Adopted 5/21/88]
 - e. There shall be no minimum side yard setback;
 - f. There shall be no minimum rear yard setback;
 - g. The maximum building height shall be two and one-half (2.5) stories except that the maximum building height shall be three (3) stories for buildings which are located on the eastern side of Route 302.
- 5. Off-Street Parking - For each of the principal and secondary uses permitted, off-street parking shall be provided in accordance with Article 9, Section C.
 - 6. Signs - Signs shall be permitted in accordance with the provisions of Article 9, Section L.

G. Industrial District (I)

- 1. Purpose: To provide for the creation of appropriate districts within the Town of Raymond for industrial facilities, in accordance with the following requirements:
- 2. Permitted Uses:
 - a. Any industrial structure or use, as defined in this Ordinance, which meets all of the following criteria:
 - 1) Primary aspects of the industrial process are carried on within the structure;
 - 2) The noise level of the industrial process does not exceed 50 decibels at any property line; and
 - 3) There are no land, water, or air waste discharges or emissions other than sanitary facilities, which met the requirements of the State's wastewater disposal rules.
 - b. Warehousing ~~and outdoor storage;~~
 - c. Distribution and transportation;
 - d. Research laboratories;
 - e. Retail facilities and services accessory to principal uses.
 - f. [Solar Energy Systems](#)
 - g. [Outdoor Storage](#)
- 3. Conditional Uses:

- a. Automobile graveyards, automobile recycling businesses, and junkyards conforming with Title 30-A, Sections 3751 – 3760 and all state or local regulations;
 - b. Public utility facilities.
4. Location - An industrial district may be created for any land within the Town, except within the Shoreland District, upon application to the Planning Board by an applicant for a specific industrial use thereof upon a showing by the applicant to the satisfaction of the Planning Board under the procedures set forth in this Article 4, Section G., that the proposed industrial use and its location satisfy the requirement set forth below. Following a review of the application, the Planning Board shall recommend to the Town Meeting whether or not the proposed industrial district and use should be approved.
- a. The proposed use will not result in undue water, noise, or air pollution.
 - b. The proposed location consists of soil types, which are suitable to the construction, and industrial use proposed and will not be subjected to unreasonable soil erosion or reduction in the capacity of the land to hold water so that a dangerous or unhealthy condition may result.
 - c. The proposed location and use will not cause unreasonable highway or public road congestion or unsafe conditions with respect to use of the highways or public roads existing or proposed.
 - d. The proposed use will be compatible with the existing uses of any improved land abutting the proposed location and with any identifiable predominant character of surrounding improved lands;
 - e. The proposed location and use meets all of the requirements and procedures for site plan review set forth in Article 10 of this Ordinance.
5. Procedure for Creation - The creation of any industrial district shall be in accordance with the following procedure:
- a. Application for the creation of an industrial district shall be made to the Planning Board. The Planning Board shall hold a public hearing thereon and post a notice of the proposed creation of the industrial district in the municipal office at least 13 days before the public hearing. The notice must be published at least 2 times in a newspaper that complies with M.R.S.A. Title 1, section 601 and that has a general circulation in the Town. The date of the first publication must be at least 12 days before the hearing and the date of the 2nd publication must be at least 7 days before the hearing. That notice must be written in plain English, understandable by the average citizen.

- b. For each parcel within the municipality that is in or abutting the portion of the Town affected by the proposed amendment, a notice shall be mailed by first-class mail at least 13 days before the public hearing to the last known address of the person to whom property tax on each parcel is assessed. Notice also must be sent to a public drinking water supplier if the area to be rezoned is within its source water protection area. The notice must contain a copy of a map indicating the portion of the Town affected by the proposed amendment. The Board of Selectmen shall prepare and file with the Town Clerk a written certificate indicating those persons to whom the notice was mailed and at what addresses, when it was mailed, by whom it was mailed, and from what location it was mailed. This certificate constitutes prima facie evidence that notice was sent to those persons named in the certificate. [Amended 8/7/07]
 - c. Within thirty (30) days following such public hearing, the Planning Board shall submit to the Board of Selectmen and to the applicant its findings and recommendations with respect to the creation of the proposed industrial district, including its recommendations with respect to space and bulk regulations and any conditions which it deems necessary in order to assure that the proposed industrial use will satisfy the requirements set forth in Section 3, above;
 - d. A Town Meeting shall be held not less than fifteen (15) days following the date of such recommendations to see if the Town will vote to create the industrial district proposed upon such conditions as the Planning Board may recommend. If the Planning Board recommends that such industrial district not be created, the Town Meeting may create the same only by a favorable two-thirds (2/3) vote;
 - e. In the event that the Town Meeting does create the proposed industrial district, the Land Use Regulation Map shall be amended in accordance with the provisions of Article 2, Section B.1, to show such district.
6. Minimum Standards - There shall be no minimum lot area or minimum street frontage required in any industrial district. Setbacks, provision for visual screening and maximum building heights shall be as provided in the Commercial District, and the minimum standards established under Article 9 of the Ordinance shall be applicable, unless the Planning Board recommends more restrictive or additional requirements in order to assure compliance with the conditions set forth in Section 3, above.
 7. Change in Use - Following the creation of any industrial district, the use of such district shall not be changed until the applicant, for any change in use, shall apply

therefore to the Planning Board and the Planning Board shall find that the proposed change is consistent with the provisions and requirements of this Article 9, Section G., with such reasonable conditions as the Planning Board may impose in order to assure compliance with the requirements set forth in Section 3, above. Consistent with this requirement, the Planning Board may permit a change in use to any Principal Use permitted in the Commercial District, excepting one-family dwellings.

8. Where a lot in this district abuts a residential district, the industrial/commercial use shall provide and maintain a fifty (50) foot landscaped buffer strip and visual screening from the abutting residential district boundary. Existing industrial/commercial uses shall meet this requirement by June 1, 1990. New industrial/commercial uses shall meet this requirement within nine (9) months of the first industrial/commercial use of the lot. [Adopted 5/21/88]

SHORELAND ZONING PROVISIONS

SECTION 14. TABLE OF LAND USES

All land use activities, as indicated in Table 1, Land Uses in the Shoreland Zone, shall conform with all of the applicable land use standards in Section 15. If a specific land use activity is not included in Table 1, the Board of Appeals shall make a determination about the applicability of these shoreland zoning provisions to said activity when so requested by a landowner or municipal official. The district designation for a particular site shall be determined from the Official Raymond Land Use Map.

A. Key to Table 1:

- Yes - Allowed (no permit required but the use must comply with all applicable State and local standards and ordinances.
- No - Prohibited
- PB - Allowed with a permit issued by the Planning Board
- CEO - Allowed with a permit issued by the Code Enforcement Officer

B. Abbreviations:

- RP - Resource Protection

- SP – Stream Protection
- LR/R-I - Limited Residential/Recreational I
- LR/R-II - Limited Residential/Recreational II

TABLE 1 “LAND USES IN THE SHORELAND ZONE”

LAND USES	RP	SP	LRR1 LRR2
1. Non-intensive recreational uses not requiring structures such as hunting, fishing, and hiking	yes	yes	yes
2. Motorized vehicular traffic on existing roads and trails	yes	yes	yes
3. Forest management activities except for timber harvesting	yes	yes	yes
4. Timber harvesting*	CEO ¹	yes	yes
5. Clearing or removal of vegetation for activities other than timber harvesting	CEO ¹	CEO	CEO
6. Fire prevention activities	yes	yes	yes
7. Wildlife management practices	yes	yes	yes
8. Soil and water conservation practices	yes	yes	yes
9. Mineral exploration*	yes ²	no	yes ²
10. Mineral extraction including sand and gravel	CEO ³	no	CEO
11. Surveying and resource analysis	yes	yes	yes
12. Emergency operations	yes	yes	yes
13. Agriculture*	PB	yes	yes
14. Aquaculture	PB	PB	PB
15. Principal structures and uses	.	.	.
15. A. Single-family residential ***	no	no	CEO
15. B. Two-family residential	no	no	CEO
15. C. Multi-family residential	no	no	no
15. D. Small non-residential facilities for education, scientific, or nature interpretation purposes	PB	PB	CEO

15. E. Public Facilities	no	no	PB
15. F. Elderly Housing	no	no	yes
16. Accessory Structure or uses	PB	PB	CEO
16. A. Accessory Apartment	no	no	CEO
17. Piers, docks, wharves, bridges, boat launches, and other structures and uses extending over or below the normal high water line or within a wetland	.	.	.
17. A. Temporary	CEO ⁷	CEO	CEO ⁷
17. B. Permanent	PB	PB	PB
18. Conversions of seasonal residences to year-round residences	no	no	CEO
19. Home occupations**	no	no	yes
20. Private sewage disposal systems for allowed uses	no	no	CEO
21. Essential services	PB ⁴	PB ⁴	PB
22. Service drops, as defined, to allowed uses	yes	yes	yes
23. Public and private recreational areas involving minimal structural development	PB	PB	PB
24. Personal campsites	CEO	CEO	CEO
25. Campgrounds	no ⁵	no	PB
26. Road and driveway construction*	no ⁶	PB	CEO
27. Parking Areas	no ⁵	no	PB
28. Marinas	no	PB	PB
29. Filling and earthmoving of less than 10 cubic yards	CEO	CEO	yes
30. Filling and earthmoving of more than 10 cubic yards	PB	PB	CEO
31. Signs*	yes	yes	yes
32. Uses similar to allowed uses	CEO	CEO	CEO
33. Uses similar to uses requiring a CEO permit	CEO	CEO	CEO
34. Uses similar to uses requiring a PB permit	PB	PB	PB
<u>35. Solar Energy Systems</u>	<u>no</u>	<u>no</u>	<u>PB</u>

* There may be additional performance standards in Article 9 of the Raymond Land Use Ordinance beyond those in Section 15 of these shoreland zoning provisions.

** Home occupations are those land uses that conform with the requirements of Article 9. A home occupation that conforms to Article 9 and that is specifically permitted by Article 11 of the Raymond Land Use Ordinance shall be considered a permitted use in the Limited Residential/Recreation I and II Districts. All other home occupations not specifically listed in the definitions of home occupations in Article 12 of the Raymond Land Use Ordinance shall be considered conditional uses that must conform to the standards set forth in Article 9, Section B of the Raymond Land Use Ordinance and that must be reviewed and approved by the Appeals Board.

*** Allowed single-family structures shall include those units commonly called “modular homes,” or “Type 2 Manufactured Homes” as defined in Article 12-Definitions; Manufactured Housing, which the manufacturer certifies are constructed in compliance with Title 10, Chapter 975, and rules adopted under that chapter, meaning structures, transportable in one or more sections, which are not constructed on a permanent chassis and are designed to be used as dwellings on foundations when connected to required utilities, including the plumbing, heating, air conditioning or electrical systems contained in the unit.

1. [Reserved, Deleted 6/7/12]
2. Requires permit from the Code Enforcement Officer if more than 100 square feet of surface area, in total, is disturbed.
3. In RP not permitted in areas so designated because of wildlife value.
4. See further restrictions in Section 15, Subsection M.2.
5. Except for Panther Run's floodplain, in which case a permit is required from the Planning Board.
6. Except to provide for permitted uses within the district, or where no reasonable alternative route or location is available outside the RP area, in which case a permit is required from the Planning Board.
7. Excluding bridges and other crossings not involving earthwork, in which case no permit is required.

Addendum 8 - Outdoor Storage

22-07

PROPOSED AMENDMENT OF

The
**LAND USE ORDINANCE
FOR THE TOWN OF RAYMOND, MAINE**

ARTICLE 12 – APPLICABILITY AND DEFINITION OF TERMS USED IN THIS
ORDINANCE

&

The
**SHORELAND ZONING PROVISIONS
FOR THE TOWN OF RAYMOND, MAINE**

SECTION 17 – DEFINITIONS

Summary of Changes: This amendment would define the term Outdoor Storage. Approval of this amendment does not allow the use in any district. See 22-06.

The proposed text is shown in red with an underline and revised or removed language is shown in ~~red with a strikethrough~~.

LAND USE ORDINANCE

Article 12 – Applicability and Definition of Terms Used in this Ordinance

Outdoor Storage – The commercial keeping or storage of goods, materials, motorized vehicles, boats/water recreational vessels/vehicles, trailers, temporary structures, and any other equipment associated with the principal use of a building outside permanently or seasonally, for a fee.

SHORELAND ZONING PROVISIONS

Section 17 – Definitions

Outdoor Storage – The commercial keeping or storage of goods, materials, motorized vehicles, boats/water recreational vessels/vehicles, trailers, temporary structures, and any other equipment associated with the principal use of a building outside permanently or seasonally, for a fee.

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Addendum 9 - Minimum Lot Size

22-08

PROPOSED AMENDMENT OF

The
**LAND USE ORDINANCE
FOR THE TOWN OF RAYMOND, MAINE**

ARTICLE 13(C) § 4

Summary of Changes: This amendment would change the minimum lot size requirement to 20,000 square feet instead of the current 21,780 square feet (one-half acre).

The proposed text is shown in red with an underline and revised or removed language is shown in ~~red with a strikethrough~~.

LAND USE ORDINANCE

ARTICLE 13(C) § 4 – SPACE STANDARDS

4. Space Standards

- a. Shore frontage and shore setback requirements shall not be reduced below the minimum shore frontage or shore setback required in the zoning district.
- b. Distances between residential structures in multi-family open space subdivisions shall be a minimum of the height of the tallest structure.
- c. In areas outside of the LRR1 and LRRII Districts, the required minimum lot size or minimum land area per dwelling unit for the building envelope may be reduced in open space subdivisions to no less than ~~one-half acre~~20,000 square feet. The required minimum lot size or minimum land area per ~~dwelling~~sdwelling unit for the building envelope may be reduced in open space subdivisions within the LRR1 and LRRII Districts to one acre and one and one-half acres, respectively. If the lot area is reduced, the total open space in the development shall equal or exceed the sum of the areas by which the building lots are reduced below the minimum lot area normally required in the zoning district notwithstanding the net residential density allowed by subparagraph C.2, above, of this performance standard.
- d. Minimum road frontage requirements of the Land Use Ordinance and Subdivision Regulations may be waived or modified by the Planning Board provided that:
 - 1) Any applicable provisions regarding Roads in the Street Ordinance are satisfied.

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- 2) Adequate access and turnaround to and from all parcels by fire trucks, ambulances, police cars, and other emergency vehicles can be ensured by private roads and /or common driveways.
 - 3) No common driveway shall provide access to more than three (3) lots, except as provided in Article 13, Section C.6.
- e. A reduction of required setback distances may be allowed at the discretion of the Board, provided that the front, side, and rear setbacks shall be no less than twenty-five feet or that required for the applicable zoning district, whichever shall be less. For the perimeter of a multi-family cluster development, site setback shall not be reduced below the minimum front, side and rear setbacks required in the zoning district unless the Planning Board determines a more effective design of the project can better accomplish the purposes of this performance standard.

FY2022-2023 Proposed Budget Details

**Article 4
Question B**

Administration	2022 Budget	2023 Proposed	\$ Change	% Change
Salaries	\$394,400.00	\$394,400.00	\$0.00	0.00%
Contract Fees & Services	\$31,600.00	\$20,200.00	-\$11,400.00	-36.08%
Legal/Audit	\$36,200.00	\$40,000.00	\$3,800.00	10.50%
Rescue Billing	\$12,800.00	\$0.00	-\$12,800.00	-100.00%
Registry of Deeds	\$5,000.00	\$0.00	-\$5,000.00	-100.00%
Travel & Training	\$7,500.00	\$7,500.00	\$0.00	0.00%
Dues & Publications	\$10,000.00	\$9,920.00	-\$80.00	-0.80%
Advertising	\$5,000.00	\$5,000.00	\$0.00	0.00%
Supplies General	\$5,000.00	\$8,000.00	\$3,000.00	60.00%
Elections	\$5,150.00	\$10,370.00	\$5,220.00	101.36%
Postage	\$6,000.00	\$7,500.00	\$1,500.00	25.00%
Printing	\$3,000.00	\$1,000.00	-\$2,000.00	-66.67%
Records Restoration	\$3,000.00	\$4,090.00	\$1,090.00	36.33%
Equipment Lease	\$0.00	\$3,410.00	\$3,410.00	100.00%
Phone	\$4,500.00	\$5,100.00	\$600.00	13.33%
Total	\$529,150.00	\$516,490.00	-\$12,660.00	-2.39%

**Article 4
Question B**

Compensation & Training	2022 Budget	2023 Proposed	\$ Change	% Change
Salaries	\$61,500.00	\$52,000.00	-\$9,500.00	-15.45%
Travel & Training	\$6,000.00	\$3,000.00	-\$3,000.00	-50.00%
Total	\$67,500.00	\$55,000.00	-\$12,500.00	-18.52%

**Article 4
Question B**

Employee Benefits	2022 Budget	2023 Proposed	\$ Change	% Change
Dental Insurance	\$0.00	\$26,500.00	\$26,500.00	100.00%
Health Insurance	\$475,500.00	\$492,000.00	\$16,500.00	3.47%
Life insurance	\$7,500.00	\$7,000.00	-\$500.00	-6.67%
Retirement	\$68,000.00	\$94,280.00	\$26,280.00	38.65%
Social Security & Medicare	\$146,000.00	\$176,982.00	\$30,982.00	21.22%
Total	\$697,000.00	\$796,762.00	\$99,762.00	14.31%

**Article 4
Question B**

Insurance	2022 Budget	2023 Proposed	\$ Change	% Change
Emp. Practices, Public Officials, GL, & Umbrella (Liab)	\$51,750.00	\$72,325.00	\$20,575.00	39.76%
Unemployment Insurance	\$500.00	\$1,000.00	\$500.00	100.00%
Workers Comp	\$45,000.00	\$64,000.00	\$19,000.00	42.22%
Total	\$97,250.00	\$137,325.00	\$40,075.00	41.21%

**Article 4
Question B**

Assessors	2022 Budget	2023 Proposed	\$ Change	% Change
Salaries	\$16,378.00	\$22,630.00	\$6,252.00	38.17%
Assessing	\$31,500.00	\$32,625.00	\$1,125.00	3.57%
Revaluation	\$100,000.00	\$0.00	-\$100,000.00	-100.00%
Registry of Deeds	\$1,000.00	\$5,500.00	\$4,500.00	450.00%
Software General	\$10,823.00	\$11,876.00	\$1,053.00	9.73%
Travel & Training	\$750.00	\$750.00	\$0.00	0.00%
Supplies General	\$1,100.00	\$1,100.00	\$0.00	0.00%
Tax Billing	\$0.00	\$5,000.00	\$5,000.00	100.00%
Total	\$161,551.00	\$79,481.00	-\$82,070.00	-50.80%

Article 4
Question B

Code Enforcement	2022 Budget	2023 Proposed	\$ Change	% Change
Salaries	\$116,144.00	\$190,376.00	\$74,232.00	63.91%
Contract Fees & Services	\$3,800.00	\$4,995.00	\$1,195.00	31.45%
Software General	\$14,495.00	\$9,466.00	-\$5,029.00	-34.69%
Travel & Training	\$1,000.00	\$750.00	-\$250.00	-25.00%
Advertising	\$0.00	\$500.00	\$500.00	100.00%
Supplies General	\$1,800.00	\$2,250.00	\$450.00	25.00%
Gas/Diesel	\$3,000.00	\$2,750.00	-\$250.00	-8.33%
Postage	\$0.00	\$425.00	\$425.00	100.00%
Phone	\$1,500.00	\$1,900.00	\$400.00	26.67%
Total	\$141,739.00	\$213,412.00	\$71,673.00	50.57%

Article 4
Question B

Recreation	2022 Budget	2023 Proposed	\$ Change	% Change
Salaries	\$83,000.00	\$83,000.00	\$0.00	0.00%
Contract Fees & Services	\$17,000.00	\$29,084.00	\$12,084.00	71.08%
Software General	\$3,500.00	\$3,500.00	\$0.00	0.00%
Travel & Training	\$1,500.00	\$2,500.00	\$1,000.00	66.67%
Dues & Publications	\$800.00	\$500.00	-\$300.00	-37.50%
Advertising	\$1,000.00	\$1,000.00	\$0.00	0.00%
Raymond Baseball	\$2,000.00	\$0.00	-\$2,000.00	-100.00%
Raymond Rattlers	\$2,000.00	\$2,000.00	\$0.00	0.00%
Raymond Recreation	\$4,000.00	\$2,000.00	-\$2,000.00	-50.00%
Vehicle Maintenance	\$1,000.00	\$0.00	-\$1,000.00	-100.00%
Projects and Maintenance	\$25,000.00	\$25,000.00	\$0.00	0.00%
Supplies General	\$2,500.00	\$3,000.00	\$500.00	20.00%
Gas/Diesel	\$1,080.00	\$650.00	-\$430.00	-39.81%
Postage	\$250.00	\$250.00	\$0.00	0.00%
Phone	\$934.00	\$850.00	-\$84.00	-8.99%
Total	\$145,564.00	\$153,334.00	\$7,770.00	5.34%

Article 4
Question B

Technology	2022 Budget	2023 Proposed	\$ Change	% Change
Salaries	\$7,500.00	\$7,500.00	\$0.00	0.00%
Contract Fees & Services	\$13,400.00	\$21,860.00	\$8,460.00	63.13%
IT Management	\$85,000.00	\$85,000.00	\$0.00	0.00%
Software Departments	\$17,000.00	\$22,000.00	\$5,000.00	29.41%
Software Network	\$5,000.00	\$5,000.00	\$0.00	0.00%
Software Servers	\$20,000.00	\$20,000.00	\$0.00	0.00%
Department Network	\$1,000.00	\$1,600.00	\$600.00	60.00%
Broadcasting expenses	\$13,000.00	\$13,000.00	\$0.00	0.00%
Hardware Department	\$10,000.00	\$10,200.00	\$200.00	2.00%
Hardware Network	\$2,500.00	\$2,500.00	\$0.00	0.00%
Hardware Server	\$14,000.00	\$16,000.00	\$2,000.00	14.29%
Total	\$188,400.00	\$204,660.00	\$16,260.00	8.63%

Article 4
Question B

General Assistance	2022 Budget	2023 Proposed	\$ Change	% Change
Client Benefits/Services	8,000.00	\$10,000.00	\$2,000.00	25.00%

Article 5
Question C

Public Works	2022 Budget	2023 Proposed	\$ Change	% Change
Salaries	\$525,939.00	\$525,939.00	\$0.00	0.00%
Contract Fees & Services	\$6,000.00	\$10,880.00	\$4,880.00	81.33%
Road Striping	\$27,000.00	\$27,000.00	\$0.00	0.00%
Roadside Mowing	\$2,500.00	\$0.00	-\$2,500.00	-100.00%
Software General	\$5,000.00	\$6,000.00	\$1,000.00	20.00%
Travel & Training	\$1,000.00	\$500.00	-\$500.00	-50.00%
Building Maintenance	\$2,500.00	\$0.00	-\$2,500.00	-100.00%
Equipment Maintenance	\$65,000.00	\$70,000.00	\$5,000.00	7.69%
District 1 Building Maintenance	\$5,000.00	\$0.00	-\$5,000.00	-100.00%
Equipment Rental	\$3,000.00	\$3,000.00	\$0.00	0.00%
Supplies General	\$5,000.00	\$5,000.00	\$0.00	0.00%
Supplies Materials	\$15,000.00	\$15,000.00	\$0.00	0.00%
Uniforms/Clothing	\$7,380.00	\$8,000.00	\$620.00	8.40%
Gas/Diesel	\$72,500.00	\$60,500.00	-\$12,000.00	-16.55%
Shop/Safety Equip	\$8,000.00	\$7,500.00	-\$500.00	-6.25%
Street Signs	\$3,000.00	\$4,000.00	\$1,000.00	33.33%
Road Salt	\$71,000.00	\$88,000.00	\$17,000.00	23.94%
Winter Sand	\$41,200.00	\$41,200.00	\$0.00	0.00%
Utilities	\$18,000.00	\$19,000.00	\$1,000.00	5.56%
Total	\$884,019.00	\$891,519.00	\$7,500.00	0.85%

Article 5
Question C

Town Buildings	2022 Budget	2023 Proposed	\$ Change	% Change
Salaries	\$8,100.00	\$6,000.00	-\$2,100.00	-25.93%
Contract Fees & Services	\$5,000.00	\$5,000.00	\$0.00	0.00%
Buildings Maintenance	\$4,000.00	\$8,000.00	\$4,000.00	100.00%
Supplies General	\$1,500.00	\$1,500.00	\$0.00	0.00%
Heating	\$3,500.00	\$3,500.00	\$0.00	0.00%
Utilities	\$13,000.00	\$13,000.00	\$0.00	0.00%
Total	\$35,100.00	\$37,000.00	\$1,900.00	5.41%

Article 5
Question C

Solid Waste	2022 Budget	2023 Proposed	\$ Change	% Change
Recycling Pick up & Hauling	\$140,522.00	\$142,000.00	\$1,478.00	1.05%
Trash Pickup	\$140,522.00	\$142,000.00	\$1,478.00	1.05%
Recycling Tipping Fees	\$50,625.00	\$25,000.00	-\$25,625.00	-50.62%
Trash Tipping	\$67,000.00	\$72,000.00	\$5,000.00	7.46%
Total	\$398,669.00	\$381,000.00	-\$17,669.00	-4.43%

Article 5
Question C

Cemeteries	2022 Budget	2023 Proposed	\$ Change	% Change
Contract Fees & Services	\$39,500.00	\$39,641.00	\$141.00	0.36%
Software General	\$845.00	\$450.00	-\$395.00	-46.75%
Repairs & Maintenance	\$4,300.00	\$4,300.00	\$0.00	0.00%
Total	\$44,645.00	\$44,391.00	-\$254.00	-0.57%

Article 6
Question D

Fire Department	2022 Budget	2023 Proposed	\$ Change	% Change
Salaries	\$687,500.00	\$895,844.00	\$208,344.00	30.30%
Contract Fees & Services	\$11,000.00	\$11,000.00	\$0.00	0.00%
Dispatch Services	\$34,588.00	\$36,425.00	\$1,837.00	5.31%
Rescue Billing	\$0.00	\$14,000.00	\$14,000.00	100.00%
Health & Safety	\$9,000.00	\$8,000.00	-\$1,000.00	-11.11%
Travel & Training	\$14,500.00	\$14,500.00	\$0.00	0.00%
Dues & Publications	\$3,000.00	\$3,000.00	\$0.00	0.00%
Building Maintenance	\$14,000.00	\$13,000.00	-\$1,000.00	-7.14%
Vehicle Maintenance	\$38,000.00	\$37,000.00	-\$1,000.00	-2.63%
FF Equip R&M	\$5,500.00	\$6,000.00	\$500.00	9.09%
Radio Repair & Replacement	\$11,800.00	\$11,000.00	-\$800.00	-6.78%
Uniforms/Clothing	\$6,500.00	\$6,500.00	\$0.00	0.00%
Gas/Diesel	\$14,500.00	\$15,000.00	\$500.00	3.45%
SCBA/Air Packs	\$7,000.00	\$8,000.00	\$1,000.00	14.29%
Fire Prevention	\$1,800.00	\$1,600.00	-\$200.00	-11.11%
Supplies-Operations	\$12,000.00	\$12,500.00	\$500.00	4.17%
Supplies-RX	\$18,000.00	\$19,000.00	\$1,000.00	5.56%
Turnout Gear/Equipment	\$13,500.00	\$12,000.00	-\$1,500.00	-11.11%
Heating	\$12,000.00	\$13,000.00	\$1,000.00	8.33%
Utilities	\$27,000.00	\$25,300.00	-\$1,700.00	-6.30%
Equipment	\$6,800.00	\$6,000.00	-\$800.00	-11.76%
Total	\$947,988.00	\$1,168,669.00	\$220,681.00	23.28%

Article 6
Question D

Animal Control	2022 Budget	2023 Proposed	\$ Change	% Change
Salaries	\$33,444.00	\$0.00	-\$33,444.00	-100.00%
Animal Welfare	\$6,545.00	\$6,487.00	-\$58.00	-0.89%
Assessment	\$26,635.00	\$32,058.00	\$5,423.00	20.36%
Travel & Training	\$433.00	\$0.00	-\$433.00	-100.00%
Vehicle Maintenance	\$4,500.00	\$0.00	-\$4,500.00	-100.00%
Supplies General	\$667.00	\$0.00	-\$667.00	-100.00%
Gas/Diesel	\$500.00	\$500.00	\$0.00	0.00%
Phone	\$276.00	\$0.00	-\$276.00	-100.00%
Total	\$73,000.00	\$39,045.00	-\$33,955.00	-46.51%

Articles 14 & 15
Questions L & M

Debt Service	2022 Budget	2023 Proposed	\$ Change	% Change
2013 Bond Principal	\$200,000.00	\$200,000.00	\$0.00	0.00%
2013 Bond Interest	\$16,000.00	\$12,000.00	-\$4,000.00	-25.00%
2015 Bond Principal	\$90,000.00	\$85,000.00	-\$5,000.00	-5.56%
2015 Bond Interest	\$6,000.00	\$2,550.00	-\$3,450.00	-57.50%
New Rescue Vehicle - Principal	\$0.00	\$58,064.00	\$58,064.00	100.00%
New Rescue Vehicle - Interest	\$0.00	\$0.00	\$0.00	0.00%
Total	\$312,000.00	\$357,614.00	\$45,614.00	14.62%

Article 16
Question N

Capital Improvements	2022 Budget	2023 Proposed	\$ Change	% Change
Equipment	\$215,000.00	\$225,000.00	\$10,000.00	100.00%
Revaluation Reserve	\$0.00	\$100,000.00	\$100,000.00	100.00%
Municipal Facilities	\$35,000.00	\$50,000.00	\$15,000.00	100.00%
Paving/Roads	\$310,000.00	\$410,000.00	\$100,000.00	100.00%
Technology	\$110,000.00	\$30,000.00	-\$80,000.00	100.00%
Fire CIP	\$75,000.00	\$75,000.00	\$0.00	100.00%
Playground Improvements	\$35,000.00	\$0.00	-\$35,000.00	100.00%
Total	\$780,000.00	\$890,000.00	\$110,000.00	14.10%

Article 18
Question P

County Tax	2022 Budget	2023 Proposed	\$ Change	% Change
Assessment	\$773,657.00	\$817,347.00	\$43,690.00	5.65%

Article 19 Question Q	Provider Agencies	2022 Budget	2023 Proposed	\$ Change	% Change
	Provider Agencies	\$2,000.00	\$2,000.00	\$0.00	0.00%

Article 19 Question Q	Regional Transportation Program	2022 Budget	2023 Proposed	\$ Change	% Change
	Lake Region Bus	\$1,000.00	\$1,000.00	\$0.00	0.00%

Article 24 Question V	Raymond Village Library - as Town Dept.	2022 Budget	2023 Proposed	\$ Change	% Change
	Salaries		\$116,893.00		
	Health & Dental Insurance		\$24,170.00		
	Retirement		\$2,338.00		
	FICA		\$8,942.00		
	Legal / Audit		\$500.00		
	Software & Licenses		\$1,000.00		
	Travel & Training		\$1,000.00		
	Dues & Publications		\$250.00		
	Property & Casualty Ins.		\$1,446.00		
	Unemployment		\$500.00		
	Workers Comp		\$187.00		
	Building Maintenance		\$2,000.00		
	Security & Alarm Monitoring		\$1,000.00		
	Books/Media/Magazines		\$20,000.00		
	Library Programs		\$6,000.00		
	Supplies General		\$3,000.00		
	Postage		\$250.00		
	Bank Charges & CC Fees		\$300.00		
	Heating (Kerosene)		\$200.00		
	Phone		\$1,500.00		
	Utilities (Electricity)		\$3,400.00		
	Internet		\$0.00		
	Equipment		\$1,000.00		
	Total	\$0.00	\$195,876.00		

Article 25 Question W	Raymond Village Library - as Outside Agency	2022 Budget	2023 Proposed	\$ Change	% Change
	3310 Raymond Village Library	\$66,000.00	\$66,000.00	\$0.00	0.00%

RSU #14 Budget Validation Question	RSU #14	2022 Budget	2023 Proposed	\$ Change	% Change
	Assessment	\$10,818,644.98	\$11,370,566.74	\$551,921.76	5.10%

Article 12
Question J

Tax Increment Financing	2022 Budget	2023 Proposed	\$ Change	% Change
Salaries	\$7,700.00	\$7,700.00	\$0.00	0.00%
Mapping	\$15,000.00	\$15,000.00	\$0.00	0.00%
Planning	\$26,500.00	\$30,000.00	\$3,500.00	13.21%
St Light Fixtures	\$0.00	\$6,500.00	\$6,500.00	100.00%
Advertising	\$4,100.00	\$4,100.00	\$0.00	0.00%
Comprehensive Plan	\$0.00	\$10,000.00	\$10,000.00	100.00%
Historical Society	\$1,800.00	\$1,800.00	\$0.00	0.00%
RWPA	\$15,000.00	\$15,000.00	\$0.00	0.00%
Flags	\$1,100.00	\$1,100.00	\$0.00	0.00%
Hawthorne	\$2,000.00	\$1,000.00	-\$1,000.00	-50.00%
Undesignated TIF	\$100,000.00	\$100,000.00	\$0.00	0.00%
302 Maintenance	\$37,000.00	\$37,000.00	\$0.00	0.00%
Hydrants	\$6,864.00	\$7,000.00	\$136.00	1.98%
Supplies	\$1,000.00	\$3,000.00	\$2,000.00	200.00%
Streetlights	\$5,100.00	\$4,800.00	-\$300.00	-5.88%
Paving	\$60,000.00	\$60,000.00	\$0.00	0.00%
Fiber Network Infrastructure CIP	\$0.00	\$100,000.00	\$100,000.00	100.00%
Network Hardware Upgrades/PS Building	\$0.00	\$16,000.00	\$16,000.00	100.00%
Total	\$283,164.00	\$420,000.00	\$136,836.00	48.32%

Tassel Top Park
Enterprise Fund
Article 13
Question K

Tassel Top - Expenses	2022 Budget	2023 Proposed	\$ Change	% Change
Salaries	\$45,000.00	\$60,000.00	\$15,000.00	33.33%
FICA	\$3,443.00	\$4,590.00	\$1,147.00	33.31%
Contracts	\$8,000.00	\$18,000.00	\$10,000.00	125.00%
Cabins	\$5,000.00	\$3,000.00	-\$2,000.00	-40.00%
Structures	\$3,000.00	\$5,000.00	\$2,000.00	66.67%
Grounds Maintenance	\$2,000.00	\$2,000.00	\$0.00	0.00%
Supplies	\$3,000.00	\$6,000.00	\$3,000.00	100.00%
Gas/Diesel	\$500.00	\$2,000.00	\$1,500.00	300.00%
Postage	\$50.00	\$0.00	-\$50.00	-100.00%
Snack Bar	\$3,000.00	\$3,000.00	\$0.00	0.00%
Utilities	\$1,400.00	\$2,620.00	\$1,220.00	87.14%
Equipment	\$2,000.00	\$3,000.00	\$1,000.00	50.00%
Total	\$76,393.00	\$109,210.00	\$32,817.00	42.96%

Tassel Top Park
Enterprise Fund

Tassel Top - Revenues	2022 Budget	2023 Proposed	\$ Change	% Change
Tassel Top - Snack Shack	\$6,500.00	\$12,000.00	\$5,500.00	84.62%
Tassel Top - Gate & Membership	\$55,000.00	\$85,000.00	\$30,000.00	54.55%
Cabin Rental	\$18,000.00	\$19,000.00	\$1,000.00	5.56%
Hot Meals	\$0.00	\$1,000.00	\$1,000.00	100.00%
Total	\$79,500.00	\$117,000.00	\$37,500.00	47.17%

FY2022-2023 Proposed Budget Summaries

Town of Raymond Town Meeting Expense Summary

	% Change	\$ Change	22/23	21/22	20/21	19/20	18/19
ADMINISTRATION	-2.39%	-\$12,660	\$516,490	\$529,150	\$522,945	\$491,822	\$470,852
EMPLOYEE COMP & TRAINING	-18.52%	-\$12,500	\$55,000	\$67,500	\$48,000	\$26,675	\$36,419
ASSESSING	-50.80%	-\$82,070	\$79,481	\$161,551	\$59,733	\$59,051	\$73,540
CODE ENFORCEMENT	50.57%	\$71,673	\$213,412	\$141,739	\$117,514	\$94,886	\$93,900
TOWN BUILDINGS	5.41%	\$1,900	\$37,000	\$35,100	\$36,350	\$32,800	\$21,820
TECHNOLOGY	8.63%	\$16,260	\$204,660	\$188,400	\$172,165	\$174,765	\$179,271
FIRE DEPARTMENT	23.28%	\$220,681	\$1,168,669	\$947,988	\$921,955	\$809,774	\$790,210
ANIMAL CONTROL	-46.51%	-\$33,955	\$39,045	\$73,000	\$34,915	\$32,312	\$19,229
PUBLIC WORKS & SNOW	0.85%	\$7,500	\$891,519	\$884,019	\$847,113	\$771,633	\$757,873
SOLID WASTE	-4.43%	-\$17,669	\$381,000	\$398,669	\$337,346	\$338,458	\$332,008
CEMETERIES	-0.57%	-\$254	\$44,391	\$44,645	\$43,645	\$35,643	\$35,345
RECREATION	5.34%	\$7,770	\$153,334	\$145,564	\$94,314	\$19,700	\$19,000
PROVIDER AGENCIES	0.00%	\$0	\$2,000	\$2,000	\$2,000	\$2,000	\$0
REGIONAL TRANSPORTATION	0.00%	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
RAYMOND VILLAGE LIBRARY	105.87%	\$69,876	\$135,876	\$66,000	\$66,000	\$60,000	\$60,500
GENERAL ASSISTANCE	25.00%	\$2,000	\$10,000	\$8,000	\$8,000	\$8,000	\$8,000
EMPLOYEE BENEFITS	14.31%	\$99,762	\$796,762	\$697,000	\$623,437	\$497,000	\$456,866
INSURANCE	41.21%	\$40,075	\$137,325	\$97,250	\$83,500	\$75,661	\$68,191
DEBT SERVICE	14.62%	\$45,614	\$357,614	\$312,000	\$317,800	\$323,600	\$329,400
CAPITAL IMPROVEMENT (CIP)	14.10%	\$110,000	\$890,000	\$780,000	\$698,000	\$785,000	\$570,000
Total	9.57%	\$534,003	\$6,114,578	\$5,580,575	\$5,035,732	\$4,639,780	\$4,323,424
TIF	48.32%	\$136,836	\$420,000	\$283,164	\$283,164	\$249,497	\$251,412
COUNTY TAX	5.65%	\$43,690	\$817,347	\$773,657	\$784,426	\$788,378	\$741,881
EDUCATION	5.10%	\$551,922	\$11,370,567	\$10,818,645	\$10,706,354	\$10,391,772	\$9,495,379
Grand Total	7.26%	\$1,266,451	\$18,722,492	\$17,456,041	\$16,809,676	\$16,069,427	\$14,812,096

Town of Raymond Revenues

Account	% Change	\$ Change	22/23	21/22	20/21	19/20	18/19
Excise Taxes-Auto	1.82%	\$20,000	\$1,120,000	\$1,100,000	\$1,080,000	\$1,030,000	\$980,000
Excise Taxes-Boat	0.00%	\$0	\$29,000	\$29,000	\$30,000	\$27,000	\$0
Excise Taxes-Airplanes	-100.00%	(\$100)	\$0	\$100	\$100	\$0	\$0
Interest Income - Taxes	-4.29%	(\$1,500)	\$33,500	\$35,000	\$30,000	\$40,000	\$40,000
Lien Charges	11.43%	\$800	\$7,800	\$7,000	\$9,000	\$9,000	\$9,000
Payment in lieu of taxes	0.00%	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Local Road Assistance	2.20%	\$1,140	\$53,000	\$51,860	\$51,860	\$52,188	\$51,000
Tree Growth	30.88%	\$2,069	\$8,769	\$6,700	\$6,700	\$7,200	\$8,200
Veterans Exemption	5.63%	\$180	\$3,380	\$3,200	\$3,200	\$3,240	\$3,000
Snowmobile Reimbursements	6.82%	\$150	\$2,350	\$2,200	\$2,100	\$2,100	\$2,100
General Assistance	25.00%	\$1,400	\$7,000	\$5,600	\$5,600	\$4,600	\$5,600
CEO/Planning Board Fees	26.44%	\$23,000	\$110,000	\$87,000	\$85,000	\$85,000	\$72,000
Municipal Fees	9.09%	\$2,000	\$24,000	\$22,000	\$21,500	\$20,000	\$20,000
Vital Statistics Fees	13.33%	\$400	\$3,400	\$3,000	\$3,300	\$3,100	\$3,500
Cable Franchise Agreement	0.00%	\$0	\$42,000	\$42,000	\$41,200	\$41,000	\$38,000
Parking Fines	-100.00%	(\$300)	\$0	\$300	\$500	\$500	\$500
Public Safety Income - Town of Frye Island	0.00%	\$0	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Fire and Rescue Ambulance Collections	9.38%	\$15,000	\$175,000	\$160,000	\$150,000	\$150,000	\$170,000
Animal Control Fees	-50.00%	(\$500)	\$500	\$1,000	\$1,100	\$1,600	\$2,000
Publics Works Revenue	52.94%	\$18,000	\$52,000	\$34,000	\$34,000	\$0	\$0
Solid Waste - Bag Tag Income	-50.00%	(\$100)	\$100	\$200	\$200	\$200	\$200
Investment Income	-50.00%	(\$8,000)	\$8,000	\$16,000	\$20,000	\$15,000	\$10,000
Miscellaneous	-68.75%	(\$5,500)	\$2,500	\$8,000	\$8,600	\$25,000	\$33,000
Perpetual Care	0.00%	\$0	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
Luther Gulick Fund Contribution	0.00%	\$0	\$0	\$0	\$0	\$1,000	\$2,000
Fund Balance Contribution	0.00%	\$0	\$300,000	\$300,000	\$300,000	\$300,000	\$0
Health Insurance Reserve	0.00%	\$0	\$0	\$0	\$0	\$28,000	\$52,496
Total	2.04%	\$38,232	\$2,006,299	\$1,938,160	\$1,907,960	\$1,869,728	\$1,526,596

TOWN OF RAYMOND

RAYMOND, MAINE

FINANCIAL AUDIT REPORT

JUNE 30, 2021

**TOWN OF RAYMOND
RAYMOND, MAINE
JUNE 30, 2021**

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Smith & Associates, CPAs

A Professional Association

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REPORT OF CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditors' Report

Board of Selectmen and Manager
TOWN OF RAYMOND
Raymond, Maine

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Raymond, Maine as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of financial statements in order to design audit procedures that are appropriate in the circumstance, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Raymond, Maine, as of June 30, 2021, and the respective changes in financial position and, where applicable, cash flows thereof and the budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matter*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (MD&A) be presented to supplement the financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



SMITH & ASSOCIATES, CPAs
A Professional Association

Yarmouth, Maine
July 27, 2022

Management's Discussion and Analysis

As the Town of Raymond's management, we offer readers of the Town of Raymond's financial statements this narrative overview and analysis of the financial activities of the Town of Raymond for the fiscal year ended June 30, 2021. This overview and analysis are referred to as Management's Discussion and Analysis (MD&A). We encourage readers to consider the information presented here in conjunction with the audited financial statements.

Financial Highlights

- For the fiscal year ended June 30, 2021, the Town of Raymond's total net position increased by \$683,303, to total \$8,270,500. Of this amount, \$3,606,602 is classified as unrestricted net position.
- The Town's total outstanding general obligation bonds decreased by \$290,000 during the current fiscal year, all attributable to scheduled retirements.
- The unassigned fund balance for the general fund at June 30, 2021, was \$2,080,699, an increase of \$235,355 from June 30, 2020.
- The Town's policy is to maintain the unassigned fund balance at 15% of the tax commitment of the year just ended. This balance falls short of the policy by \$93,130 or 4%.

Overview of the financial statements

This MD&A is intended to serve as an introduction to the Town of Raymond's basic financial statements which consist of the: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

Government-wide financial statements. The government-wide financial statements are designed to provide a broad overview of the Town of Raymond's finances, in a manner similar to a private-sector business. There are two government-wide statements: the statement of net position and the statement of activities.

The statement of net position presents information on all the Town's assets, liabilities, and deferred inflows/outflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as an indicator of whether the financial position of the Town is improving or deteriorating.

The statement of activities presents information on how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (governmental activities), from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities).

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Raymond, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The funds of the Town can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds -Most of the Town’s basic services are reported in governmental funds, which focus on how money flows into and out of those funds and balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Town’s general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near term to finance the Town’s programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds in a reconciliation following each of the fund financial statements.

Proprietary funds – When the Town charges customers for the services it provides, these services are generally reported in proprietary funds, also known as enterprise funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Assets and the Statement of Activities. The activities of the Tassel Top Park are accounted for in the Town’s only proprietary fund.

Fiduciary funds – Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Town currently has no fiduciary funds.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Comparative data

The tables below provide a summary of the Town of Raymond's net assets and statement of activities for the year ended June 30, 2021, with comparative data for the previous year. Net assets serve as a useful indicator of the Town's financial position. Changes in net assets generally indicate the direction (positive and negative) of the Town's financial position over time.

Management Discussion & Analysis

Town of Raymond's Net Position

	<u>Governmental activities</u>		<u>Business-type activities</u>		<u>Total</u>	
	<u>2021</u>	<u>2020</u>	<u>2021</u>	<u>2020</u>	<u>2021</u>	<u>2020</u>
Current and other assets	\$ 4,611,107	\$ 3,987,394	\$ 50,609	\$ 75,646	\$ 4,661,716	\$ 4,063,040
Capital assets	5,253,449	5,461,612	37,734	40,618	5,291,183	5,502,230
Total assets	<u>9,864,556</u>	<u>9,449,006</u>	<u>88,343</u>	<u>116,264</u>	<u>9,952,899</u>	<u>9,565,270</u>
Long-term liabilities outstanding	1,356,590	1,662,735	-	-	1,356,590	1,662,735
Other liabilities	232,924	274,241	16,060	9,269	248,984	283,510
Total liabilities	<u>1,589,514</u>	<u>1,936,976</u>	<u>16,060</u>	<u>9,269</u>	<u>1,605,574</u>	<u>1,946,245</u>
Deferred inflows of resources	<u>76,825</u>	<u>68,090</u>	<u>-</u>	<u>-</u>	<u>76,825</u>	<u>68,090</u>
Net investment in capital assets	4,070,552	3,952,322	37,734	40,618	4,108,286	3,992,940
Restricted	555,612	289,314	-	-	555,612	289,314
Unrestricted	<u>3,572,053</u>	<u>3,202,304</u>	<u>34,549</u>	<u>66,377</u>	<u>3,606,602</u>	<u>3,268,681</u>
Total net assets	<u>\$ 8,198,217</u>	<u>\$ 7,443,940</u>	<u>\$ 72,283</u>	<u>\$ 106,995</u>	<u>\$ 8,270,500</u>	<u>\$ 7,550,935</u>

The Town's net assets reflect its investment in capital assets (e.g., land, buildings, machinery, and equipment less accumulated depreciation); less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net assets represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net assets* may be used to meet the governments' ongoing obligations to citizens and creditors.

Management Discussion & Analysis

Town of Raymond's Change in Net Position

	Governmental activities		Business-type activities		Total	
	2021	2020	2021	2020	2021	2020
Revenues:						
Program revenues						
Charges for services	\$ 438,065	\$ 390,428	\$ 104,833	\$ 85,616	\$ 542,898	\$ 476,044
Operating grants and contributions	238,481	74,430	-	-	238,481	74,430
Capital grants and contributions	-	-	-	16,438	-	16,438
General revenues						
Property and excise taxes	15,813,719	15,017,146	-	-	15,813,719	15,017,146
Grants and contributions not restricted to specific programs	624,852	433,062	-	-	624,852	433,062
Unrestricted investment earnings	11,848	22,178	-	-	11,848	22,178
Other	(12,077)	42,768	-	-	(12,077)	42,768
Total revenues	<u>17,114,888</u>	<u>15,980,012</u>	<u>104,833</u>	<u>102,054</u>	<u>17,219,721</u>	<u>16,082,066</u>
Expenses:						
General government	1,026,546	1,037,107	-	-	1,026,546	1,037,107
Public works and sanitation	1,579,619	1,513,912	-	-	1,579,619	1,513,912
Public safety	968,988	1,032,591	-	-	968,988	1,032,591
Culture & recreation	225,905	152,422	139,545	72,893	365,450	225,315
Public health and welfare	93,211	34,274	-	-	93,211	34,274
Education	10,709,954	10,005,614	-	-	10,709,954	10,005,614
Employee benefits	588,331	510,268	-	-	588,331	510,268
County Tax	784,426	788,378	-	-	784,426	788,378
Interest on long-term debt	28,767	37,016	-	-	28,767	37,016
Depreciation-unallocated	391,126	366,245	-	-	391,126	366,245
Total expenses	<u>16,396,873</u>	<u>15,477,827</u>	<u>139,545</u>	<u>72,893</u>	<u>16,536,418</u>	<u>15,550,720</u>
Increase (decrease) in net position	<u>718,015</u>	<u>502,185</u>	<u>(34,712)</u>	<u>29,161</u>	<u>683,303</u>	<u>531,346</u>
Net position beginning of year - Restated	<u>7,480,202</u>	<u>6,941,755</u>	<u>106,995</u>	<u>77,834</u>	<u>7,587,197</u>	<u>7,019,589</u>
Net position end of year	<u>\$ 8,198,217</u>	<u>\$ 7,443,940</u>	<u>\$ 72,283</u>	<u>\$ 106,995</u>	<u>\$ 8,270,500</u>	<u>\$ 7,550,935</u>

Analysis of overall financial position and results of operations

The Statement of Activities indicates that total revenues exceeded total expense by \$683,303 indicating strong overall financial position for the year ended June 30, 2021.

Analysis of significant individual fund balances, transactions, and changes in fund balances

General Fund- Revenues and transfers in exceeded expenditures and transfers out by \$362,466 increasing fund balance to \$2,566,733.

Other Governmental Funds- Fund balance in the other governmental funds increased by \$255,468 for the year ended June 30, 2021.

General fund budgetary highlights

As presented in Exhibit VII, depicting the total gross budget for the year ended June 30, 2021, revenues exceeded expectations by \$288,601. Town department budgets were under spent by \$386,146 in total. The remaining change in fund balance was the result of appropriations from fund balance which included \$200,000 to reduce the tax commitment and \$698,000 to capital project funds.

Management Discussion & Analysis

The Town of Raymond continues to be affected by the COVID-19 pandemic with no end in sight. The Town continues to upgrade and invest in our capital equipment and fleet of vehicles; we purchased an electric car for the Code Enforcement officer to use, two pickup trucks for the public works department, a Ford Explorer for the fire department, a 2020 Kubota tractor, and a Stryker load system for one of the ambulances. There were personnel changes in both the Code Enforcement Department and Finance Office this past year. The recreation department has developed into a valued commodity by offering more programs for our community. You can look forward to more programming offerings coming in the near future.

Capital assets. Total additions to capital assets totaled \$285,045. Additions include the LED streetlight project, boiler upgrades at the public safety building and scheduled vehicle and equipment replacements.

Town of Raymond's Capital Assets (net of depreciation)

	<u>Governmental activities</u>		<u>Business-type activities</u>		<u>Total</u>	
	<u>2021</u>	<u>2020</u>	<u>2021</u>	<u>2020</u>	<u>2021</u>	<u>2020</u>
Capital assets not being depreciated:						
Land	\$ 298,923	\$ 298,923	\$ -	\$ -	\$ 298,923	\$ 298,923
Capital assets being depreciated:						
Buildings and improvements	1,932,041	2,015,595	22,940	24,180	1,954,981	2,039,775
Machinery and equipment	375,333	301,899	-	-	375,333	301,899
Vehicles	1,738,699	1,896,934	-	-	1,738,699	1,896,934
Infrastructure	908,453	948,261	14,794	16,438	923,247	964,699
Total	<u>\$ 5,253,449</u>	<u>\$ 5,461,612</u>	<u>\$ 37,734</u>	<u>\$ 40,618</u>	<u>\$ 5,291,183</u>	<u>\$ 5,502,230</u>

Long-term debt. At the end of the current fiscal year, the Town of Raymond had total bonded debt outstanding of \$1,145,000, all of which is general obligation debt.

The amount of principal debt retired on these bonds during the year totaled \$290,000. The ratio of outstanding debt to the State assessed value is 0.09%, well within the statutory requirement of 15%.

Additional long-term liabilities include lease purchase agreements and compensated absences.

	<u>Governmental activities</u>		<u>Business-type activities</u>		<u>Total</u>	
	<u>2021</u>	<u>2020</u>	<u>2021</u>	<u>2020</u>	<u>2021</u>	<u>2020</u>
General obligation bonds	\$ 1,145,000	\$ 1,435,000	\$ -	\$ -	\$ 1,145,000	\$ 1,435,000
Leases payable	37,897	74,290	-	-	37,897	74,290
Compensated absences	173,693	153,445	-	-	173,693	153,445
	<u>\$ 1,356,590</u>	<u>\$ 1,662,735</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,356,590</u>	<u>\$ 1,662,735</u>

Economic factors and next year's budget and rate

The 2020-2021 municipal budget was passed by secret ballot in July of 2020. The mil rate increased from \$13.45 to \$13.95. The school budget added \$0.25 and the municipal budget added \$0.25.

Management Discussion & Analysis

The Town's policy is to maintain the unassigned fund balance at 15% of the tax commitment of the year just ended. The balance of \$2,076,699 falls short of the policy by \$97,130 or 4%.

Subsequent to June 30, 2021, we purchased an International plow truck for \$179,000. At an emergency meeting on June 30, 2021, the Selectmen approved spending \$60,000 from the selectmen's contingency fund for the purpose of replacing the engines in the marine patrol boat.

Requests for Information

This financial report is designed to provide a general overview of the Town of Raymond's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for financial information should be addressed to the Town of Raymond, 401 Webbs Mills Road, Raymond, ME 04071

TOWN OF RAYMOND
STATEMENT OF NET POSITION
JUNE 30, 2021

	Governmental Activities	<u>Primary Government</u> Business- Type Activities	<u>Total</u>
Assets			
Cash and cash equivalents	\$ 3,390,248	\$ 600	\$ 3,390,848
Investments	459,983	-	459,983
Accounts receivable	165,970	-	165,970
Taxes receivable	340,599	-	340,599
Tax liens receivable	222,707	-	222,707
Inventories	-	-	-
Prepaid expenses	81,609	-	81,609
Internal balances	(50,009)	50,009	-
Capital assets, net of accumulated depreciation	<u>5,253,449</u>	<u>37,734</u>	<u>5,291,183</u>
Total Assets	<u>\$ 9,864,556</u>	<u>\$ 88,343</u>	<u>\$ 9,952,899</u>
Liabilities			
Accounts payable	\$ 207,273	\$ 16,060	\$ 223,333
Accrued expenses	25,651	-	25,651
Noncurrent liabilities			
Due within one year	327,897	-	327,897
Due in more than one year	<u>1,028,693</u>	<u>-</u>	<u>1,028,693</u>
Total Liabilities	<u>\$ 1,589,514</u>	<u>\$ 16,060</u>	<u>\$ 1,605,574</u>
Deferred Inflows of Resources - Prepaid Taxes	<u>\$ 76,825</u>	<u>\$ -</u>	<u>\$ 76,825</u>
Net Position			
<i>Net investment in capital assets</i>	\$ 4,070,552	\$ 37,734	\$ 4,108,286
<i>Restricted</i>			
Permanent funds, nonexpendable	224,786	-	224,786
Special Revenues	330,826	-	330,826
<i>Unrestricted</i>	<u>3,572,053</u>	<u>34,549</u>	<u>3,606,602</u>
Total Net Position	<u>\$ 8,198,217</u>	<u>\$ 72,283</u>	<u>\$ 8,270,500</u>

The notes to the financial statements are an integral part of this statement.

**TOWN OF RAYMOND
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2021**

	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Governmental Activities</u>	<u>Net (expense) revenue and changes in net position Primary government Business- Type Activities</u>	<u>Total</u>
<u>Functions/Programs</u>							
Primary Government							
Governmental Activities							
General government	\$ 1,026,546	\$ 182,037	\$ -	\$ -	\$ (844,509)	\$ -	\$ (844,509)
Public works and sanitation	1,579,619	14,100	121,962	-	(1,443,557)	-	(1,443,557)
Public safety	968,988	224,818	-	-	(744,170)	-	(744,170)
Culture and recreation	225,905	5,310	27,019	-	(193,576)	-	(193,576)
Public health and welfare	93,211	11,800	69,809	-	(11,602)	-	(11,602)
Education	10,709,954	-	19,691	-	(10,690,263)	-	(10,690,263)
Employee benefits	588,331	-	-	-	(588,331)	-	(588,331)
County tax	784,426	-	-	-	(784,426)	-	(784,426)
Interest on long-term debt	28,767	-	-	-	(28,767)	-	(28,767)
Depreciation-unallocated	391,126	-	-	-	(391,126)	-	(391,126)
Total Governmental Activities	<u>\$ 16,396,873</u>	<u>\$ 438,065</u>	<u>\$ 238,481</u>	<u>\$ -</u>	<u>\$ (15,720,327)</u>	<u>\$ -</u>	<u>\$ (15,720,327)</u>
Business-Type activities	<u>139,545</u>	<u>104,833</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(34,712)</u>	<u>(34,712)</u>
Total Primary Government	<u>\$ 16,536,418</u>	<u>\$ 542,898</u>	<u>\$ 238,481</u>	<u>\$ -</u>	<u>\$ (15,720,327)</u>	<u>\$ (34,712)</u>	<u>\$ (15,755,039)</u>
General Revenues							
Property and other taxes					\$ 15,813,719	\$ -	\$ 15,813,719
Grants and contributions not restricted to special programs					624,852	-	624,852
Unrestricted investment earnings					11,848	-	11,848
Loss on Sale of Assets					(12,082)	-	(12,082)
Miscellaneous					5	-	5
Total General Revenues					<u>\$ 16,438,342</u>	<u>\$ -</u>	<u>\$ 16,438,342</u>
Changes in Net Position					<u>\$ 718,015</u>	<u>\$ (34,712)</u>	<u>\$ 683,303</u>
Net Position-July 1, 2020					\$ 7,443,940	\$ 106,995	\$ 7,550,935
Prior Period Adjustment					36,262	-	36,262
Net Position - Restated					<u>\$ 7,480,202</u>	<u>\$ 106,995</u>	<u>\$ 7,587,197</u>
Net Position-June 30, 2021					<u>\$ 8,198,217</u>	<u>\$ 72,283</u>	<u>\$ 8,270,500</u>

The notes to the financial statements are an integral part of this statement.

**TOWN OF RAYMOND
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2021**

	General Fund	Other Governmental Funds	Total Governmental Funds
Assets			
Cash and cash equivalents	\$ 3,390,243	\$ -	\$ 3,390,243
Investments	-	459,983	459,983
Accounts receivable	165,970	-	165,970
Taxes receivable	340,599	-	340,599
Tax liens receivable	222,707	-	222,707
Inventories	-	-	-
Prepaid expenses	81,609	-	81,609
Due from other funds	-	954,851	954,851
	<hr/>	<hr/>	<hr/>
Total Assets	\$ 4,201,128	\$ 1,414,834	\$ 5,615,962
Deferred Outflows of Resources	<hr/>	<hr/>	<hr/>
	-	-	-
Total Assets and Deferred Outflows of Resources	<hr/> \$ 4,201,128	<hr/> \$ 1,414,834	<hr/> \$ 5,615,962
Liabilities, Deferred Inflows of Resources and Fund Balance			
Liabilities			
Accounts payable	\$ 207,273	\$ -	\$ 207,273
Accrued expenses	20,333	-	20,333
Due to other funds	1,004,860	-	1,004,860
	<hr/>	<hr/>	<hr/>
Total Liabilities	\$ 1,232,466	\$ -	\$ 1,232,466
Deferred Inflows of Resources			
Unavailable revenue-property taxes	\$ 401,929	\$ -	\$ 401,929
	<hr/>	<hr/>	<hr/>
Fund Balance			
<i>Nonspendable</i>			
Permanent funds-nonexpendable	\$ -	\$ 224,786	\$ 224,786
<i>Restricted</i>			
Tax increment financing	-	330,826	330,826
Capital projects	-	618,393	618,393
<i>Committed</i>			
General fund	186,034	-	186,034
Special revenue	-	-	-
<i>Assigned</i>			
Permanent funds-expendable	-	243,097	243,097
To reduce 2021/2022 tax commitment	300,000	-	300,000
<i>Unassigned</i>			
Special revenue	-	(2,268)	(2,268)
General fund	2,080,699	-	2,080,699
	<hr/>	<hr/>	<hr/>
Total Fund Balance	\$ 2,566,733	\$ 1,414,834	\$ 3,981,567
	<hr/>	<hr/>	<hr/>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<hr/> \$ 4,201,128	<hr/> \$ 1,414,834	<hr/> \$ 5,615,962

The notes to the financial statements are an integral part of this statement.

**TOWN OF RAYMOND
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO
THE STATEMENT OF NET POSITION
JUNE 30, 2021**

Total Fund Balance-Governmental Funds		\$ 3,981,567
 Amounts reported for governmental activities in the statement of net position are different because		
Capital assets used in governmental activities are not current financial resources and therefore are not reported in the governmental funds balance sheet.		5,253,449
Interest payable on long-term debt does not require current financial resources. Therefore, interest payable is not recorded as a liability in the governmental funds balance sheet.		(5,313)
Property tax revenues that are not available to pay for current period expenditures, are reported as a deferred inflow of resources on the governmental funds balance sheet.		325,104
Long term-liabilities are not due and payable in the current period and therefore, are not reported in the governmental funds balance sheet		
Due in one year	\$ 327,897	
Due in more than one year	855,000	
Accrued compensated absences	173,693	(1,356,590)
Net Position of Governmental Activities		\$ 8,198,217

The notes to the financial statements are an integral part of this statement.

TOWN OF RAYMOND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2021

	General Fund	Other Governmental Funds	Total Governmental Funds
Revenues			
Property and other taxes	\$ 15,567,498	\$ 246,221	\$ 15,813,719
Intergovernmental	674,530	68,622	743,152
Licenses, permits, and fees	182,522	260	182,782
Charges for services	242,999	-	242,999
Investment income	11,848	101,640	113,488
Miscellaneous	-	120,826	120,826
Total Revenues	\$ 16,679,397	\$ 537,569	\$ 17,216,966
Expenditures			
General government	\$ 999,838	\$ 99,239	\$ 1,099,077
Public works and sanitation	1,094,635	617,626	1,712,261
Public safety	930,253	101,999	1,032,252
Culture and recreation	196,809	25,456	222,265
Public health and welfare	4,485	88,726	93,211
Education	10,706,354	3,600	10,709,954
County tax	784,426	-	784,426
Debt service	317,800	39,455	357,255
Employee benefits	588,331	-	588,331
Total Expenditures	\$ 15,622,931	\$ 976,101	\$ 16,599,032
Excess (Deficiency) of Revenue Over (Under) Expenditures	\$ 1,056,466	\$ (438,532)	\$ 617,934
Other Financing Sources (Uses)			
Operating transfers in	\$ 4,000	\$ 758,000	\$ 762,000
Operating transfers (out)	(698,000)	(64,000)	(762,000)
Total Other Financing Sources (Uses)	\$ (694,000)	\$ 694,000	\$ -
Net Change in Fund Balance	362,466	255,468	617,934
Fund Balance-July 1, 2020	\$ 2,168,005	\$ 1,159,366	\$ 3,327,371
Prior Period Adjustment for Ambulance Receivables	36,262	-	36,262
Fund Balance as Restated	\$ 2,204,267	\$ 1,159,366	\$ 3,363,633
Fund Balance-June 30, 2021	\$ 2,566,733	\$ 1,414,834	\$ 3,981,567

The notes to the financial statements are an integral part of this statement.

**TOWN OF RAYMOND
RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR JUNE 30, 2021**

Net Change in Fund Balance-Total Governmental Funds	\$	617,934
 Amounts reported for governmental activities in the statement of activities are different because		
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount of capital assets recorded in the current period.		285,045
Depreciation expense on capital assets is reported in the government-wide statement of activities and changes in net position, but they do not require the use of current financial resources. Therefore, depreciation expense is not reported as an expenditure in the governmental funds.		(391,126)
The issuance of long-term debt (e.g. bonds and leases) provides current financial resources to the governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of issuance cost, premiums and similar items when the debt is first issued, whereas the amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.		326,393
Changes in accrued compensated absences are reported in the statement of activities, but are not reported in the governmental funds.		(20,248)
In the statement of activities only the gain or loss on the disposal of capital assets is reported. However, in the governmental funds, the proceeds from the sale increase financial resources.		(102,082)
Some property tax revenues will not be collected for several months after the Town's fiscal year ends; they are not considered current financial resources in the governmental funds. This amount is the net effect of the differences.		-
Accrued interest expense on long term debt is reported in the government-wide statement of activities and changes in net position, but does not require the use of current financial resources. Accrued interest is not reported in the governmental funds.		2,099
		<hr style="width: 100%; border: 0.5px solid black;"/>
Change in Net Position of Governmental Activities	\$	718,015
		<hr style="width: 100%; border: 0.5px solid black;"/>

The notes to the financial statements are an integral part of this statement.

**TOWN OF RAYMOND
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2021**

	<u>Original</u>	<u>Budget Final</u>	<u>Actual Amounts</u>	Variance with Final Budget Positive (Negative)
Revenues				
Property and other taxes	\$ 15,400,070	\$ 15,400,070	\$ 15,567,498	\$ 167,428
Intergovernmental	610,326	610,326	674,530	64,204
Licenses, permits, and fees	152,800	152,800	182,522	29,722
Charges for services	199,000	199,000	242,999	43,999
Investment income	20,000	20,000	11,848	(8,152)
Miscellaneous	8,600	8,600	-	(8,600)
Total Revenues	<u>\$ 16,390,796</u>	<u>\$ 16,390,796</u>	<u>\$ 16,679,397</u>	<u>\$ 288,601</u>
Expenditures				
General government	\$ 1,040,207	\$ 1,133,020	\$ 999,838	133,182
Public works and sanitation	1,184,459	1,195,065	1,094,635	100,430
Public safety	956,870	962,732	930,253	32,479
Culture and recreation	206,959	209,959	196,809	13,150
Public health and welfare	8,000	8,000	4,485	3,515
Education	10,730,753	10,730,753	10,706,354	24,399
County tax and Overlay	828,310	828,310	784,426	43,884
Debt service	317,800	317,800	317,800	-
Employee benefits	623,438	623,438	588,331	35,107
Total Expenditures	<u>\$ 15,896,796</u>	<u>\$ 16,009,077</u>	<u>\$ 15,622,931</u>	<u>\$ 386,146</u>
Excess (Deficiency) of Revenue Over (Under)				
Expenditures	<u>\$ 494,000</u>	<u>\$ 381,719</u>	<u>\$ 1,056,466</u>	<u>\$ 674,747</u>
Other Financing Sources (Uses)				
Transfers in	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
Transfers (out)	(698,000)	(698,000)	(698,000)	-
Total Other Financing Sources (Uses)	<u>\$ (694,000)</u>	<u>\$ (694,000)</u>	<u>\$ (694,000)</u>	<u>\$ -</u>
Net Change in Fund Balance	<u>\$ (200,000)</u>	<u>\$ (312,281)</u>	<u>\$ 362,466</u>	<u>\$ 674,747</u>
Fund Balance-July 1, 2020	<u>2,204,267</u>	<u>2,204,267</u>	<u>2,204,267</u>	<u>-</u>
Fund Balance-June 30, 2021	<u>\$ 2,004,267</u>	<u>\$ 1,891,986</u>	<u>\$ 2,566,733</u>	<u>\$ 674,747</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT VIII

TOWN OF RAYMOND
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
JUNE 30, 2021

	Business-Type Activities Enterprise Funds
Assets	
Current Assets	
Cash and cash equivalents	\$ 600
Investments	-
Accounts receivable	50,009
Taxes receivable	-
Tax lien receivables	-
Inventories	-
Prepaid expenses	-
Total current assets	<u>50,609</u>
Non-Current Assets	
Capital assets, net of accumulated depreciation	<u>37,734</u>
Total Assets	<u>\$ 88,343</u>
Deferred Outflows of Resources	<u>\$ -</u>
Liabilities	
Current Liabilities	
Accounts payable	\$ 16,060
Accrued expenses	-
Current portion, long-term liabilities	-
Total current liabilities	<u>16,060</u>
Long-term liabilities, net of current portion	<u>-</u>
Total Liabilities	<u>\$ 16,060</u>
Deferred Inflows of Resources	<u>\$ -</u>
Net Position	
Net investment in capital assets	\$ 37,734
Unrestricted	<u>34,549</u>
Total Net Position	<u>\$ 72,283</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT IX

**TOWN OF RAYMOND
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN NET POSITION
PROPRIETARY FUNDS
FOR THE YEAR JUNE 30, 2021**

	Business-Type Activities Enterprise <u>Funds</u>
Operating Revenues	
Charges for services	
User fees	\$ 104,833
Total Operating Revenues	<u>\$ 104,833</u>
 Operating Expenses	
Recreation	\$ 139,545
Total Operating Expenses	<u>\$ 139,545</u>
Operating income	\$ (34,712)
 Capital Contributions	<u>\$ -</u>
Change in net position	\$ (34,712)
 Net Position-July 1, 2020	<u>\$ 106,995</u>
 Net Position-June 30, 2021	<u><u>\$ 72,283</u></u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT X

**TOWN OF RAYMOND
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
FOR THE YEAR JUNE 30, 2021**

	<u>Business-Type Activities Enterprise Funds</u>
Cash flows from operating activities	
Received from customers	\$ 111,624
Payments to vendors and employees	<u>(136,661)</u>
Net cash provided by operating activities	<u>\$ (25,037)</u>
Cash flows from noncapital and related financing activities	
Change in due to/from general fund	<u>\$ 25,037</u>
Cash flows from capital and related financing activities	
Acquisition of capital assets	\$ -
Contributed capital	<u>-</u>
Net cash provided by capital and related financing activities	<u>\$ -</u>
Net increase (decrease) in cash	\$ -
Cash-July 1, 2020	<u>600</u>
Cash-June 30, 2021	<u>\$ 600</u>
Reconciliation of operating income to net cash provided by (used) in operating activities	
Operating income	<u>\$ (34,712)</u>
Adjustments to reconcile operating income to net cash provided by (used) in operating activities	
Depreciation expense	\$ 2,884
Increase (decrease) in accounts payable	<u>6,791</u>
Total adjustments	<u>\$ 9,675</u>
Net cash provided by (used) in operating activities	<u>\$ (25,037)</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. – General Statement

The Town of Raymond, Maine was incorporated in 1803 under the laws of the State of Maine and currently operates under a Selectmen/Manager Form of Government.

The accounting and reporting policies of the Town relating to the funds and account groups included in the accompanying financial statements conform to generally accepted accounting principles as applicable to state and local governments. Generally accepted accounting principles for local governments include those principles prescribed by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants in the publication entitled *Audits of State and Local Governmental Units* and by the Financial Accounting Standards Board (when applicable). The more significant accounting policies of the Town are described below.

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, *Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments*. Certain of the significant changes in the Statement include the following:

The financial statements include:

- A Management Discussion and Analysis (MD&A) section providing an analysis of the Town’s overall financial position and results of operations. Management of the Town of Raymond has elected to omit the MD&A as indicated in the Independent Auditors’ Report as have many other Maine municipalities.
- Financial statements prepared using full accrual accounting for all of the Town’s activities.
- A change in the fund financial statements to focus on the major funds.

These and other changes are reflected in the accompanying financial statements including notes to financial statements.

TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. – Financial Reporting Entity

The Town's combined financial statements include the accounts of all Town of Raymond operations. The criteria for including organizations as component units within the Town's reporting entity, as set forth in Section 2100 of GASB's *Codification of Governmental Accounting and Financial Reporting Standards*, include whether:

- The organization is legally separate (can sue and be sued in their own name).
- The Town holds the corporate powers of the organization.
- The Town appoints a voting majority of the organization's board.
- The Town can impose its will on the organization.
- The organization has the potential to impose a financial benefit/burden on the Town.
- There is fiscal dependency by the organization on the Town.

Based on the aforementioned criteria, the Town of Raymond has no component units that are not included in this report.

C. – Financial Statements – Government-Wide Statements

The Town's financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business-type.

In the government-wide Statement of Net Position, both the governmental and business-type activities columns (a) are presented on a consolidated basis by column (b) and are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net position is reported in three parts – net investment in capital assets; restricted net position; and unrestricted net position. The Town first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the Town's functions. The functions are also supported by general government revenues (property taxes, certain intergovernmental revenues, charges for services, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function or a business-type activity. Operating grants include operating-specific and discretionary (whether operating or capital) grants while the capital grants column reflects capital-specific grants.

The net costs (by function) are normally covered by general revenue (property taxes, intergovernmental revenues, interest income, etc.).

TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. – Financial Statements – Fund Financial Statements

The financial transactions of the Town are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements. The following fund types are used by the Town.

Governmental Funds

The focus of the governmental funds measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Town:

General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by business-type/proprietary funds).

Permanent Funds are used to report resources that are legally restricted to the extent that only earnings, and not principal may be used for the purposes that support the reporting government's programs, that is, for the benefit of the government or its citizenry. A permanent fund would be used, for example, to account for the perpetual care endowment of a municipal cemetery.

Proprietary Funds

The focus of proprietary fund measurement is upon determination of operating income, changes in net position, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The following is a description of the proprietary funds of the Town of Raymond:

Enterprise Funds are required to be used to account for operations for which a fee is charged to external users for goods or services and the activity (a) is financed with debt that is solely secured by a pledge of the net revenues, (b) has a third party requirement that the cost of providing services, including capital costs, be recovered with fees and charges or (c) establishes fees and charges based on a pricing policy designed to recover similar costs. The Tassel Top program operates in a manner similar to private business enterprises. The intent is that costs for these services provided to the general public on a continuing basis be recovered or financed primarily through charges to users.

TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. Nonmajor funds by category are summarized into a single column. GASBS No. 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. The nonmajor funds are combined in a column in the fund financial statements.

E. – Measurement Focus/Basis of Accounting

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The government-wide statements and fund financial statements for proprietary funds are reported using the economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus means all assets and liabilities (whether current or non-current) are included on the statement of net position and the operating statements present increases (revenues) and decreases (expenses) in net total assets. Under the accrual basis of accounting, revenues are recognized when earned. Expenses are recognized at the time the liability is incurred.

The governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Operating revenues and expenses for proprietary funds are those that result from providing services and producing and delivering goods and/or services. It also includes all revenue and expenses not related to capital and related financing, noncapital financing, or investing activities.

F. – Budgetary Control

Formal budgetary accounting is employed as a management control for the general fund of the Town of Raymond. The Town of Raymond's policy is to adopt an annual budget for operations. The budget is presented on the modified accrual basis of accounting, which is consistent with generally accepted accounting principles.

The following procedures are followed in establishing budgetary data reflected in the financial statements:

TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

1. Early in the second half of the last fiscal year the Town prepared a budget for this fiscal year beginning July 1. The operating budget includes proposed expenditures and the means of financing them.
2. A meeting of the inhabitants of the Town of Raymond was then called for the purpose of adopting the proposed budget after public notice of the meeting was given.
3. The budget was adopted subsequent to passage by the inhabitants of the Town.

The Town does not adopt budgets for the Special Revenue Funds.

G. – Cash, Cash Equivalents, and Investments

Maine statutes authorize the Town to invest in obligations of the U.S. Treasury and U.S. agencies, repurchase agreements and certain corporate stocks and bonds. Generally, the Town invests certain funds in checking, savings accounts or certificates of deposit.

The Town has defined cash and cash equivalents to include cash on hand, demand deposits, and cash with fiscal agent. Investments are recorded at fair market value.

H. – Capital Assets

Capital assets purchased or acquired with an original cost of \$7,500 or more (\$10,000 for building additions) are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings and improvements	7-40 years
Equipment	5-20 years
Vehicles	5-20 years
Infrastructure	40 years

The Town of Raymond has elected not to retroactively report their major general infrastructure assets.

I. – Compensated Absences

The Town of Raymond recognizes accumulated sick leave compensation during the period in which the related liability is incurred. In compliance with Town personnel policies the liability for accrued compensated absence pay was \$173,693 at June 30, 2021.

TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

J. – Interfund Activity

Interfund activity is reported as either loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

K. – Deferred Outflows and Inflows of Resources

The GASB emphasizes in GASB 63 that deferred inflows and deferred outflows are not assets or liabilities and therefore should be separately categorized in the financial statements.

Deferred Outflows of Resources - a consumption of net position by the government that is applicable to a future reporting period. It has a positive effect on net position, similar to assets.

Deferred Inflows of Resources - an acquisition of net position by the government that is applicable to a future reporting period. It has a negative effect on net position, similar to liabilities.

Per Exhibit I there were no deferred outflows of resources while deferred inflows of resources at the government-wide level amounted to \$76,825. Per Exhibit III, there were no deferred outflows of resources, and deferred inflows of resources amounted to \$401,929.

L. – Equity Classifications

Government-Wide Statements

Net position represents the differences between assets and liabilities. Equity is classified as net position and displayed in three components:

- Net investment in capital assets– consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- Restricted net position – consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- Unrestricted net position – all other net positions that do not meet the definition of “restricted” or “net investment in capital assets.”

TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Financial Statements

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The Town itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

In the fund financial statements, governmental fund balance is presented in five possible categories:

Nonspendable – resources which cannot be spent because they are either a) not in spendable form; or b) legally or contractually required to be maintained intact.

Restricted – resources with constraints placed on the use of resources are either a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

Committed – resources which are subject to limitations the Town imposes upon itself at its highest level of decision-making, and that remain binding unless removed in the same manner. The Town meeting is the highest level of decision-making authority and can commit fund balance by ordinance.

Assigned – resources neither restricted nor committed for which the Town has a stated intended use as established by the Board of Selectmen.

Unassigned – resources which cannot be properly classified in one of the other four categories. The General Fund should be the only fund that reports a positive unassigned fund balance amount.

M. – Use of Estimates

Preparation of financial statements in conformity with GAAP requires the use of management's estimates and assumptions. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

N. – Inventories

All inventories are valued at the lower of cost (average cost) or market value in governmental and business-type funds.

O. – Accounts Receivable

Accounts Receivable at June 30, 2021, primarily consist of miscellaneous intergovernmental and rescue receivables. There is no allowance for doubtful accounts for receivables for the Town as they are all deemed to be collectible.

TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 2 – CASH, CASH EQUIVALENTS AND INVESTMENTS

Deposits

Custodial Credit Risk – Deposits – Custodial credit risk is the risk that in the event of a bank failure, the Town’s deposits may not be returned to it. The Town’s policy is to invest in only financial institutions that are insured by the F.D.I.C. or additional insurance. As of June 30, 2021, the Town reported deposits of \$3,390,843. with a bank balance of \$3,498,053. The Town’s bank balances were covered by the F.D.I.C. The Town’s deposits have been reported as \$3,390,243 in governmental activities and \$600 in business-type activities.

Investments

The Town’s investments are subject to the following risks:

Market Risk – The risk that the market value of an investment or of collateral will decline.

Credit Risk – The risk that a counterparty to an investment transaction will not fulfill its obligations.

Concentration of Credit Risk – The risk of loss attributed to the magnitude of a government’s investment in a single issuer.

Interest Rate Risk – The risk that changes in interest rates will adversely affect the fair value of an investment or deposit.

Custodial Credit Risk – Investments – For investments, custodial credit risk is the risk that, in the event of failure of the counterparty, the Town will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. None of the Town’s investments were subject to custodial credit risk.

The Town does not have a formal investment policy covering these areas of risk. At June 30, 2021, the Town’s investment balances were as follows:

	<u>Fair value</u>	<u>Less than one year</u>	<u>1-5 years</u>	<u>More than 5 years</u>
Cash and cash equivalents				
Federal obligations	\$ 1,245	\$ 1,245	\$ -	\$ -
Equities				
Mutual funds-equities	298,889	n/a	n/a	n/a
Fixed income				
Mutual funds-bonds	<u>159,849</u>	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>
Total investments	<u>\$ 459,983</u>	<u>\$ 1,245</u>	<u>\$ -</u>	<u>\$ -</u>

Investments have been reported in the governmental funds as follows: \$ 459,983

TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 2 – CASH, CASH EQUIVALENTS AND INVESTMENTS (CONTINUED)

The Town categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. All of the Town’s investments above are measured at fair value on a recurring basis using Level 1 inputs.

NOTE 3 – PROPERTY TAXES

The Town is responsible for assessing, collecting and distributing property taxes in accordance with enabling state legislation. The Town of Raymond’s property tax is levied on the assessed value listed as of the prior April 1st for all taxable real and personal property located in the Town. Assessed values are periodically established by the Board of Assessors at 100% of assumed market value. The total assessed value for the list of April 1, 2020, upon which the levy for the year ended June 30, 2021, was based, amounted to \$1,060,031,985, which is 87.83% of the State’s 2019 assessed value of \$1,206,850,000.

The Town is permitted by the laws of the State of Maine to levy taxes up to 105% of its net budgeted expenditures for the related fiscal period. The amount raised in excess of 100% is referred to as overlay and amounted to \$43,884 for the year ended June 30, 2021.

Tax liens are placed on real property within twelve months following the tax commitment date if taxes are delinquent. The Town has the authority to foreclose on property eighteen months after the filing of the lien if tax liens and associated costs remain unpaid. The following summarizes the 2020-2021 levy:

Assessed value	\$ 1,060,031,985
Less: BETE	(3,664,050)
Less: Homestead exemption	<u>(17,501,225)</u>
Net assessed value	\$ 1,038,866,710
Tax rate (per \$1,000)	<u>13.95</u>
Commitment	\$ 14,492,191
Supplemental taxes assessed	<u>512</u>
Subtotal	\$ 14,492,703
Less: Collections & Abatements	(14,106,356)
Less: Transferred to Liens	<u>(46,571)</u>
Receivable at year end	<u><u>\$ 339,776</u></u>
Collection rate	<u>97.34%</u>

Property taxes on real and personal property accounts were due October 31, 2020, and April 30, 2021. Interest was charged at a rate of 8% on delinquent accounts after those dates.

TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 4 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2021, was as follows:

	Beginning Balance <u>July 1</u>	Additions/ <u>Completions</u>	Retirements/ <u>Adjustments</u>	Ending Balance <u>June 30</u>
Governmental Activities				
<i>Capital assets not being depreciated</i>				
Land	\$ 298,923	\$ -	\$ -	\$ 298,923
<i>Capital assets being depreciated</i>				
Buildings and improvements	\$ 3,616,791	\$ 13,500	\$ -	\$ 3,630,291
Machinery and equipment	739,495	118,684	-	858,179
Vehicles	3,480,509	152,861	(133,150)	3,500,220
Infrastructure	1,571,018	-	-	1,571,018
Total capital assets being depreciated	<u>\$ 9,407,813</u>	<u>\$ 285,045</u>	<u>\$ (133,150)</u>	<u>\$ 9,559,708</u>
<i>Less: accumulated depreciation</i>				
Buildings and improvements	\$ 1,601,196	\$ 97,054	\$ -	\$ 1,698,250
Machinery and equipment	437,596	45,250	-	482,846
Vehicles	1,583,575	209,014	(31,068)	1,761,521
Infrastructure	622,757	39,808	-	662,565
Total accumulated depreciation	<u>\$ 4,245,124</u>	<u>\$ 391,126</u>	<u>\$ (31,068)</u>	<u>\$ 4,605,182</u>
Total capital assets being depreciated-net	<u>\$ 5,162,689</u>	<u>\$ (106,081)</u>	<u>\$ (102,082)</u>	<u>\$ 4,954,526</u>
Governmental activities capital assets - net	<u>\$ 5,461,612</u>	<u>\$ (106,081)</u>	<u>\$ (102,082)</u>	<u>\$ 5,253,449</u>

Depreciation expense has not been charged as a direct expense.

	Beginning Balance <u>July 1</u>	Additions/ <u>Completions</u>	Retirements/ <u>Adjustments</u>	Ending Balance <u>June 30</u>
Business-Type Activities				
<i>Capital assets being depreciated</i>				
Buildings and improvements	\$ 24,800	\$ -	\$ -	\$ 24,800
Infrastructure	16,438	-	-	16,438
Total capital assets being depreciated	<u>\$ 41,238</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 41,238</u>
<i>Less: accumulated depreciation</i>				
Buildings and improvements	\$ 620	\$ 1,240	\$ -	\$ 1,860
Infrastructure	-	1,644	-	1,644
Total accumulated depreciation	<u>\$ 620</u>	<u>\$ 2,884</u>	<u>\$ -</u>	<u>\$ 3,504</u>
Total capital assets being depreciated-net	<u>\$ 40,618</u>	<u>\$ (2,884)</u>	<u>\$ -</u>	<u>\$ 37,734</u>
Business-Type activities capital assets - net	<u>\$ 40,618</u>	<u>\$ (2,884)</u>	<u>\$ -</u>	<u>\$ 37,734</u>

TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 5 – LONG-TERM DEBT

At June 30, 2021, bonds and leases payable consisted of the following individual issues:

	<u>Governmental Activities</u>
Gorham Savings Bank	
General obligation bonds of 2013, interest rates of 2.0%-2.5% payable semi annually, annual principal rates of \$200,000, maturity 2024	\$ 800,000
General obligation bonds of 2015, interest rates of 2.0% payable semi annually, annual principal payments of \$90,000 reduced to \$85,000 in 2022.	345,000
Androscoggin Savings	
Lease purchase agreements for equipment, amount financed \$147,000, annual payments of \$39,455, maturity in 2021, accumulated depreciation of \$22,050.	<u>37,897</u>
Total general obligation bonds and lease purchase agreements	<u>\$ 1,182,897</u>

Changes in Outstanding Debt

Transactions for the year ended June 30, 2021, are summarized as follows:

	<u>Balance July 1</u>	<u>Issues or Additions</u>	<u>Payments or Expenditures</u>	<u>Balance June 30</u>	<u>Due within one year</u>
Governmental activities					
General obligation bonds	\$ 1,435,000	\$ -	\$ 290,000	\$ 1,145,000	\$ 290,000
Leases payable	74,290	-	36,393	37,897	37,897
Compensated absences	<u>153,445</u>	<u>20,248</u>	<u>-</u>	<u>173,693</u>	<u>-</u>
Total	<u>\$ 1,662,735</u>	<u>\$ 20,248</u>	<u>\$ 326,393</u>	<u>\$ 1,356,590</u>	<u>\$ 327,897</u>

**TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021**

NOTE 5 – LONG-TERM DEBT (CONTINUED)

Annual Requirements to Retire Debt Obligations

The annual aggregate maturities for each debt type for the years subsequent to June 30, 2021, are as follows:

<u>Year ending June 30</u>	<u>Governmental activities</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021/2022	290,000	22,000	312,000
2022/2023	285,000	16,250	301,250
2023/2024	285,000	10,050	295,050
2024/2025	285,000	3,350	288,350
	<u>\$ 1,145,000</u>	<u>\$ 51,650</u>	<u>\$ 1,196,650</u>

The following is a schedule of future minimum lease payments for the capital leases together with the present value of net minimum lease payments as of June 30, 2021:

<u>Year ended June 30</u>	<u>Total</u>
2021/2022	39,455
Total minimum lease payments	\$ 39,455
Less: amount representing interest	(1,558)
Present value of future minimum lease payment	\$ 37,897

In accordance with 30-A MRSA, Section 5702, as amended, the amount of long-term debt that can be incurred by the Municipality is limited by state statute. Total outstanding long-term obligations during a year can be no greater than 15%, with certain exceptions, of the state valuation of taxable property as of the beginning of the fiscal year. As of June 30, 2021, the amount of outstanding long-term debt was equal to 0.09% of state valuation for the year then ended.

NOTE 6 – DEFERRED COMPENSATION

The Town of Raymond provides retirement pension plan for its employees through a deferred compensation plan.

A. Description of the Plan

The government offers its employees a deferred compensation plan created on November 17, 1992 in accordance with Internal Revenue Code Section 457. The plan, available to all government employees, permits them to defer a portion of their salary until future years. Participation in the

TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 6 – DEFERRED COMPENSATION (CONTINUED)

plan is optional. Currently, nineteen employees participate in the International City/County Management Association Retirement Corporation (ICMA-RC) (now known as Mission Square) plan.

The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency. All amounts of compensation deferred under the plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property or rights are (until paid or made available to the employee or other beneficiary) solely the property and rights of the government subject only to the claims of the government's general creditors. Participants' rights under the plan are equal to those of a general creditor of the government in an amount equal to the fair market value of the deferred account for each participant.

It is the opinion of the government's legal counsel that the government has no liability for losses under the plan but does have the duty of due care that would be required of an ordinary prudent investor. The government believes it is unlikely that it will use the assets to satisfy the claims of general creditors in the future.

B. Funding Policy

The Town of Raymond, under ICMA 457 Deferred Compensation Plan (now known as Mission Square), contributes 0.50% - 6% of the employee's annual salary for regular full-time employees, after six months of employment for employees who contribute as least as much as the Town contributes. Contributions by the town are based on length of employment.

Employees eligible to receive family health care benefits but electing not to take advantage of the employee benefit will be eligible to receive one-half the cash value (up to a dollar value of \$3,454 family or \$2,413 two person) of the difference in cost between the family plan and the single subscriber plan. This benefit will be paid in the form of an increase retirement contribution to qualified programs outlined in personnel policy or utilized toward the cost of Town sponsored life insurance premiums. Currently, five employees receive an additional match to their deferred compensation plan. Investments are managed by the plan's trustee under several different investment options. The choice of the investment options is made by the participants. Total eligible pension plan wages were \$1,072,935 for the year ended June 30, 2021. Total contributions on behalf of the Town amounted to \$71,643. Eligible wages and employer contributions for the current and past five years are as follows:

<u>Year</u>	<u>Employer contribution rate</u>	<u>Employer contributions</u>	<u>Eligible wages</u>
2020/2021	0.50%-6.00%	\$ 71,643	\$ 1,072,935
2019/2020	0.50%-5.00%	53,446	864,640
2018/2019	0.50%-5.00%	48,403	758,395
2017/2018	0.50%-5.00%	42,750	679,852
2016/2017	0.50%-5.00%	43,727	655,532
2015/2016	0.50%-5.00%	43,341	678,688

TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 7 – INTERFUND ACTIVITY

Interfund balances at June 30, 2021, consisted of the following:

Due to	
Enterprise fund	\$ 50,009
General Fund	-
Non major governmental funds	
Special revenue funds	328,558
Capital projects funds	618,393
Trust funds	<u>7,900</u>
Total	<u>\$ 1,004,860</u>
 Due from	
General fund	\$ 1,004,860
Non major governmental funds	
Trust funds	<u>-</u>
	<u>\$ 1,004,860</u>

These balances resulted from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

Interfund transfers for the year ended June 30, 2021, consisted of the following:

Transfer to	
Non major governmental funds	
Capital projects funds	\$ 758,000
General fund	<u>4,000</u>
Total	<u>\$ 762,000</u>
 Transfer from	
General fund	\$ 698,000
Special revenue funds	60,000
Trust funds	<u>4,000</u>
	<u>\$ 762,000</u>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, and (2) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 8 – RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. There have been no significant reductions in insurance coverages during the fiscal year and no significant settlements that exceeded insurance coverage.

NOTE 9 – OVERLAPPING DEBT

The Town's proportionate share of Cumberland County's debt is not recorded in the financial statements of the Town of Raymond. At June 30, 2021, the Town's share was 2.27% (or \$757,873) of the County's outstanding debt of \$33,370,194.

The Town's proportionate share of the Portland Water District's debt is not recorded in the financial statements of the Town of Raymond. At June 30, 2021, the Town's share was 3.37% (or \$1,845,369) of the District's outstanding debt of \$92,598,504.

NOTE 10 – FUND BALANCE APPROPRIATIONS

On June 8, 2021, the Townspeople voted by secret ballot in the affirmative appropriations of up to \$300,000 of general fund balance to be used to reduce the tax commitment for the fiscal year ending June 30, 2022. The amount used to reduce the 2021/2022 commitment is \$300,000.

NOTE 11 – TAX INCREMENT FINANCING DISTRICT

On March 20, 1999, the Town of Raymond voters designated certain property along the Portland Natural Gas Transmission System as a municipal development and tax increment financing (TIF) district pursuant to the Maine Revised Statutes. The TIF district will be utilized to facilitate economic and community development within the Town of Raymond's business district.

The Town will retain the net new property tax generated by new investment in the TIF district for the activities that will provide new employment and community development opportunities and/or improve and broaden the tax base. Over the 30-year life of the TIF, approximately \$2.5 million will be generated.

NOTE 12 – GOVERNMENTAL FUND BALANCES

GASB Statement 54 clarifies the existing governmental fund type definitions and provides clearer fund balance categories and classifications. The hierarchical fund balance classification is based primarily upon the extent to which a government is bound to follow constraints on resources in governmental funds and includes the terms: nonspendable, committed, restricted, assigned, and unassigned.

A positive amount of unassigned fund balance will never be reported in a governmental fund other than the general fund, because GASB Statement 54 prohibits reporting resources in another fund unless they are at least assigned to the purpose of that fund. However, funds other than the general fund could report a negative amount of unassigned fund balance should the total of nonspendable, restricted and committed fund balance

TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 12 – GOVERNMENTAL FUND BALANCES (CONTINUED)

exceed the total net resources of the fund. The Town of Raymond has the responsibility for committing fund balance amounts and likewise would be required to modify or rescind those commitments.

As per Exhibit III, a summary of the nature and purpose of these reserves by fund type at June 30, 2021 follows:

Restricted

Special Revenue

Grant Unrestricted	\$ 2,000
Community assistance fund	42,920
Veteran's memorial	5,108
Beautification committee	1,629
Panther pond projects	1,268
Conservation commissions	1,640
Economic development	1,240
Forestry grant	500
Revaluation	200,000
Age Friendly Raymond	1,018
Community celebration	264
Fire Department Donations	100
Tax increment financing	73,139
	<u>\$ 330,826</u>

Capital projects

Fire department reserve	\$ 142,652
Public works paving reserve	10,470
Sidewalk match	57,467
Patricia Avenue recreational facilities	21,138
Technology	155,000
Public works snow equipment	1,972
Public works equipment	110,549
Fire Department review fees	13,255
Fire department IRT projects	6,456
Assessing software reserve	5,000
Water watch account	4,161
Sheri Gagnon Park	16
Hazardous waste reserve	2,971
Municipal facilities	6,546

TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 12 – GOVERNMENTAL FUND BALANCES (CONTINUED)

Town hall feasibility study	213
Playground	41,820
Land improvements	10,000
Open space reserve	<u>28,707</u>
Total	<u>\$ 618,393</u>
 <i>Committed</i>	
 General Fund	
Health Insurance reserve	\$ 10,380
Merit pool	15,339
RSU withdrawal committee	10,315
Marine patrol boat	60,000
Selectmen's contingent	<u>90,000</u>
Total	<u>\$ 186,034</u>
 Assigned	
General Fund - to reduce 2021/2022 tax commitment	<u>\$ 300,000</u>
 <i>Unassigned</i>	
Special Revenues	
Backpack Program	\$ (618)
Keep Maine Healthy	(1,650)
General fund	<u>2,080,699</u>
	<u>\$ 2,078,431</u>

TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 12 – GOVERNMENTAL FUND BALANCES (CONTINUED)

Principal and interest fund balances held as permanent funds at June 30, 2021 consisted of the following:

Nonspendable and assigned

Cemetery funds	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Cemetery Funds	\$ 83,363	\$ 78,287	\$ 161,650
Riverside Cemetery	38,461	32,353	70,814
Laurette Files Account	3,781	16,677	20,458
North Raymond Cemetery	<u>4,889</u>	<u>5,274</u>	<u>10,163</u>
Total	<u>\$ 130,494</u>	<u>\$ 132,591</u>	<u>\$ 263,085</u>
Scholarship funds			
Carlton E. Edwards	\$ 15,852	\$ 14,622	\$ 30,474
George Woods	19,585	8,477	28,062
Collins-Day	13,580	4,092	17,672
Alva Clough	5,122	2,414	7,536
Torstein Johannas Lund	<u>2,928</u>	<u>5,636</u>	<u>8,564</u>
Total	<u>\$ 57,067</u>	<u>\$ 35,241</u>	<u>\$ 92,308</u>
Ministerial Fund	<u>\$ 2,175</u>	<u>\$ 34,735</u>	<u>\$ 36,910</u>
Recreation Fund	<u>\$ 10,050</u>	<u>\$ 6,992</u>	<u>\$ 17,042</u>
Spiegel Fund	<u>\$ 25,000</u>	<u>\$ 33,538</u>	<u>\$ 58,538</u>
Total permanent funds	<u>\$ 224,786</u>	<u>\$ 243,097</u>	<u>\$ 467,883</u>

NOTE 13 – BUSINESS-TYPE ACTIVITIES – ENTERPRISE FUNDS

Total Net Position per Exhibit VIII at June 30, 2021 consisted of amounts which the Town of Raymond intends to use for the following purposes:

Tassel Top	<u>\$ 34,549</u>
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TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 14 – COMMITMENTS AND CONTINGENCIES

The Town participates in certain federal and state assisted grant programs. These programs are subject to program compliance audits by the grantors or their representatives. Any liability for reimbursement which may arise as a result of these audits is not expected to be material.

NOTE 15 – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. - Budgetary Accounting

The Town of Raymond utilizes a formal budgetary accounting system to control revenues and expenditures accounted for in the General Fund. This budget is established by the Board of Selectmen and must be approved at the Annual Town Meeting.

B. - Excess of Expenditures over Appropriations

In total the Town's expenditures did not exceed appropriations and no individual departments were overspent for the year ended June 30, 2021.

C. - Deficit Balances

Generally accepted accounting principles require disclosure of individual funds that have deficit balances at year-end.

As of June 30, 2021, the backpack and keep Maine healthy special revenue funds were overspent at the end of the year as shown in Note 12.

NOTE 16 – JOINT VENTURES

Maine Waste to Energy (formerly Mid-Maine Waste Action Corporation)

The Town is a member of an interlocal solid waste agreement with 11 other participating municipalities. Maine Waste to Energy is a quasi-governmental organization, created as a not-for-profit corporation by twelve area municipalities in 1986. The Town of Raymond's proportionate interest in the net position of Maine Waste to Energy on June 30, 2021, was approximately 6.88% which amounted to \$592,843. As this interest does not constitute an explicit measurable equity interest, however, it is not recorded as an asset by the Town. Complete financial statements may be obtained from Maine Waste to Energy at 110 Goldthwaite Road, Auburn, ME 04211-1750 or calling 207-783-8805.

NOTE 17 – PRIOR PERIOD ADJUSTMENT

A prior period adjustment was made to record ambulance receivables which were omitted from the previously issued financial statements. This adjustment increases beginning net position in Exhibit II and beginning fund balance in Exhibit V by \$36,262.

TOWN OF RAYMOND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 18 – DATE OF MANAGEMENT’S REVIEW

Management has evaluated subsequent events through July 27, 2022, the date on which the financial statements were available to be issue.

As of the date of this report, the COVID-19 pandemic continues to spread around the world, including here in Maine. The ultimate impact of this health crisis on the financial condition of the Town is not knowable at this time.



Photo courtesy of Cynthia Davenport

General Information



Photo courtesy of Camp Wohelo

Town of Raymond Information

Animal Control

Lost Pets:

Animal Control is on call for any concern relating to domestic animals. It cannot help with wild animal complaints. For those, call the Warden's Service at 207-657-2345. The Animal Control Officers can be reached through Cumberland County Dispatch (800-501-1111).

Animal Refuge League, 449 Stroudwater Street, Westbrook, Maine.

Raymond contracts with the Animal Refuge League to hold all stray pets. If you are missing your pet(s), you should call this organization at (207) 854-9771.

Assessing Office

The Assessing Office is open during regular Town Office hours except Tuesday. The contract Assessor has hours on Thursdays by appointment; the rest of the time an assistant assessor is available.

Information about your property valuation, exemptions, and abatements is found online at www.raymondmaine.org.

Beach, Public

Tassel Top Park: [Roosevelt Trail/Route 302]

Tassel Top Park has picnic tables, charcoal grills, a snack shack, changing rooms, nature trails and 900 feet of white sandy beach with a marked swim area. There is also a cabin complex, which can be rented weekly during July and August and either weekly or daily during the off season. Tassel Top Park may open late or close early due to inclement weather or lack of business.

Park/Beach Hours (weather permitting):

- Memorial Day weekend to June 14 - 9:00 am to 6:00 pm
- June 15 to August 15 - 9:00 am to 8:00 pm
- August 16 to Labor Day - 9:00 am to 6:00 pm

For more information call the Town Office at 655-4742 or the park office during the season at 655-4675.

Crescent Lake Beach: [Webbs Mills Road/Route 85]

Crescent Lake beach is a small beach where Raymond Recreation Association swimming lessons are held.

Raymond Beach: [Roosevelt Trail/Route 302]

Boat Haul Outs

Jordan Bay on Sebago Lake:

This is owned by the Department of Inland Fisheries and Wildlife and managed by the Town of Raymond. There are several parking slots for vehicles and trailers and also for single vehicles. There is no charge. Use of the facility is from sunrise to sunset. No overnight camping is allowed. At times, there are inspections for vehicles, boats and trailers for milfoil, which is supported by the Raymond Waterways Protective Association.

Crescent Lake:

This is owned and maintained by the Town of Raymond. There is only roadside parking, so please park well off the road and not on private property. There is no charge. Use of the facility is from sunrise to sunset. No overnight camping is allowed. At times, there are rangers inspecting the vehicles, boats and trailers for milfoil, which is supported by the Raymond Waterways Protective Association.

Town of Raymond Information

Cable Access Channels

Raymond's cable franchise is with Spectrum (formerly Time Warner Cable).

- Municipal: Channel 1301
- School: Channel 1302

Certified Copies – Birth, Marriage or Death

Each person requesting a copy must have a current photo ID; and if your name is not on the document, you'll also need proof that you have direct lineage to the person named, such as a certified copy of a vital record which relates you to that person. For example, if you want a certified copy of your grandchild's birth record, you would need to have a current photo ID and a certified copy of the parent's (your child's) birth record showing you as his/her mother/father. You will also need a note from that parent (your daughter/son) giving permission for you to obtain your grandchild's record.

Code Enforcement Office

Permits, Building and Septic, Etc:

Raymond's Code Enforcement Office is open during regular Town Office hours. Inspections are provided by appointment (655-4742 ext. 161). Please call for an appointment if you wish to meet with the Code Enforcement Officer. The Planning Board and the Zoning Board of Appeals meetings are scheduled through this office.

Fire & Rescue Department

Burning Permits:

Burning permits are required for anyone burning approved materials other than in a constructed fireplace or fire pit. People wishing to burn should call the Fire Department (655-1187) to ask if permits are being written for that day. To get a Fire Permit you must go to the Public Safety Building during regular business hours (8:00 am to 6:00 pm). These permits are good only after 5:00 pm unless it's raining or there is ample snow on the ground. Wind conditions will also influence whether burning is permitted or not.

Call 911:

For any request for Fire Department or Rescue, please DIAL 911. Do not come to the Public Safety Building because there may not be any personnel there to help you, as they might already be out on a call. 911 will be answered by Cumberland County Dispatch, which has multiple sources of help for you.

Food Pantry

The Raymond Food Pantry is hosted by the Lake Region Baptist Church, 111 Roosevelt Trail, with hours on the second and fourth Thursdays of the month from 4:00 pm to 6:00 pm. For donations, mail to PO Box 900, Raymond, in care of Gary Bibeau. Phone 207-655-4334.

Genealogy Research

People requesting aid with genealogy research can be helped during regular Town Clerk office hours. There is a charge for research done by the Town Clerk after one hour and for photocopies for information found.

General Assistance

Application:

Applicants must come in to the Town Office to fill out a GA application and make an appointment for a meeting with the GA Administrator. Appointments are usually scheduled on Tuesdays. Applicants must be residents of Raymond.

Town of Raymond Information

Licensing

Dog – Single Dog:

Current record of his/her rabies vaccination and if neutered a copy of the neutering certificate. Once the dog is licensed in the town, we only need to see a Rabies certificate when he/she has been re-vaccinated.

Dog – Kennel License:

A kennel license is for up to 10 dogs that are kept for hunting, showing, breeding or farming. Before a municipal kennel license is issued, the kennel must be inspected by the Animal Control Officer. Other state licenses may be necessary depending on the use of the dogs.

Fishing and Hunting Licenses Etc.

- Resident: Current Maine photo ID (driver's license)
- Non-Resident: Current photo ID

Liquor License Annual:

Licenses for restaurants serving liquor are handled through the state in the Department of Public Safety, Liquor Licensing & Inspection (207-624-7220). Once a liquor license is applied for, the applicant must come before the Board of Selectmen, after having been added to a regular Selectmen's meeting agenda.

Catering License:

Applications must be obtained from the Department of Public Safety, Liquor Licensing & Inspection (207-624-7220). The completed application must be submitted to the Town Clerk with a \$10 fee. After the Town Manager has signed the application, it then goes back to the Liquor Licensing & Inspection Division.

Marriage License:

Each person must have a current photo ID, and if previously married, a certified copy of how that marriage ended (divorce decree or death certificate) written in English.

Passports

Raymond does not process US passports. Passports can be obtained from the US Post Office on Forest Avenue, Portland, or the Windham Town Office, 8 School Street, Windham, ME 04062 (207-892-1900). Find forms, fees and lots of information at <http://travel.state.gov/>

Post Office, U.S.

Location: 1233 Roosevelt Trail in the Country Shopping Center (207-655-4974).

Public Works Department

Street Signs:

Street signs are maintained by Public Works. To request a sign, please call Kaela at 207-655-4742 ext. 133 or email nathan.white@raymondmaine.org

Road Conditions:

For questions about the town's roads, please call Kaela at 207-655-4742 ext. 133 or email nathan.white@raymondmaine.org

Selectmen Agenda

Agenda Item Submission:

If you would like a subject to be added to the Selectmen's agenda for discussion, go to www.raymondmaine.org/boards-committees/board-selectmen and click on the link to request an addition to the agenda not less than 14 days prior to a scheduled meeting.

Town of Raymond Information

Registrations

New Boats, ATVs and Snowmobiles:

Private Sale: bill of sale (description of vehicle, date of sale, VIN, mileage, seller(s)'s signature).

Dealer Sale: green Dealer's Use Tax sheet.

Motor Vehicle Registration – New registrations:

Private Sale: car's/truck's bill of sale (description of vehicle, date of sale, VIN, mileage, seller(s)'s signature), title (signed on the back to you with the owner(s)'s signature(s) and dated), and your current insurance card for that vehicle.

Dealer Used Sale: dealer invoice showing sales tax paid, blue State Title Application form, and a current insurance card for that vehicle.

Dealer New Vehicle Sale: MSRP window sticker, green Dealer's Use Tax sheet, blue Title Application form, and a current insurance card for that vehicle.

Trailer (utility, boat, snowmobile): bill of sale, if over 3,000 lbs. title or MCO (Manufacturer's Certificate of Origin) form.

Trailer (RV, horse with living quarters): bill of sale, if over 3,000 lbs. title or MCO (Manufacturer's Certificate of Origin) form.

Motor Vehicle Registration – Re-Registration:

Car/truck: old registration and current insurance card for that vehicle.

Trailers: old registration

Schools

RSU #14 (Windham, Raymond) Schools:

- Jordan-Small Middle School, 423 Webbs Mills Road, Raymond, grades 5 through 8 (207-655-4743)
- Raymond Elementary School, 434 Webbs Mills Road, Raymond, grades K through 4 (207-655-8672)
- Superintendent's office is at 228 Windham Center Road, Windham, 207-892-1800.
- Raymond Principal's office is at Jordan-Small Middle School, 207-655-4743.

Taxes

The tax year is July 1st through June 30th. Raymond allows annual taxes to be paid in two installments due October 31st and April 30th. The first half, if not paid, will accrue interest beginning November 1st and the second half May 1st. Raymond does not provide for a prepayment discount on taxes.

Town Office

Hours: Monday – closed
Tuesday – 8:30am to 7:00pm
Wednesday – 8:30am to 4:00pm
Thursday – 8:30am to 4:00pm
Friday – 8:30am to 4:00pm
Saturday & Sunday – closed

Veterans' Memorial Park

The Veterans' Memorial Park can arrange for you or your loved one to have a military memorial paving stone. Application for the purchase of a stone is available at the Town Office or on the website at www.raymondmaine.org

Town of Raymond Information

Voter Registration

New Raymond Resident:

Current photo ID (driver's license) and a piece of mail showing your name and physical address in Raymond, such as a utility bill or a copy of your rental agreement.

Change of Name or Address:

Name change: certified marriage license or other official documentation

Address change: a piece of mail showing your name and physical address in Raymond, such as a utility bill or a copy of your rental agreement.

Voting

Location:

Raymond's elections and town meetings are held in the Jordan-Small Middle School gymnasium, 423 Webbs Mills Road.

Annual Town Meeting:

The first Tuesday in June at 6:00pm.

Annual Municipal Election:

The second Tuesday in June from 7:00am to 8:00pm.

Primary Elections:

The second Tuesday in June from 7:00am to 8:00pm.

State and Federal Elections:

The Tuesday after the first Monday in November from 7:00am to 8:00pm.

Website

The Raymond municipal website address is www.raymondmaine.org.

Town Officers as of June 30, 2021

Selectmen, Assessors, and Overseers of the Poor

Teresa Sadak, Chair, 2022
Rolf Olsen, Vice-Chair, 2022
Joseph Bruno, Parliamentarian, 2024
Samuel Gifford, 2023
Lawrence Taylor, 2023

Town Manager [655-4742 x131]

Don Willard

Finance Director [655-4742 x132]

Charisse Keach

Town Clerk & Voter Registrar [655-4742 x121]

Susan L. Look

Tax Collector [655-4742 x122]

Suzanne Carr

GA Administrator [655-4742 x124]

Jennie Silverblade

Superintendent - RSU #14 [892-1800]

Christopher Howell

Principal - Raymond Elementary & Jordan-Small Middle Schools [655-4743]

Randy Crockett

Fire Chief [655-1187]

Bruce D. Tupper

Deputy Chief [EMS] [655-1187]

Catherine Gosselin

Road Commissioner and Public Works Director [653-3641]

Nathan L. White

Emergency Management Agency

Bruce D. Tupper, Director

Health Officer

Catherine Gosselin, EMS Director

Animal Control Officer [1-800-501-1111]

Jessica Jackson

Code Enforcement Officer/Building Inspector [655-4742 x161]

Alex Sirois

Registrar of Voters [655-4742 x 121]

Susan L. Look

Town Attorney

Phil Saucier, Esq - Bernstein, Shur, Sawyer & Nelson

RSU #14 School Committee [Raymond]

Katie Leveille, 2024
Janis Cummings, 2022
Anna Keeney, 2023

Budget/Finance Committee

Robert Gosselin, 2024, Chairman
Marshall Bullock, 2023
Karen Lockwood, 2022
Kevin Oliver, 2024
Vacant
Vacant
Vacant

Planning Board

Robert O'Neill, Chair, 2023
Edward Kranich, Vice Chair, 2022
Kyle Bancroft, 2024
Michael D'Arcangelo, 2024
Greg Foster, 2023
Bruce Sanford, 2023
Kevin Woodbrey, 2022

Town Planner

James Seymour, Sebago Technics

Zoning Board of Appeals (ZBA)

David Murch, Chair, 2024
Thomas Hennessey, 2024
Patricia Beaton, 2023
, 2022
Eric Welch, 2022
Vacant, Alternate

District 26 - State Senator Bill Diamond (D - Cumberland)



Representing Senate District 26: Baldwin, Casco, Frye Island, Raymond, Standish, and Windham.

Address: 10 Crown Point, Windham, ME 04062

Home Phone: (207) 892 - 8941 Cell: (207) 650 - 4713

State House Office Phone: Senate Democratic Office (207) 287 - 1515

Email: William.Diamond@legislature.maine.gov

Legislative Website: www.mainesenate.org

Term Limited: 2022



Jessica L. Fay

(Jess)
State Representative
(D - Raymond)

Jessica.Fay@legislature.maine.gov

141 Spiller Hill Road, Raymond, ME 04071

Cell: (207) 415-4218

Seat Number: 80 House District: 66

Town(s): Casco (Part) / Raymond (Part) / Poland (Part)

Committee(s):

Bills in the Second Reading - Chair
Environment and Natural Resources
Inland Fisheries and Wildlife



Susan M. W. Austin

(Sue)
State Representative
(R - Gray)

Sue.Austin@legislature.maine.gov

136 Yarmouth Road, Gray, ME 04039

Work: (207) 657-4100 Home: (207) 657-4100

Seat Number: 50 House District: 67

Town(s): Frye Island/ Casco (Part) / Gray (Part) / Raymond (Part)

Committee(s):

Engrossed Bills - Ranking Member
Innovation, Development, Economic Advancement and Business
Labor and Housing



Photo courtesy of Camp Wohelo

Town of Raymond, ME 04071

Maine Area Code is 207

EMERGENCY

All emergencies 911

Cumberland County Sheriff 774-1444

Non-Emergency 1-800-266-1444

Maine State Police..... 1-800-482-0730

Raymond Public Safety Building 655-1187

Poison Control..... 1-800-222-1222

UTILITIES

Central Maine Power (loss of power) .. 1-800-696-1000

Fairpoint NE Telephone (local service) 1-800-400-5568

US Post Office, Raymond..... 655-4974

TOWN OFFICE

401 Webbs Mills Rd

Don Willard, Town Manager 655-4742

Hours:

Tues 8:30am-7:00pm

Wed-Fri 8:30am-4:00pm

Sat- Mon Closed

RAYMOND VILLAGE LIBRARY

3 Meadow Rd, PO Box 297

Allison Griffin, Director 655-4283

Library Hours:

Mon 9am-6pm

Tue 9am-12pm - Seniors Only

Wed 9am-7pm

Sat 9am-4pm

Baby/Toddler Storytime: Mon at 10:30am

Preschool Storytime: Wed at 10:30am

SCHOOLS

Raymond Elementary School (K-4)..... 655-8672

Jordan-Small Middle School (5-8) 655-4743

RSU #14 School Department 892-1800

COMMUNITY MEETING LOCATIONS

Jordan-Small Middle School..... 655-4743

Raymond Elementary School..... 655-8672

Town Office, Broadcast Studio 655-4742

Public Safety Building..... 655-1187

Raymond Village Library 655-4283

Raymond Village Community Church..... 655-7749

COMMUNITY ORGANIZATIONS

Lions Club – Bob Fey..... 655-5041

Raymond-Casco Historical Society

Frank McDermott..... 655-4646

Raymond Conservation Commission

John Rand 655-4277

Raymond Waterways Protective Association 831-7157

Scouts:

Cub Scouts – David Fletcher 655-5080

Boy Scouts – Matthew Witten..... 233-5060

Meetings Tues 6:30pm Raymond Village Church, Sept thru June

COMMUNITY SERVICES

Family Services:

Adult & Child Abuse-Neglect 1-800-452-1999

Al-Anon..... 1-800-498-1844

Alcoholics Anonymous..... 1-800-737-6237

Family Crisis Center & Domestic Violence Hotline.....

1-800-537-6066 or 874-1793

Food Pantry Gary Bibeau..... 655-4334

2nd & 4th Thurs from 4pm to 6pm

General Assistance – Jennie Silverblade..... 655-4742 x129

Lake Region Explorer (bus) 774-2666

People's Regional Opportunity Program (PROP):

Head Start, Fuel Assistance, WIC, etc.

1-800-698-4959 or 553-5800

Senior Services:

Community Health Services 775-7231

Meals on Wheels 1-800-400-6325

Regional Transportation 1-800-244-0704

Southern Maine Agency on Aging 1-800-427-7411

Social Security..... 1-800-722-1213

Sexual Assault Response Services..... 1-800-313-9900

TTY 1-888-458-5599

Tri-County Mental Health Services..... 1-888-568-1112

OUTDOOR LOCATIONS (no supervision implied)

Beaches:

Crescent Lake Beach 894-4327

- free public beach, free boat launch

Raymond Beach, Route 302 894-4327

- free public beach, free boat launch

Tassel Top Beach, Route 302..... 894-4327

- beach, swimming, picnicking, cabin rentals

- fees charged

Jordan-Small Middle School 655-4743

- fields, basketball court, wooded trails, playground

Raymond Elementary School

- fields, playground, wooded trails

Morgan Meadow, FL 268, 1 Egypt Rd..... 894-4327

- multi use trails, cross country skiing, snow shoeing

Rattlesnake Mountain Trail

- multi use trails across from 743 Webbs Mills Rd

Raymond Rattlers Snowmobile Club

- Larry Wood..... 655-5469

Sheri Gagnon Memorial Park, Mill St..... 894-4327

- playing fields, playground, picnic