



## Recycling Committee Minutes

June 2, 2022

6:30pm – Regular Meeting

Via Zoom

**Recycling Committee members in attendance:** Rolf Olsen, Rep. Jessica Fay, Cathy Gosselin, Karen Lockwood, Susan Accardi, Grace Leavitt

**Recycling Committee members absent:** none

**Town Staff in attendance:**

Sue Look – Town Clerk

1) **Called to order** at 6:30 pm by Chair Leavitt

2) **Approval of Minutes**

a) April 21, 2022

**Motion** to approve as presented by Mrs. Gosselin. Seconded by Rep Fay.

**Unanimously approved.**

3) **New Business**

a) Town Clerk Sue Look reported for Public Works Director White that samples of the recycling totes will be available at JSMS during the elections on June 14<sup>th</sup>.

- Sue Accardi and Bob Jones are available to work shifts at the elections to answer questions and help with the sign-up sheet effort.
- The committee asked Town Clerk Look to update the town website with a form that residents can fill out to indicate their interest in purchasing recycling totes and compost bins.
- MWS policy to present to Select Board. Town Clerk Sue Look presented the draft written by Public Works Director White. The committee asked if clarification could be written for para ## When the rules are completed, it was suggested that a piece could be mailed out with the tax bills, posted on the website, and a notice put in the Roadrunner.

- b) Mrs. Gosselin reported on progress of the recycling and composting brochures. The committee decided in favor of having the two town graphic artists Kirsten and Jessie look at the designs. It was suggested that the brochure be a tri-fold document and printed with two sides, the front side with recycling information and the back with composting information.

#### 4) **Committee Member Assignments:**

- a) Town Clerk Sue Look will:
- draft up the sign-up sheets for residents to sign up for the new recycle totes and compost bins at JSMS on June 14<sup>th</sup>.
  - contact Kevin Woodbrey to place a form on the town website for residents to sign up for a new recycle tote and/or compost bin.
  - Pass along the committee request to Public Works Director White to clarify the MWS policy in Part 2 Containers.
  - Check with the Select Board to see if the Recycling Committee can get on the June 21<sup>st</sup> Agenda to present a progress update.
- b) Ms Accardi and Bob Jones will staff a table at the June 14<sup>th</sup> elections to take sign-ups (name and email address) for the new recycling totes. A sample of the new recycle totes and the composter will be on display. A notice will also be put in the Roadrunner.
- c) Mrs. Gosselin will continue work on the flyer logo with the town graphic designers.
- d) Rep Fay will contact the Raymond Library to see if the brochures can be displayed at the library.
- e) Chair Leavitt and Karen Lockwood will attend the June 21<sup>st</sup> Select Board meeting if the board has availability in their agenda, to update the board with the Recycling Committee progress.

#### 5) **Next Meeting:**

Thursday, August 11<sup>th</sup>, 2022, at 6:30 pm via Zoom

#### 6) **Public Comment** –. none

#### 7) **Recycling Committee Comment** – none

**8) Adjournment**

**Motion** to adjourn at 7:36 pm by Rep Fay. Seconded by Mrs. Gosselin.

**Unanimously approved**

*Respectfully submitted,*

*Karen Lockwood, Secretary*